

**THE FOLLOWING ORDINANCE WAS INTRODUCED BY COUNCIL MEMBER
BUSH; AND SECONDED FOR ADOPTION BY COUNCIL MEMBER MCGUIRE**

ORDINANCE NO. 24-18

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
MANDEVILLE ESTABLISHING PROCEDURES FOR CITY COUNCIL BUSINESS
AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, Section 2-06(c) of the Mandeville Home Rule Charter states the City Council shall determine by Resolution its own rules and order of business;

WHEREAS, the City Council desires to provide proper notice and transparency in the introduction, discussion and adoption of resolutions and ordinances that come before the Council;

WHEREAS, the City Council desires to clarify agenda notice requirements and procedures relating to how ordinances and resolutions are placed on Council agendas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mandeville that the following rules are established and shall be codified into the Mandeville Code of Ordinances as Chapter 2, Section 11 and Section 12 as follows:

SECTION 2-11 RULES OF CITY COUNCIL PROCEDURE

1. The officers of the City Council shall be the Council Chairperson and the Council Vice-Chairperson and shall be selected from the Council Members elected at large. The Council Chairperson and Council Vice Chairperson shall be elected by a majority vote of the City Council. Following election of a Council Chairperson at the first meeting of a new Council, in accordance with the Charter, a vote will be taken each year at the first meeting in July for the purpose of electing a Council Chairperson.
 - a. The Council Chairperson shall have the following duties:
 - i. to preside at all sessions of the Council, unless otherwise agreed upon by majority vote of the Council;
 - ii. to open each session of the Council by taking the chair and calling the Members to order;
 - iii. to cause the Council to proceed with its business in the proper order under the rules if a quorum is present, and to announce the business before the Council as the Council proceeds upon each order of business.
 - iv. to preserve order and decorum; to speak on points of order, in which case he or she shall have preference over other Members;
 - v. to decide all points of order and to inquire with the parliamentarian to resolve any disputes concerning points of order according to Robert's Rules of Order;

- vi. to explain or clarify any rule of procedure upon request; and/or elicit the assistance of the parliamentarian for these purposes;
 - vii. to state or direct the Clerk to state each motion as it is made;
 - viii. to recognize Members of the Council, the Mayor and other members of city government, and the public in accordance with Robert's Rules and the rules adopted by the City Council for the governance of its meetings;
 - ix. to state and put to a vote all questions requiring a vote and to announce the vote;
 - x. to sign all ordinances and other documents which require his or her signature; and
 - xi. to do and perform such other duties as may be required by the laws of this state or by the charge of the City or by the City Council.
- b. The duties of the Council Vice Chairperson shall be to preside at meetings of the Council in the absence of the Council Chairperson and shall exercise those duties (set forth in Section 1a i-ix) of the Chairperson necessary to facilitate the orderly conduct of the council meeting over which the Chairperson presides.
2. The date, time, and place of Council meetings may be changed by the Council Chairperson upon his or her discretion or upon request of other Council Members, subject to meeting all requirements for proper public notice.
3. On any question of council procedure, where these rules are not applicable, all meetings shall be conducted in accordance with Robert's Rules of Order Newest Revised, Newest Edition.

With the above ordinance having been submitted to a vote, the vote thereon was as follows:

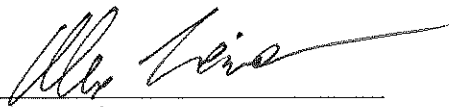
AYES: 3 (Zuckerman, McGuire, Strong-Thompson)

NAYS: 2 (Vogeltanz, Discon)

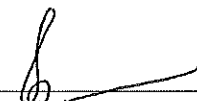
ABSTENTIONS: 0

ABSENT: 0

and the ordinance was declared adopted this 25th day of July, 2024.



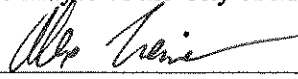
Alex Weiner
Interim Clerk of Council



Scott Discon
Council Chairman

SUBMITTAL TO MAYOR

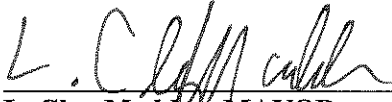
The foregoing Ordinance was **SUBMITTED** by me to the Mayor of the City of Mandeville this 9th day of August, 2024 at 10:00 o'clock a.m.



INTERIM CLERK OF COUNCIL

APPROVAL OF ORDINANCE

The foregoing Ordinance is by me hereby **APPROVED**, this 9th day of August, 2024 at 10:40 o'clock a.m.


L. Clay Madden, MAYOR

VETO OF ORDINANCE

The foregoing Ordinance is by me hereby **VETOED**, this ____ day of July, 2024, at ____ o'clock ____ m.

L. Clay Madden, MAYOR

RECEIPT FROM MAYOR

The foregoing Ordinance was **RECEIVED** by me from the Mayor of the City of Mandeville this 9th day of August, 2024 at 11:00 o'clock a.m.



INTERIM CLERK OF COUNCIL

CERTIFICATE

I, **THE UNDERSIGNED** Clerk of the City Council of the City of Mandeville do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the City Council of the City of Mandeville at a duly noticed, called and convened meeting of said City Council held on the 25th day of July, 2024 at which a quorum was present and voting. I do further certify that said Ordinance has not thereafter been altered, amended, rescinded, or repealed.

WITNESS MY HAND and the seal of the City of Mandeville this 9th day of August, 2024.



INTERIM CLERK OF COUNCIL