



Liquor License Application

1. Liquor license to be issued to: Klearchos Holdings LLC d/b/a Acropolis of Mandeville
 2. Legal name(s): Individual, Partners, or Corporation Richard E Engel, Jr
 3. Apply for: Class "A" Class "B" / High Content Low Content / Restaurant
 4. Business location address: 1600 West Causeway Approach Ste 1 Mandeville, LA 70471
 Telephone (504) 655-0778
 5. Mailing address SAW
 6. Contact Person Richard Engel, Jr Phone Number (504) 655-0778
 E-Mail Address: REngel@AcropolisMandeville.com Fax Number () Web Address ()

7. Type of organization: Individual (Complete line A only) Partnership Corporation Non-Profit LLP LLC Other
 8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

A. Richard Engel, Jr owner [REDACTED] 100%
 Resident Address [REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED] Home Phone Number [REDACTED]

B. Name [REDACTED] Title [REDACTED] SSN [REDACTED] % Owned [REDACTED]
 Resident Address [REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED] Home Phone Number [REDACTED]

C. Name [REDACTED] Title [REDACTED] SSN [REDACTED] % Owned [REDACTED]
 Resident Address [REDACTED] City [REDACTED] State [REDACTED] Zip [REDACTED] Home Phone Number [REDACTED]

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? NO If yes, list.

Trade name _____ Owner's name _____ Address _____ License # _____

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location? NO If yes: Name _____ Location: _____

11. Has applicant applied for state liquor license? Yes

12. Has the applicant ever been denied a state or local liquor license? NO

13. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO

14. Is applicant the owner of the premises to be occupied? Yes
 If no, does applicant hold a bona fide written lease? _____ (Supply copy of lease with application.)

15. If premises leased, give name and address of lesser. West Causeway Partners, LLC 1600 West Causeway Approach Mandeville, LA 70471

16. Describe the part of the building to be occupied by business: Front East Side

17. Open date for this location 3/1/2024

18. Describe in detail your business, i.e.: Type of sales, activity, or service you perform:
Full Service Restaurant and Bar

An original approved **Sales Tax Clearance Certificate** must be attached to the application, requested from the St. Tammany Parish Sales Tax Department. Visit <http://www.stps.com/how-do-i/sales-tax/> for forms and to register online.

I affirm that the information given on this application is true and correct.

Signature of Applicant [Signature] Title: Owner

Signature of Preparer [Signature] Date 11/13/23

Mandeville, LA Occupational License License Application
 Schedule A
 9618 Jefferson Highway, Suite D #334
 Baton Rouge, LA 70809
 Phone 800-556-7274



**Schedule "A" To Accompany Liquor License Application
 Must be Notarized**

Where a manager or agent is employed this schedule must be executed by that person, and by each member of a partnership or stockholder of a corporation owning more than five per cent (5%) of capital stock of corporation, or any financial backer of the business which make application for license as provided for by Chapter 2, Title 26, of the Louisiana Revised Statutes of 1950, as amended.

1. Trade Name of Business Klearchos Holdings, LLC d/b/a Acropolis of Mandeville
2. What is your name? Richard Edward Engel, Jr
3. Residence address? [REDACTED]
4. Date of Birth [REDACTED] Place of Birth [REDACTED] State [REDACTED] Zip [REDACTED]
5. Sex [REDACTED] Race [REDACTED] Driver License# [REDACTED] State [REDACTED]
6. Are you a citizen of the United States and the State of Louisiana and over 21 years of age? Yes
7. Have you resided in the State of Louisiana continuously for a period of not less than two (2) years next preceding the date of filing this application? Yes
8. Have you been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country? NO
9. Have you been convicted in this or any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place or illegal dealing in narcotics? NO
10. Have you been convicted or had judgment against you involving alcoholic beverages by this state or any other state or the United States within five (5) years prior to the date of this application? NO
11. Have you had a certification of qualification to dispense alcoholic beverages issued by any other parish, municipality or state suspended or revoked? NO
12. If married is husband or wife eligible for license? Yes
13. Have you or your spouse any interest in an establishment holding a current liquor license? NO

If so, list the following:

Trade Name	Address	Kind of Business	License #	%Owned
14. Have you ever used any other name than the one given herein? <u>NO</u>				
Name	Placed Used	Date		

AFFIDAVIT

I swear (or affirm) that I have read each of the questions in this Schedule AA@ and that the answers which I have given are true and correct to the best of my knowledge, that I meet the qualifications and conditions set out in LA R.S. 26:279; and I further swear (or affirm) that I have no interest in any establishment holding a Liquor License other than the type required for the operation of the above captioned business. It is understood that any misstatement or suppression of fact in an application or Schedule AA@ affidavit is a ground for denial of a license.

Subscribed and sworn to me before this 8th day of March, 2024.

