

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER DANIELSON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER KRELLER

**ORDINANCE NO. 21-05**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 20-13, THE OPERATING BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, Article V. Financial Procedures of the Home Rule Charter provides that amendments to the adopted budget be made by ordinance; and,

**WHEREAS**, an amendment to the Operating Budget adopted for fiscal year 2020-2021, Ordinance Number 20-13, is required due to expenditures that will exceed the current authorized appropriated funds budgeted for 2020-2021 City of Mandeville Operating Budget; and,

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Mandeville that the Operating Budget ordinance for fiscal year 2020-2021, Ordinance Number 20-13, is hereby amended to include the budget amendments as set forth on the attached Exhibit "A", incorporated as a part hereof, and be adopted for the 2020-2021 Fiscal Year Operating Budget.

**BE IT FURTHER ORDAINED**, that in all other respects the 2020-2021 Operating Budget adopted shall remain in full force and effect.

The Ordinance being submitted to a vote, the vote thereon was as follows:


AYES: 5 ( Zuckerman, McGuire, Danielson, Bush, Kreller)

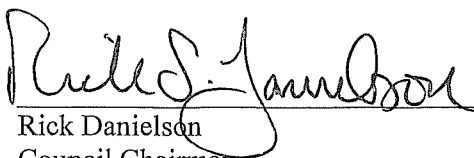
NAY: 0

ABSTENTIONS: 0

ABSENT: 0

and the ordinance was declared adopted this 11th day of March, 2021.

  
\_\_\_\_\_  
Kristine Scherer  
Council Clerk

  
\_\_\_\_\_  
Rick Danielson  
Council Chairman

**SUBMITTAL TO MAYOR**

The foregoing Ordinance was SUBMITTED by me to the Mayor of the City of Mandeville this 12th day of March, 2021, at 11:00 o'clock a.m.

  
\_\_\_\_\_  
CLERK OF COUNCIL

**APPROVAL OF ORDINANCE**

The foregoing Ordinance is by me hereby APPROVED this \_\_\_ day of March, 2021, at \_\_\_\_\_ o'clock a.m.

  
\_\_\_\_\_  
CLAY MADDEN, MAYOR

**VETO OF ORDINANCE**

The foregoing Ordinance is by me hereby VETOED, this \_\_\_ day of \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock \_\_\_\_ .m.

\_\_\_\_\_  
CLAY MADDEN, MAYOR

**RECEIPT FROM MAYOR**

17 The foregoing Ordinance was RECEIVED by me from the Mayor of the City of Mandeville, this \_\_\_ day of March, 2021, at 10 o'clock a.m.

  
\_\_\_\_\_  
CLERK OF COUNCIL

**CERTIFICATE**

I, THE UNDERSIGNED Clerk of the City Council of the City of Mandeville do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the City Council of the City of Mandeville at a duly noticed, called and convened meeting of said City Council held on the 11th day of March, 2021 at which a quorum was present and voting. I do further certify that said Ordinance has not thereafter been altered, amended, rescinded, or repealed.

WITNESS MY HAND and the seal of the City of Mandeville this 12th day of March, 2021.

  
\_\_\_\_\_  
CLERK OF COUNCIL

Ordinance 21-05 Budget Amendment #2  
 Exhibit "A"

