

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER DANIELSON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER \_\_\_\_\_**

**ORDINANCE NO. 23-34**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO REVISE IN THE CODE OF ORDINANCES, ARTICLE "I" FINANCIAL OVERSIGHT COMMITTEE, SECTIONS 18-1, COMPOSITION AND QUALIFICATIONS; SECTION 18-2 DUTIES AND RESPONSIBILITIES; AND SECTION 18-3 MEETINGS AND TERMS OF THE MANDEVILLE FINANCIAL OVERSIGHT COMMITTEE AND TO PROVIDE FOR RELATED MATTERS**

**WHEREAS**, the City Council established The Mandeville Financial Oversight Committee ("MFOC") for the purpose of providing guidance and financial direction to the City Council under Ordinance No. 12-20; and

**WHEREAS**, transparency in government functions, that provide greater visibility and understanding to the public, is an important precondition for good government; and

**WHEREAS**, the City Council from time to time needs to update and revise the scope of duties and responsibilities of the MFOC in order to effectively accomplish their financial councilmanic function; and

**WHEREAS**, the City Council desires to amend the language in sections 18-1, 18-2 and 18-3 of Article 1 - Financial Oversight Committee to read as follows:

**Sec. 18-1. - Composition; qualifications.**

The Mandeville Financial Oversight Committee is to be comprised of no more than two (2) council members to be appointed by the **Council Chairman** ~~mayor pro-tem~~, three (3) **City of Mandeville** citizens with a background in finance, accounting, or business administration appointed by the city council, ~~one (1) ex-officio~~ **and two (2) members** of the administration who may be the mayor **and/or** his designee., ~~one (1) ex-officio City of Mandeville citizens member appointed by the city council, with all ex-officio members being non-voting members.~~

**Sec. 18-2. - Duties and responsibilities.**

1. Establish guidelines for the budgetary process as set forth in the State Governmental Accounting Standards Board guidelines (GASB)
2. ~~Examine the re-dedication of the Special Sales Tax and make a recommendation to the City Council.~~ **Study the City's current Fiscal Year budget and provide any recommendations**
3. ~~Examine the use of restricted sales tax dollars~~ **Using the most recent Financial Forecast, develop a recommended roadmap for future spending, including possible contingencies**
4. ~~Examine the feasibility of the use of performance indicators in the budget as necessary and germane~~ **Review the recent Water and Sewer Rate Study Report and provide any**

- recommendations for possible adjustments.
5. Establish monthly reporting requirements to be reported to the Council at the second City Council meeting of each month by the Finance Director **Review Personnel Costs, including, but not limited to, pay structure and benefits and provide any recommendations**
  6. Participate in hiring a CPA, on behalf of the City Council, to perform an audit of the aforementioned items or other audits as authorized under City Charter to be conducted within the time period prescribed by the Council or on an as-needed basis. **Review and recommend the prioritization of future capital projects**
  7. prior to April 1<sup>st</sup> of each year, the committee shall make any recommendations as the mechanics of the administration of the budget **Review the current budget format and provide recommendations so the presented budget is all-inclusive and easier to comprehend.**
  8. Research any financial matter that the Mandeville City Council deems appropriate by a simple majority vote.

**Sec. 18-3. - Meetings; terms.**

The Financial Oversight Committee shall meet monthly through the end of March 2013, and then starting in April 2013, the committee will determine the frequency of meetings on an as-needed basis. Initially, citizen committee members shall serve staggered terms of one (1), two (2), and three (3) years. After the initial rotation, new citizen committee members shall serve three-year terms. All council committee members shall serve terms of two (2) years and all committee members shall serve no more than three (3) consecutive terms. The chairman of the committee shall be a member of the city council and shall **be selected by the Financial Oversight Committee**, serve as chairman for one (1) year at a time, not serving as chairman for two (2) consecutive years.

**THEREFORE, BE IT ORDAINED THAT** , the City Council hereby amends and reordains Article I, Sections 18-1, 18-2 and 18-3 of the Code of Ordinance to read as follows:

**Sec. 18-1. - Composition; qualifications.**

The Mandeville Financial Oversight Committee is to be comprised of no more than two (2) council members to be appointed by the **Council Chairman**, three (3) **City of Mandeville** citizens with a background in finance, accounting, or business administration appointed by the city council, **and two (2) members** of the administration who may be the mayor **and/or** his designee.

**Sec. 18-2. - Duties and responsibilities.**

1. Establish guidelines for the budgetary process as set forth in the State Governmental Accounting Standards Board guidelines (GASB)
2. **Study the City's current Fiscal Year's and provide any recommendations.**
3. **Using the most recent Financial Forecast, develop a recommended roadmap for future spending, including possible contingencies.**

4. Review the recent Water and Sewer Rate Study Report and provide any recommendations for possible adjustments.
5. Review Personnel Costs, including, but not limited to, pay structure and benefits and provide any recommendations.
6. Review and recommend the prioritization of future capital projects.
7. Review the current budget format and provide recommendations so the presented budget is it is all-inclusive and easier to comprehend.
8. Research any financial matter that the Mandeville City Council deems appropriate by a simple majority vote.

**Sec. 18-3. - Meetings; terms.**

The Financial Oversight Committee shall determine the frequency of meetings on an as-needed basis. Citizen committee members shall serve three-year terms. The chairman of the committee shall be a member of the city council and shall be selected by the Financial Oversight Committee.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon the signature of the Mayor of the City of Mandeville; and

**BE IT FURTHER ORDAINED** that the Clerk of this Council be, and she is hereby authorized and empowered to, take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:	0
NAY:	0
ABSTENTIONS:	0
ABSENT:	0

and the ordinance was declared adopted this \_\_\_th day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
 Kristine Scherer  
 Clerk of Council

\_\_\_\_\_  
 Jason Zuckerman  
 Council Chairman