[Signature]
 Notary Public [Signature]
 Signature of Applicant

Returned Check Disclaimer: Effective July 1, 2010, each returned item received by Avenue due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenue is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenueinsights.com.

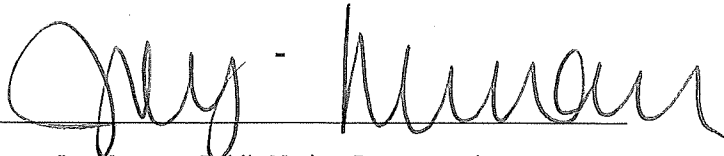
ST. TAMMANY FARMER

STATE OF LOUISIANA PARISH OF ST. TAMMANY

PROOF OF PUBLICATION

The hereto attached notice was published in **ST. TAMMANY FARMER**, a weekly newspaper of general circulation within the Parish of St. Tammany, in the following issues:

11/23/2023, 11/29/2023



Joy Newman, Public Notices Representative

Sworn and subscribed before me, by the person whose signature appears above

29 Nov 2023



M. Monic McChristian,

Notary Public ID#88293

State of Louisiana

My Commission Expires: Indefinite



Ad No: 62634



Liquor License Application

1. Liquor license to be issued to: Carrie Jill Lane McGuire
2. Legal name(s): Individual, Partners, or Corporation 347 Girod, LLC
3. Apply for: Class "A" ___ Class "B" ___ / High Content Low Content / Restaurant ___
4. Business location address: 347 Girod St. Mandeville LA 70448
Telephone (985) 778-8671
5. Mailing address 347 Girod St. Mandeville LA 70448
6. Contact Person Carrie Jill Lane McGuire Phone Number (985) 778-8671
E-Mail Address: jillmcguire1551@gmail.com Fax Number () NA Web Address NA
7. Type of organization: Individual (Complete line A only) ___ Partnership ___ Corporation ___ Non-Profit ___ LLP LLC ___ Other ___

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

Name	Title	SSN	% Owned
<u>Carrie Jill Lane McGuire</u>	<u>Owner</u>	[REDACTED]	<u>100</u>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? no If yes, list.

Trade name _____ Owner's name _____ Address _____ License # _____

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
no If yes: Name _____ Location: _____
11. Has applicant applied for state liquor license? in process
12. Has the applicant ever been denied a state or local liquor license? no
13. Is premise located in an area where the sale of liquor is prohibited by local or state laws? no
14. Is applicant the owner of the premises to be occupied? yes
If no, does applicant hold a bona fide written lease? _____ (Supply copy of lease with application.)
15. If premises leased, give name and address of lesser. _____
16. Describe the part of the building to be occupied by business: Theatre, Green Room, Cultural Arts Center
17. Open date for this location May 10, 2024
18. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Concessions for theatre performances, art shows, & space rentals

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department. Visit <http://www.stpsa.com/how-do-i/sales-tax/> for forms and to register online.

I affirm that the information given on this application is true and correct.
Signature of Applicant Carrie Jill Lane McGuire Title: Owner
Signature of Preparer Carrie Jill Lane McGuire Date 3/13/24

Mandeville, LA Occupational License License Application
Schedule A
9618 Jefferson Highway, Suite D #334
Baton Rouge, LA 70809
Phone 800-556-7274



**Schedule "A" To Accompany Liquor License Application
Must be Notarized**

Where a manager or agent is employed this schedule must be executed by that person, and by each member of a partnership or stockholder of a corporation owning more than five per cent (5%) of capital stock of corporation, or any financial backer of the business which make application for license as provided for by Chapter 2, Title 26, of the Louisiana Revised Statutes of 1950, as amended.

1. Trade Name of Business 347 Good LLC
2. What is your name? Carrie Jill Lane McGuire
3. Residence address? [REDACTED]
4. Date of Birth [REDACTED] Place of Birth [REDACTED] State [REDACTED] Zip [REDACTED]
5. Sex [REDACTED] Race [REDACTED] Driver License# [REDACTED] State [REDACTED]
6. Are you a citizen of the United States and the State of Louisiana and over 21 years of age? yes
7. Have you resided in the State of Louisiana continuously for a period of not less than two (2) years next preceding the date of filing this application? yes
8. Have you been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country? no
9. Have you been convicted in this or any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place or illegal dealing in narcotics? no
10. Have you been convicted or had judgment against you involving alcoholic beverages by this state or any other state or the United States within five (5) years prior to the date of this application? no
11. Have you had a certification of qualification to dispense alcoholic beverages issued by any other parish, municipality or state suspended or revoked? no
12. If married is husband or wife eligible for license? N/A
13. Have you or your spouse any interest in an establishment holding a current liquor license? no

Trade Name	Address	Kind of Business	License #	%Owned
14. Have you ever used any other name than the one given herein? <u>no</u>				

Name	Placed Used	Date
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AFFIDAVIT

I swear (or affirm), that I have read each of the questions in this Schedule AA@ and that the answers which I have given are true and correct to the best of my knowledge, that I meet the qualifications and conditions set out in LA R.S. 26:279; and I further swear (or affirm) that I have no interest in any establishment holding a Liquor License other than the type required for the operation of the above captioned business. It is understood that any misstatement or suppression of fact in an application or Schedule AA@ affidavit is a ground for denial of a license.

