

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER _____; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER _____;

ORDINANCE NO. 22-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND THE PERSONNEL POLICIES RELATIVE TO THE PAY SCALE OF THE NON-POLICE MUNICIPAL CIVIL SERVICE EMPLOYEES OF THE CITY OF MANDEVILLE AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS Section 4-04 of the Mandeville City Charter mandates that the City Council introduce an ordinance upon receipt of the Mayor's proposed plan to amend the Personnel Policies regarding City of Mandeville Municipal Non-Police Civil Service Employees;

WHEREAS the Administration desires to amend the pay scale of the Municipal Non-Police Civil Service employees of the City of Mandeville as shown by Exhibit "A" attached hereto and made part of this ordinance; and

WHEREAS the Human Resources Director has prepared this recommendation to the City of Mandeville's Municipal Employees' Civil Service Board as shown by Exhibit "A" attached hereto and made part of this ordinance; and

WHEREAS the City of Mandeville's Municipal Employees' Civil Service Board recommends approval of this proposal as shown by Exhibit "A" attached hereto and made part of this ordinance; and

NOW, THEREFORE, BE IT ORDAINED that the Personnel Policies relative to the pay scale of the Municipal Non-Police Civil Service Employees of the City of Mandeville be amended as set out on Exhibit "A" attached and made a part hereto; and,

NOW THEREFORE, BE IT FURTHER ORDAINED that this ordinance shall be effective on the first day of the payroll period following the Mayor of the City of Mandeville's approval; and

NOW THEREFORE, BE IT FURTHER ORDAINED that the Clerk of this Council be and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance. The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this ____ Day of _____, 2022

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

SUBMITTAL TO MAYOR

The foregoing Ordinance was **SUBMITTED** by me to the Mayor of the City of Mandeville this ____ day of _____, 2022 at ____ o'clock __.m.

CLERK OF COUNCIL

APPROVAL OF ORDINANCE

The foregoing Ordinance is by me hereby **APPROVED**, this ____ day of _____, 2022 at ____ o'clock __.m.

L. Clay Madden, MAYOR

VETO OF ORDINANCE

The foregoing Ordinance is by me hereby **VETOED**, this ____ day of _____, 2022, at ____ o'clock __.m.

L. Clay Madden, MAYOR

RECEIPT FROM MAYOR

The foregoing Ordinance was **RECEIVED** by me from the Mayor of the City of Mandeville this ____ day of _____, 2022 at ____ o'clock __.m.

CLERK OF COUNCIL

CERTIFICATE

I, THE UNDERSIGNED Clerk of the City Council of the City of Mandeville do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the City Council of the City of Mandeville at a duly noticed, called and convened meeting of said City Council held on the ____ day of _____, 2022 at which a quorum was present and voting. I do further certify that said Ordinance has not thereafter been altered, amended, rescinded, or repealed.

WITNESS MY HAND and the seal of the City of Mandeville this ____ day of _____, 20____.

