

THE FOLLOWING RESOLUTION WAS SPONSORED BY COUNCIL MEMBER DISCON AND MOTIONED FOR ADOPTION BY COUNCIL MEMBER LANE; SECONDED FOR ADOPTION BY COUNCIL MEMBER ZUCKERMAN.

RESOLUTION NO.25-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ADOPTING R.S. 39:1597 (SOLE SOURCE PROCUREMENT) AS INTERNAL POLICY AND AUTHORIZING ITS INCORPORATION INTO THE CITY'S PROCUREMENT PROCEDURES

WHEREAS, the City of Mandeville is governed by the Louisiana Public Bid Law under Title 38 of the Louisiana Revised Statutes for public works and the procurement of materials and supplies; and

WHEREAS, Title 38 does not expressly authorize sole source procurement, yet there are circumstances in which goods, services, or systems are available only from a single source due to proprietary design, system compatibility, operational continuity, or vendor exclusivity; and

WHEREAS, R.S. 39:1597 of the Louisiana Procurement Code allows for the award of contracts without competition when it is determined in writing that there is only one source for the required supply, service, or major repair item; and

WHEREAS, the Louisiana Legislative Auditor has confirmed in its *Public Bid Law FAQ* (Q1, p.1) that municipalities may adopt all or part of the Louisiana Procurement Code by ordinance or resolution when it is in the best interest of the entity; and

WHEREAS, the City of Mandeville desires to adopt a structured, documented process for *sole source procurement* to ensure transparency, consistency, and compliance with applicable laws;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mandeville that:

- (a) The City hereby adopts the provisions of **R.S. 39:1597** for internal policy use as the basis for a documented sole source procurement protocol.
- (b) The adopted policy shall be incorporated into the City of Mandeville Procurement Policy and Procedures Manual as **Section 5.9**, establishing clear criteria, justification requirements, and Council oversight thresholds for sole source determinations, which is attached hereto as Exhibit "A".
- (c) All sole source purchases that exceed the thresholds established under the Public Bid Law shall be brought before the City Council for approval and must include full documentation as required under the adopted Section 5.9 protocol.

With the above resolution having been properly introduced and duly seconded, the vote was as follows:

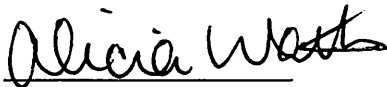
AYES: Zuckerman, Lane, Strong-Thompson, Vogeltanz, Discon

NAYS: 0

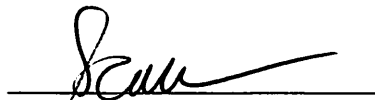
ABSTENTIONS: 0

ABSENT: 0

and the resolution was declared adopted this 22nd day of May, 2025.



Alicia Watts
Council Clerk



Scott Discon
Council Chairman