Subscribed and sworn to me before this 13 day of March 13, 2024.

Notary Public [Signature]

Signature of Applicant Carrie Jill Lane McGuire

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TRACY A SALVAGGIO
Notary Public #84772
State of Louisiana
My Commission is Issued for Life



INTEROFFICE MEMO

**TO: Kristine Scherer
Kathleen Sides**

FROM: Alia Casborné

DATE: March 11, 2024

SUBJECT: Special Events Application Recommendations

Please find below the Special Events Applications received and recommended for Council approval by the Mayor.

City of Mandeville – Light Up the Lake

Applicant: Alia Casborné

Date/Time: Wednesday, July 3, 2024 – 6:00 p.m.

Rain Date: Thursday, July 4, 2024 – 6:00 p.m.

Location: Mandeville Lakefront – Stage at Coffee Street

Approval Requests:

- City Permit requested to apply for ATC Special Events Liquor Permit
- Police & Public Works Detail

Contingencies:

- ATC special event liquor permit approval
- Approval of Police & Public Works Detail

Mandeville Lions Club – Mandeville Food Truck Festival

Applicant: Jason Band

Date/Time: Saturday, May 11, 2024 – 4:00 p.m. – 8:00 p.m.

Rain Date: NA

Location: Mandeville Lions Club – 720 Lafitte Street

Approval Requests:

- City Permit requested to apply for ATC Special Events Liquor Permit

Contingencies:

- ATC Special event liquor permit approval

Miracle League Northshore - Oktoberfest

Applicant: Trevor Johnson

Date/Time: Sunday, October 13, 2024 – 11:00 a.m. – 3:00 p.m

Rain Date: N/A

Location: Mandeville Trailhead

Approval Requests:

- City Permit requested to apply for ATC Special Events Liquor Permit
- Police Detail

Contingencies:

- ATC special event liquor permit approval
- Police Detail Approval

Attachments

City of Mandeville
675 Lafitte Street Mandeville,
LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group City of Mandeville
Name of Authorized Representative Alia Casborné Non-Profit/Tax-Exempt # _____
Mailing Address 675 Lafitte Street
City Mandeville State LA Zip 70448
Applicant Phone # 985-62-3147 Alt. Phone # _____
E-Mail acasborne@cityofmandeville.com Application Fee Paid? YES NO

Name of Event: Light Up the Lake
Date(s) of Event: Day Wed Date 7 / 3 / 24 Time 5:00 Rain Dates(s) July 4, 2024
Event Location: Mandeville Lakefront

Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
Description/Purpose of Event Free Independence Day Concert & Fireworks Show Estimated Attendance 6000

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	TBD	
7	If you are requesting Police, will they need to direct traffic?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



14	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
15	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By:

Alia Casborne

Printed Name:

Alia Casborné

Organization Represented:

City of Mandeville

Office Held

Director

Date

02/26/24

Please email completed application to acasborne@cityofmandeville.com.

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.



SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

___ Fee received Date N/A

Certificate of Insurance? YES ___ NO ___

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	_____	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Approved:
L. Clay Madden
Mayor Clay Madden

3-12-24
Date

City Council Approval

Alcohol Permit:
___ Yes ___ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:
___ Yes ___ No Date Approved: _____



MANDEVILLE POLICE DEPARTMENT

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 5:00 pm

2. Location of event: Lakefront

3. Will the event take place on a public roadway? YES NO

4. Are you requesting public streets be blocked off? YES NO

5. Are you requesting that Police be present during the event? YES NO

6. Are you paying for a Police detail? YES NO

7. If you answered yes to number 6, how many officers? TBD

8. Name and contact number of Event official?

Police are requested to close off Coffey St

& direct traffic

9. Will alcoholic beverages be present? YES NO

10. Expected number of people at event? 6000

City of Mandeville
3101 East Causeway Approach
Mandeville, Louisiana 70448
985-624-3147 985-624-3149 Fax

****SPECIAL EVENTS (3-DAY)****
LIQUOR LICENSE APPLICATION

1. Liquor license to be issued to: City of Mandeville
2. Legal name(s): Individual, Partners, or Corporation _____
3. Apply for: Class "A" _____ Class "B" / High Content _____ Low Content _____ /Restaurant _____
4. Business location address: 675 LAKE ST, Mandeville, LA 70448
 Telephone: (985) 624-3147
5. Mailing address: Same
6. Contact Person: Alia Casborne
 Phone Number: (985) 624-3147 E-Mail Address: acasborne@cityofmandeville.ca
 Fax Number () _____ Web Address: CityofMandeville.com