CLERK OF COUNCIL

**City of Mandeville
Proposed Pay Matrix - Municipal Employees**

Functional Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
Accountant, Finance	28.17	28.73	29.31	29.89	30.49	31.10	31.72	32.36	33.00	33.67	34.34	35.03	35.73	36.44	37.17	37.91	38.67	39.44	40.23	41.04	41.86	42.70	43.55	44.42	45.31
Accounting Specialist	19.46	19.85	20.25	20.66	21.07	21.49	21.92	22.36	22.81	23.26	23.73	24.20	24.69	25.18	25.68	26.20	26.72	27.26	27.80	28.36	28.92	29.50	30.09	30.69	31.31
Assistant Superintendent - Buildings/Grounds	29.01	29.59	30.18	30.78	31.40	32.02	32.67	33.32	33.99	34.66	35.36	36.07	36.79	37.52	38.27	39.04	39.82	40.62	41.43	42.26	43.10	43.96	44.84	45.74	46.65
Assistant Superintendent - Operations/Maintenance	29.01	29.59	30.18	30.78	31.40	32.02	32.67	33.32	33.99	34.66	35.36	36.07	36.79	37.52	38.27	39.04	39.82	40.62	41.43	42.26	43.10	43.96	44.84	45.74	46.65
Assistant Superintendent - Water/Sewer	29.01	29.59	30.18	30.78	31.40	32.02	32.67	33.32	33.99	34.66	35.36	36.07	36.79	37.52	38.27	39.04	39.82	40.62	41.43	42.26	43.10	43.96	44.84	45.74	46.65
Building Official	36.39	37.11	37.86	38.61	39.39	40.17	40.98	41.80	42.63	43.49	44.36	45.24	46.15	47.07	48.01	48.97	49.95	50.95	51.97	53.01	54.07	55.15	56.25	57.38	58.53
Clerk I Data Entry Clerk	16.26	16.58	16.91	17.25	17.60	17.95	18.31	18.67	19.05	19.43	19.82	20.21	20.62	21.03	21.45	21.88	22.32	22.76	23.21	23.68	24.16	24.64	25.13	25.63	26.15
Clerk I Mailroom Clerk	14.14	14.42	14.71	15.00	15.30	15.61	15.92	16.24	16.56	16.90	17.23	17.58	17.93	18.29	18.65	19.03	19.41	19.81	20.19	20.58	20.98	21.41	21.86	22.29	22.74
Clerk I Receptionist	16.26	16.58	16.91	17.25	17.60	17.95	18.31	18.67	19.05	19.43	19.82	20.21	20.62	21.03	21.45	21.88	22.32	22.76	23.21	23.68	24.16	24.64	25.13	25.63	26.15
Clerk II Accounts Payable/Purchasing	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.52	21.95	22.38	22.83	23.29	23.75	24.23	24.71	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54
Clerk II Administrative Coordinator	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.52	21.95	22.38	22.83	23.29	23.75	24.23	24.71	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54
Clerk II City Clerk	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.52	21.95	22.38	22.83	23.29	23.75	24.23	24.71	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54
Clerk II Cultural Development	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.52	21.95	22.38	22.83	23.29	23.75	24.23	24.71	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54
Clerk II Utility Billing	18.36	18.73	19.10	19.49	19.88	20.27	20.68	21.09	21.52	21.95	22.38	22.83	23.29	23.75	24.23	24.71	25.21	25.71	26.23	26.75	27.29	27.83	28.39	28.96	29.54
Clerk, Community Center	14.14	14.42	14.71	15.00	15.30	15.61	15.92	16.24	16.56	16.90	17.23	17.58	17.93	18.29	18.65	19.03	19.41	19.80	20.19	20.60	21.01	21.43	21.86	22.29	22.74
Community Center Coordinator	24.58	25.07	25.57	26.08	26.61	27.14	27.68	28.23	28.80	29.37	29.96	30.56	31.17	31.80	32.43	33.08	33.74	34.42	35.11	35.81	36.52	37.25	38.00	38.76	39.53
Crew Chief - Buildings & Grounds	21.75	22.19	22.63	23.08	23.54	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59	28.14	28.70	29.28	29.86	30.46	31.07	31.69	32.32	32.97	33.63	34.30	34.99
Crew Chief - Streets	21.75	22.19	22.63	23.08	23.54	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59	28.14	28.70	29.28	29.86	30.46	31.07	31.69	32.32	32.97	33.63	34.30	34.99
Crew Chief - Water/Sewer	21.75	22.19	22.63	23.08	23.54	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59	28.14	28.70	29.28	29.86	30.46	31.07	31.69	32.32	32.97	33.63	34.30	34.99
Electrical Technician	28.92	29.50	30.09	30.69	31.31	31.93	32.57	33.22	33.88	34.56	35.25	35.96	36.68	37.41	38.16	38.92	39.70	40.50	41.31	42.13	42.98	43.84	44.71	45.61	46.52
