



FOR OFFICE USE ONLY	
DATE RECEIVED:	
ACCEPTED BY:	
PERMIT NO.	

Revised 03.18.20

Residential Building Permit Application

PROPERTY INFORMATION	
PROPERTY ADDRESS:	ZONING DISTRICT: <input type="checkbox"/> Historic District Structure Rating: _____
SUBDIVISION/LOT/SQ.:	CONSTRUCTION TYPE: <input type="checkbox"/> Single-Family <input type="checkbox"/> Duplex <input type="checkbox"/> Other _____ <input type="checkbox"/> Fence <input type="checkbox"/> Accessory <input type="checkbox"/> Addition <input type="checkbox"/> Pool <input type="checkbox"/> Renovation <input type="checkbox"/> Elevation
ASSESSMENT NO.	FLOOD ZONE:
Building Height:	Total Square Footage: Living: _____ Porches, etc: _____
Est. Cost of Construction:	Does a culvert need to be installed? <input type="checkbox"/> YES <input type="checkbox"/> NO

PROPERTY OWNER INFORMATION	
OWNER NAME:	CONTRACTOR COMPANY / CONTACT NAME:
SELF CONTRACTING: <input type="checkbox"/> YES <input type="checkbox"/> NO	STATE LICENSE NO.
ADDRESS:	ADDRESS:
PHONE:	PHONE:
EMAIL:	EMAIL:



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Please submit all applications digitally to permits@cityofmandeville.com

COMPLETED APPLICATION

911 ADDRESS VERIFICATION (<http://www.stp911.org/online-address-request/>)

BOUNDARY SURVEY - A certified copy signed by a Registered Land Surveyor which depicts the dimensions of the site and identified any utility servitudes, rights of way, land features, and improvements. If a Live oak is present on the property, include the location and dripline.

TREE PRESERVATION PLAN – A depiction of the site identifying the location of all trees proposed and/or required to be preserved under CLURO Article 9.

SITE PLAN – Fully dimensioned plan including all setbacks, required parking, existing structures

COMPLETE SET OF BUILDING PLANS –

1. Foundation plans stamped by a licensed engineer
2. Framing Plans – stamped by a licensed engineer
3. Floor Plans – square footage must be noted
4. Roofing Plan
5. Elevations
6. Construction details

DRAINAGE PLAN - Prepared and stamped by a licensed civil engineer/Land Surveyor in Louisiana, which shows the existing AND proposed surface drainage patterns and the shape and slope of required drainage ditches.

RECORDED COPY OF CASH SALE / DEED OF PROPERTY

ELEVATION CERTIFICATE – In FEMA flood zones AE or V

Non-Conversion Agreement

CULVERT APPLICATION – if applicable

_____ (initial) DEFEND, INDEMNIFY, AND HOLD HARMLESS - I do hereby acknowledge that the City of Mandeville has no obligation to and does not review my application for compliance with any applicable building restrictions that may be placed on my property through HOA covenants or recorded construction/use restrictions that may exist on my property. I do hereby affirm that compliance with any restrictions placed on the construction/use of my property are my responsibility. I further hereby affirm that should any issue with my compliance with any such covenant or building restriction result in a claim or litigation naming the City of Mandeville, I do hereby agree to defend, indemnify, and hold harmless the City of Mandeville and its employees, representatives, appointed officials, and commission members, from any such action brought as a result of my sole or concurrent negligence, including payment of reasonable attorney's fees and costs.

I have read, understand, and have submitted the above required documents. I further understand that additional information may be required during plan review.

Applicant/Contractor Name/Date: _____

Property Owner Name/ Date: _____

Property Owner Signature*/Date: _____

*If ownership is joint, each owner must be listed. If ownership is a partnership, the Partnership Agreement must be included. If ownership is a corporation, Articles of Incorporation and a Board Resolution authorizing an individual or agent to sign on its behalf or if ownership is a LLC, Articles of Organization and legal documentation authorizing an individual or agent to sign on its behalf must be included. If necessary, submit proof of ownership documents, such as copies of the recorded act of sale, act of exchange, act of donation, cash sale or deed. Appropriate documentation is also required for successions.



CITY OF MANDEVILLE

PERMITS OFFICE

3101 E. CAUSEWAY APPROACH, MANDEVILLE, LA 70448

985-624-3104

SWIMMING POOL CHANGES

EFFECTIVE JANUARY 1, 2015

The Louisiana State Uniform Construction Code Council (LSUCCC) has incorporated Appendix G of the International Residential Code, 2012 Edition into the Uniform Construction Code effective January 1, 2015. Within the code, the Safety Barrier requirements mandate more than has been required in the past with the ultimate goal of increasing safety and reducing drowning deaths and serious injury. Please review the following and sign at the bottom acknowledging your receipt.

2012 IRC Section AG105.2 Outdoor Swimming Pool:

An outdoor swimming pool, including an in-ground, above-ground or on-ground, hot tub or spa, shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches above grade measured on the side of the barrier which faces away from the pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches.
2. Openings in the barrier shall not allow the passage of a 4-inch diameter sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions, except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members, and the distance between the tops of the horizontal members is less than 45 inches, the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1 ¼ inches in width.
5. Where the barrier is composed of horizontal and vertical members, and the distance between the tops of the horizontal members is 45 inches or more, spacing between the vertical members shall not exceed 4 inches.
6. Maximum mesh size for chain link fences shall be a 2 ¼-inch square.
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall be no more than 1 ¾ inches.
8. Access gates shall comply with the requirements of Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool, and shall be self-closing and have a self-latching device. Gates, other than pedestrian access gates, shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches from the bottom of the gate, the release mechanism and openings shall comply with the following: (a) The release mechanism shall be located on the pool side of the gate at least 3 inches below the top of the gate, and (b) The gate and barrier shall have no opening larger than ½ inch within 18 inches of the release mechanism.
9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:
 - a) The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346;
 - b) Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm

- shall be listed and labeled in accordance with UL 2017. The deactivation switch(es) shall be located at least 54 inches above the threshold of the door; or
- c) Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable as long as the degree of protection afforded is not less than the protection afforded by (a) and (b).
10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:
- a) The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
 - b) The ladder or steps shall be surrounded by a barrier which meets the requirements of Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch diameter sphere.

By signing below, you acknowledge that you have been made aware of the Safety Barrier requirements of the International Residential Code; and further, that you understand that your pool project must be in compliance with the provisions of this section prior to applying plaster or other similar material that makes the pool water-tight and capable of holding water. Additionally, the permit will not be completed until the barrier has been fully inspected and functioning as required.

Signature and Title

Date