



MUNICIPAL POLICE EMPLOYEES’ CIVIL SERVICE BOARD

BRIAN J. BURKE  
Chairman  
  
RICHARD C. AINSWORTH  
Vice-Chairman  
  
JACK B. MCGUIRE  
RICHARD C. JONES  
JAMES S. CARLSON

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MUNICIPAL POLICE EMPLOYEES’ CIVIL SERVICE BOARD MEETING MINUTES

DATE:	Tuesday, August 19, 2025
TIME:	5:00 PM
LOCATION:	Mandeville City Hall Council Chambers 3101 East Causeway Approach Mandeville, LA 70448

ATTENDANCE:

Brian Burke, Chairman	Present
Richard Ainsworth, Vice-Chairman	Present
Jack McGuire	Present
Richard Jones	Present
James Carlson	Present

ALSO PRESENT:

Joanna Anderson	HR Director/Board Secretary
Pamela Ulfers	HR Assistant

Chairman Burke called the meeting to order at 5:00 PM and concluded that there was a quorum present; the agenda could be addressed.

Agenda Item 1: Approval of Minutes

Mr. Jones made a motion to approve and adopt the drafted minutes from May 20, 2025, and June 12, 2025. Dr. Carlson seconded the motion. *There being no further questions or comments, the motion passed 5 – 0.*

Agenda Item 2: Discussion of updating appointing authority – St. Tammany Federation of Teachers and School Employees

Dr. Carlson made a motion to approve Loyola University as the new appointing authority for the Municipal Police Employees’ Civil Service Board. Mr. Jones seconded the motion. *There being no further questions or comments, the motion passed 5 – 0.*

With no further business, Dr. Carlson made a motion that the meeting be adjourned. The motion was seconded by Mr. Ainsworth. *There being no further questions or comments, the motion passed 5 – 0.* The meeting was adjourned at 5:39 PM.

Brian J. Burke, Chairman

Joanna Anderson, Secretary