Engineering Assistant	22.63	23.08	23.55	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59	28.14	28.70	29.28	29.86	30.46	31.07	31.69	32.32	32.97	33.63	34.30	34.99	35.69	36.40
Equipment Operator	22.74	23.19	23.66	24.13	24.61	25.10	25.61	26.12	26.64	27.17	27.72	28.27	28.84	29.41	30.00	30.60	31.21	31.84	32.47	33.12	33.79	34.46	35.15	35.85	36.57
Field Representative	26.14	26.66	27.19	27.74	28.29	28.86	29.43	30.02	30.62	31.24	31.86	32.50	33.15	33.81	34.49	35.16	35.86	36.56	37.27	37.99	38.73	39.48	40.24	41.01	41.79
Grants and Contracts Administrator	24.08	24.56	25.05	25.56	26.07	26.59	27.12	27.66	28.22	28.78	29.36	29.94	30.54	31.15	31.78	32.41	33.06	33.72	34.39	35.08	35.78	36.50	37.23	37.97	38.73
Landscape/Urban Forestry Inspector	15.98	16.30	16.63	16.96	17.30	17.64	18.00	18.36	18.72	19.10	19.48	19.87	20.27	20.67	21.09	21.51	21.94	22.38	22.82	23.28	23.75	24.22	24.71	25.20	25.70
Maintenance Worker I Streets	15.98	16.30	16.63	16.96	17.30	17.64	18.00	18.36	18.72	19.10	19.48	19.87	20.27	20.67	21.09	21.51	21.94	22.38	22.82	23.28	23.75	24.22	24.71	25.20	25.70
Maintenance Worker I Water/Sewer	17.78	18.14	18.50	18.87	19.25	19.63	20.02	20.42	20.83	21.25	21.67	22.11	22.55	23.00	23.46	23.93	24.41	24.90	25.40	25.90	26.42	26.95	27.49	28.04	28.60
Maintenance Worker II Streets & Drainage	17.78	18.14	18.50	18.87	19.25	19.63	20.02	20.42	20.83	21.25	21.67	22.11	22.55	23.00	23.46	23.93	24.41	24.90	25.40	25.90	26.42	26.95	27.49	28.04	28.60
Maintenance Worker II Water/Sewer	17.78	18.14	18.50	18.87	19.25	19.63	20.02	20.42	20.83	21.25	21.67	22.11	22.55	23.00	23.46	23.93	24.41	24.90	25.40	25.90	26.42	26.95	27.49	28.04	28.60
Permit Coordinator	18.09	18.45	18.82	19.19	19.58	19.97	20.37	20.78	21.19	21.62	22.05	22.49	22.94	23.40	23.87	24.34	24.83	25.33	25.83	26.35	26.88	27.41	27.96	28.52	29.09
Planner I/ISD Administrator	22.39	22.84	23.29	23.76	24.23	24.72	25.21	25.72	26.23	26.75	27.29	27.84	28.39	28.96	29.54	30.13	30.73	31.35	31.97	32.61	33.27	33.93	34.61	35.30	36.01
Planner I/Special Projects, Plans/Cade Review	19.97	20.37	20.78	21.20	21.62	22.05	22.49	22.94	23.40	23.87	24.35	24.83	25.33	25.84	26.35	26.88	27.42	27.97	28.53	29.10	29.68	30.27	30.88	31.49	32.12
Plant Operator	28.35	28.92	29.49	30.08	30.69	31.30	31.93	32.56	33.22	33.88	34.56	35.25	35.95	36.67	37.41	38.15	38.92	39.70	40.49	41.30	42.13	42.97	43.83	44.70	45.60
Purchasing Agent	25.21	25.72	26.23	26.75	27.29	27.84	28.40	28.96	29.54	30.13	30.74	31.35	31.98	32.62	33.27	33.94	34.61	35.31	36.01	36.73	37.47	38.22	38.98	39.76	40.55
Secretary, Planning & Zoning	19.09	19.48	19.87	20.26	20.67	21.08	21.50	21.93	22.37	22.82	23.28	23.74	24.22	24.70	25.19	25.70	26.21	26.74	27.27	27.82	28.37	28.94	29.52	30.11	30.71
Secretary, Public Works	19.09	19.48	19.87	20.26	20.67	21.08	21.50	21.93	22.37	22.82	23.28	23.74	24.22	24.70	25.19	25.70	26.21	26.74	27.27	27.82	28.37	28.94	29.52	30.11	30.71
Sr. Accountant	30.98	31.60	32.23	32.87	33.53	34.20	34.88	35.58	36.29	37.02	37.76	38.51	39.28	40.07	40.87	41.69	42.52	43.37	44.24	45.13	46.03	46.95	47.89	48.85	49.82
Student Worker-Clerk	12.71	12.96	13.22	13.49	13.76	14.03	14.31	14.60	14.88	15.19	15.49	15.80	16.12	16.44	16.77	17.10	17.45	17.79	18.15	18.51	18.88	19.26	19.65	20.04	20.44
Student Worker- Maintenance	12.71	12.96	13.22	13.49	13.76	14.03	14.31	14.60	14.88	15.19	15.49	15.80	16.12	16.44	16.77	17.10	17.45	17.79	18.15	18.51	18.88	19.26	19.65	20.04	20.44
Superintendent - Buildings/Grounds	32.86	33.52	34.19	34.87	35.57	36.28	37.01	37.75	38.50	39.27	40.06	40.86	41.68	42.51	43.36	44.23	45.11	46.01	46.93	47.87	48.83	49.81	50.80	51.82	52.85
Superintendent - Operations/Maintenance	32.86	33.52	34.19	34.87	35.57	36.28	37.01	37.75	38.50	39.27	40.06	40.86	41.68	42.51	43.36	44.23	45.11	46.01	46.93	47.87	48.83	49.81	50.80	51.82	52.85