|    |             |                              |                     |            |
|----|-------------|------------------------------|---------------------|------------|
| 1. | 10100-40600 | Worker's Compensation        | (6,843.81)          |            |
|    | 10110-40600 |                              | 16,322.52           |            |
|    | 10120-40600 |                              | 9,685.10            |            |
|    | 20211-40600 |                              | (5,550.21)          |            |
|    | 20212-40600 |                              | <u>7,001.41</u>     |            |
|    |             |                              |                     | 20,615.01  |
| 2. | 10100-41200 | Magistrate Retainer          | <u>2,400.00</u>     | 2,400.00   |
| 3. | 10100-41500 | Engineering Fees             | 53,602.04           |            |
|    | 70000-41500 | Engineering Fees             | 105,829.57          |            |
|    | 20211-41500 | Engineering Fees             | 28,236.11           |            |
|    | 20212-41500 | Engineering Fees             | 92,332.27           |            |
|    | 10100-88000 | Capital Outlay               | (53,602.04)         |            |
|    | 70000-49000 | Capital Outlay               | (105,829.57)        |            |
|    | 20000-16000 | Capital Outlay               | <u>(120,568.39)</u> |            |
|    |             |                              |                     | (0.00)     |
| 4. | 10100-41600 | Computer Supplies & Programs | 18,180.40           |            |
|    | 10110-41600 |                              | 18,180.40           |            |
|    | 10120-41600 |                              | 18,180.40           |            |
|    | 20211-41600 |                              | 18,180.40           |            |
|    | 20212-41600 |                              | 18,180.40           |            |
|    | 10100-41600 |                              | <u>8,760.13</u>     |            |
|    |             |                              |                     | 99,662.13  |
| 5. | 10100-42700 | Janitorial Services          | (18,696.00)         |            |
|    | 10100-43700 | Trailhead                    | 3,300.00            |            |
|    | 10100-43400 | Community Center             | 15,396.00           |            |
|    | 10100-43700 | Trailhead                    | <u>3,992.04</u>     |            |
|    |             |                              |                     | 3,992.04   |
| 6. | 10100-43000 | Office Supplies              | <u>35,000.00</u>    | 35,000.00  |
| 7. | 10100-44100 | Banquets                     | <u>500.00</u>       | 500.00     |
| 8. | 10100-45000 | Decorations & Beautification | <u>100,000.00</u>   | 100,000.00 |
| 9. | 10100-45400 | Recreation                   | <u>2,831.40</u>     | 2,831.40   |

Ordinance 21-05 Budget Amendment #2  
 Exhibit "A"

|     |             |                     |                    |                          |
|-----|-------------|---------------------|--------------------|--------------------------|
| 10. | 10100-46400 | Election Expense    | <u>7,073.00</u>    | 7,073.00                 |
| 11. | 10100-46700 | Uniforms            | 2,000.00           |                          |
|     | 10120-46700 |                     | 1,950.00           |                          |
|     | 20211-46700 |                     | 2,000.00           |                          |
|     | 20212-46700 |                     | <u>1,500.00</u>    | 7,450.00                 |
| 12. | 10110-40000 | Salaries            | <u>53,378.00</u>   | 53,378.00                |
| 13. | 10110-40100 | Overtime            | <u>50,000.00</u>   | 50,000.00                |
| 14. | 20211-41000 | Licenses & Permits  | <u>18,658.00</u>   | 18,658.00                |
| 15. | 10120-43900 | Canals & Drainage   | <u>5,000.00</u>    | 5,000.00                 |
| 16. | 10110-47000 | Vehicle Maintenance | <u>20,000.00</u>   | 20,000.00                |
| 17. | 10120-49100 | Prisoner Expenses   | <u>(87,250.00)</u> | (87,250.00)              |
| 18. | 10100-49900 | Hurricane Expense   | (138.00)           |                          |
|     | 20212-49900 |                     | 14,930.00          |                          |
|     | 10100-49900 |                     | <u>15,000.00</u>   | 29,792.00                |
|     |             |                     |                    | <u><u>369,101.58</u></u> |

