

**Parks and Parkways Commission**

**November 3, 2025**

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Commissioner Shawn Potter called the meeting to order at 6:08 pm

The secretary called the roll.

Commissioners Present: Will Afton, Christy Kervin, Ladson Poole, Shawn Potter, and Patricia Zebrick

Absent: None

Staff Present: Rad Dickson, Planner; Tina Myers, Secretary

Minutes

Ms. Zebrick made a motion to adopt the minutes from the September 8 meeting, Mr. Afton seconded, and the motion passed unanimously.

**New Business**

**Update on the Mandeville City Council proposed Adoption of Ordinance 25-11**

Mr. Potter explained what he seen at the council meeting and the passage of ordinance 25-11. There was discussion on how this would be applied during the permit process for projects that are currently in the permitting process.

**Update on the Mandeville Thrives 2045 Comprehensive Plan**

Discussion of the next steps for Mandeville Thrives 2025 and how the utility companies can affect the tree canopy in Mandeville. Mr. Dickson explained some of the policies he has been told by the utility companies and the Louisiana Public Service Commission regarding tree cutting.

**Discussion about possible programs bringing public awareness to soil health and root issues**

What information homeowners are given about the care of the trees from the street tree program was discussed. What is the best way to give homeowners information and what information they should give to help the trees grow.

**Reminder about the Re-Leaf Program**

Mr. Dickson discussed how many applications he has received and the process and timeline of getting the trees planted. Mr. Dickson suggested having something together for the homeowners by the July or August meeting in order to get it added to the application. Having an information table at the Mandeville Trailhead, with a banner, twice a year and two commissioners at a time were discussed. Mr. Afton suggested planting a tree on city property to show residents how to properly plant a tree.

**Update on the Tree City USA application submission**

Mr. Dickson said the application is currently at state coordinator review. Mr. Afton briefly explained Tree City USA and how long Mandeville has had it.

**Vacant Parks and Parkways Commissioner position**

Ms. Myers explained there are currently two vacant positions. The first open position that was advertised had one application received and she did not have an update on the second vacancy yet. The requirements for each type of position were discussed.

\*Patricia Zebrick left at this time\*

**Staff Update**

Ms. Myers reminded the commissioners to complete their required annual training. Mr. Dickson said how many applications he received and this commission would be moving to quarterly meetings in 2026. There was discussion on the number of meetings and the reasoning behind moving to quarterly meetings.

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**Public Comment**

Ms. Kervin motioned to adjourn the meeting at 7:10 pm, Mr. Poole seconded and was unanimously approved.

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Tina Myers, Secretary

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Shawn Potter, Chairman  
Parks and Parkways Commission