THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER BUSH; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER KRELLER.

# ORDINANCE NO. 22-06

**AN ORDINANCE FOR THE CITY OF MANDEVILLE AMENDING SECTION IV OF THE TRAVEL POLICY FOR CITY OF MANDEVILLE EMPLOYEES, ELECTED OFFICIALS AND MEMBERS OF BOARDS AND/OR COMMISSIONS, CONCERNING ALLOWANCES FOR LODGING AND MEALS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, on July 14, 2008, the Mayor of the City of Mandeville (“City”) received an audit report conducted by the Louisiana State Legislative Audit Office, Compliance Audit Division which questioned the existing travel policies for the City of Mandeville; and

**WHEREAS**, in response to said audit, the City Council adopted Ordinance No. 08-27 on September 11, 2008 to provide a written travel policy, using the State of Louisiana Division of Administration (“State”) travel policy as a guide, for all City employees, nonclassified employees, and elected officials;

**WHEREAS**, the City’s current travel policy establishes a multi-tiered Meal and Lodging Allowance in Section (IV)(C), which has not been updated since its adoption in 2008;

**WHEREAS**, the State travel policy, upon which the City’s travel policy is based, is updated every two years and published on the State Division of Administration’s official register and website;

**WHEREAS**, the City desires to incorporate the tiers, which are updated every two years, in Subsection C, Section S1506 of the State’s Lodging and Meal Allowances into the City’s travel policy by reference to ensure that the City’s allowances remain aligned with the state policy upon which it is based.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Mandeville, the Section IV (C), entitled Lodging and Meals of the City travel policy be amended to read as follows:

**IV Lodging and Meals.**

The City of Mandeville expressly adopts and incorporates herein Subsection C, S1506 of the State of Louisiana Travel Guide. All travelers shall be eligible and paid in accordance with the terms of the State of Louisiana Travel Guide in effect at the time of travel. Nothing in this Section shall be interpreted as adopting any other portion of the State of Louisiana Travel Guide unless specifically incorporated nor shall be interpreted as altering or modifying the other provisions previously adopted in Ordinance 08-37, as amended by Ordinance 08-50 and Ordinance 13-02.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon the signature of the Mayor; and

**BE IT FURTHER ORDAINED** that the Clerk of this Council be, and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this Ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the ordinance was declared and adopted this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022

Kristine Scherer Jason Zuckerman

Clerk of Council Council Chairman