## Ordinance 21-05 Budget Amendment #2 Narrative

1. Addition of \$20,615.01 to Worker's Compensation. The invoice came in this amount higher than budgeted. In 2018 we had a large claim due to the death of Captain Liberto. This is the first year that claim was factored into our premium.
2. Addition of \$2,400.00 to Magistrate Retainer. The Magistrate is paid \$2,000.00/month. This line was underbudgeted.
3. Reallocation of \$280,000.00 from Capital Outlay to Engineering Fees. The contract with Digital Engineering for project oversight is not to exceed \$35,000.00/month. This is for 8 months.
4. Addition of \$20,000.00 for complete website redesign; the redesign will enable the city to provide the public with a more responsive, updated and easy to navigate website. Addition of \$8,760.13 for a Plotter/Scanner for Planning & Permits; this dual-purpose machine will allow for more efficient use of space in the planning department; the current plotter and scanner will both be utilized by public works where space is not an issue; and additions to purchase the following Munis modules which will update our current financial systems, allowing for increased efficiency, improved delivery of services and responsiveness to both our citizens/customers and employees:
  - a. Executime – manages time and attendance as well as advanced scheduling and offers employees self-service functionalities \$53,866.00
  - b. Project & Grant Accounting – provides multiyear tracking of budgets, expenditures, and revenues for Capital or special (Parks & Parkways) projects and complete Grant tracking to manage matching funds, grant specs, conditions of use, etc \$6,199.00
  - c. Cash Management – bank reconciliation, cash flow forecasting \$5,649.00
  - d. Contract Management – create and approved contracts and encumber appropriate funds \$5,188.00
5. Reallocation of \$18,696.00 from General Government Janitorial Services to the correct breakdown between Trailhead and Community Center expenses. Addition of \$3,992.04 to Trailhead expenses for weekly scheduled, professional deep cleaning of the heavily used Trailhead restrooms. Cleanings will be scheduled for Thursdays to insure restrooms are well serviced for weekend activities.
6. Addition of \$35,000.00 to Office Supplies for furniture upgrades to 5 offices and 2 conference rooms. This also includes replacing the white cafeteria style tables currently used in council chambers with something more professional and fitting for the chambers. This is part of an overall phased update of the aged furnishings within city hall.

7. Addition of \$500.00 to Banquets for Council/Executive Chamber or Municipal lunch tables.
8. Addition of \$100,000.00 to Decorations & Beautification for design and construction of a citywide sign package. As the blue wooden "Welcome to Mandeville" signs are in need of replacement, we had an initial consultation with David Barr of OPA Signs and Graphics regarding a new overall sign "package" for the City. Mr. Barr has done work for the city previously. This amount will cover a full design package for multiple types of signs in the city, including way finding signs, and construction of the new "Welcom" signs. We are hoping to move away from painted wood signs to materials with a longer life span, similar to the "Historic Mandeville" sign at the intersection of Monroe Street and East Causeway. With the complete design package we can then plan for and budget new signs as needed.
9. Addition of \$2,831.40 to Recreation for bi-weekly cleaning of Tyler Thomas Park restrooms and weekly cleaning of Mandeville City Hall Playground restrooms.
10. Addition of \$7,073.00 to Election Expense. The invoice came in this amount higher than budgeted.
11. Additional of \$7,450.00 to Uniforms. This line excluded additional expenses for new employees and Council Members.
12. Addition of \$53,378.00 to Police Salaries. This is to hire 2 additional dispatchers. This amount covers the remaining 6 months of FY2021.
13. Addition of \$50,000.00 to Police Overtime. This line was underbudgeted.
14. Addition of \$18,658.00 to Licenses & Permits. This amount is fees paid to DHH that were omitted from the original budget.
15. Addition of \$5,000.00 to Canals & Drainage. This line was underbudgeted.
16. Addition of \$20,000.00 to Police Vehicle Maintenance. This line was underbudgeted.
17. Deduction of \$87,250.00 from Prisoner Expenses. Prisoners are not being released to work due to Covid.
18. Hurricane Expense: Rename line to Emergency Management. Reallocation of \$138.00 to appropriate account. Addition of \$14,930.00 in actual Hurricane Zeta expenses. Addition of \$15,000.00 for a consultant to create and document an Emergency Program, which will include a review, completion and consolidation of the six (6) various plans the City has which deal with emergency operations.