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City of Mandeville
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ADDENDUM NO. 1

RFP No. 435.26.005

**Comprehensive Land Use Regulation Ordinance (CLURO) Revision
City of Mandeville, Louisiana**

Issue Date: October 20, 2025

**This Addendum forms part of the Request for Proposals (RFP) dated September 24, 2025,
and is hereby made a part thereof.**

1. Questions Received and Official Responses

Question 1:

What is the City's anticipated start date and preferred timeline for completion?

Response:

The City anticipates that the CLURO Revision project will **begin in January 2026** and conclude with adoption by **December 2027**.

Question 2:

Can the City please share the total anticipated consultant budget for the project?

Response:

The City's **anticipated budget for consultant services is approximately \$250,000** for the full scope of work described in Section 1.3 of the RFP.

2. Clarifications

- The **proposal submission deadline remains unchanged.**
All proposals must be received by the City of Mandeville Purchasing Department no later than 4:00 PM (CT) on Tuesday, October 29, 2025.
Late submissions will not be accepted.
- The **sign-in sheet from the Optional Pre-Proposal Meeting** held on October 2, 2025, is attached to this Addendum for reference.

- No changes have been made to the Scope of Work, evaluation criteria, or other sections of the RFP.
All other provisions of the RFP remain in full force and effect.

3. Acknowledgment

Proposers must acknowledge receipt of this Addendum by completing the Addenda Acknowledgment section on **Attachment A — Proposal Form**.

Issued by:

RuthAnn Chadwick, CPPB

Purchasing Agent & Contracts Administrator

City of Mandeville

3101 E. Causeway Approach

Mandeville, LA 70448

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Attachment:

- Optional Pre-Proposal Meeting Sign-In Sheet (October 2, 2025)



CONFERENCE DATE AND TIME: 10/2/25

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