7. Type of organization:
 Individual Partnership Corporation Non-Profit LLP LLC Other
(If individual complete line A only)

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.
 The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
B	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
C	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? N/A If yes, list.
N/A

Trade name	Owner's name	address	License #
------------	--------------	---------	-----------

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
NO If yes: Name N/A Location: N/A
11. Has applicant applied for state liquor license? NO
12. Has the applicant ever been denied a state or local liquor license? NO
12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO
13. Is applicant the owner of the premises to be occupied? YES If no, does applicant hold a bona fide written lease? N/A (Supply copy of lease with application.)
14. If premises leased, give name and address of lesser. N/A
15. Describe the part of the building to be occupied by business: Lake Shore
16. Open date for this location: 7/3 - 7/4
17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Municipality

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

I affirm that the information given on this application is true and correct.

Signature of Applicant: Alia Casborne Title: Director
 Signature of Preparer: u Date: 2/27/24

Lakeshore Dr

Coffee St

Coffee St

Portables

Lakeshore Dr

Barricades – No Parking

Sponsor & Band Parking

Lakeshore Dr

Food Trucks

Kid's Tent

FD

Band Trailer

Stage

Sponsor Tent



City of Mandeville
675 Lafitte Street Mandeville,
LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group MANDEVILLE LIONS CLUB
Name of Authorized Representative JASON BAND Non-Profit/Tax-Exempt # _____
Mailing Address P.O. Box 612
City MANDEVILLE, LOUISIANA State LA Zip 70470
Applicant Phone # 985-624-6315 Alt. Phone # 985-264-6315
E-Mail teamjkpressurwashing@gmail.com Application Fee Paid? YES NO

Name of Event: MANDEVILLE FOOD TRUCK FESTIVAL
Date(s) of Event: Day SATURDAY Date 5/11/2024 Time 4-8 PM Rain Dates(s) N/A
Event Location: MANDEVILLE LIONS HALL 720 LAFITTE STREET
Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
Description/Purpose of Event FUNDRAISER Estimated Attendance 100+

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4	Will you require barricades for the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting		
7	If you are requesting Police, will they need to direct traffic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
11	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
12	Are you planning to have inflatable attractions, games or rides?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
13	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

City of Mandeville
675 Lafitte Street
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

14	Do you plan to provide portable toilets? * See Guidelines*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15	Will there be security staff? <i>LIONS MEMBERS</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Are you planning to have amplified sound?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
17	Will you need access to power or water? (please circle)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
18	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: 

Printed Name: JASON BAND

Organization Represented: MANDEVILLE LIONS CLUB

Office Held PRESIDENT Date 3/5/24

Please email completed application to acasborne@cityofmandeville.com.

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.



SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 3/5/24

Certificate of Insurance? YES N/A NO N/A *Event takes place on Private Property*

DEPARTMENTAL EXPENSES

INITIALS

Police Department _____

Fire District #4 _____

Public Works _____

TOTAL COSTS _____

Recommendation of Special Events Committee:

Requesting permission to apply for ATC license

Approved:

Clay Madden
Mayor Clay Madden

3-12-24
Date

City Council Approval

Alcohol Permit:

_____ Yes _____ No

Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

_____ Yes _____ No

Date Approved: _____

City of Mandeville
3101 East Causeway Approach
Mandeville, Louisiana 70448
985-626-3144 985-626-7929 Fax

SPECIAL EVENT
LIQUOR LICENSE APPLICATION

1. Liquor license to be issued to: MANDEVILLE LIONS CLUB
(Organization, Business or Individual)
2. Class A (on premises) Liquor _____ Wine X Beer X
3. Name of Event MANDEVILLE FOOD TRUCK FESTIVAL
4. Location of event 780 LAFITTE ST. MANDEVILLE, LA
Telephone (985) 626-8862
5. Date of Event (limit of 3 consecutive days) MAY, 11, 2024 Rain Date _____
6. Time each day 4PM - 8PM
7. Type of Event FOOD TRUCKS + CRAFTS Number Attending Event 100+
8. Mailing address P.O. Box 612 MANDEVILLE, LA 70470
9. Organization Chairman or Contact Person JASON BAND
Phone Number (985) 264-6315 E-Mail Address: teamjkpressurewashing@gmail.com
Fax Number () Web Address _____
10. List of Officers or Owners. The list of names below should each furnish a notarized Schedule "A".
 - A. Name _____ Title _____ SSN _____
Resident Address _____ City State Zip _____ Home Phone Number _____
 - B. Name _____ Title _____ SSN _____
Resident Address _____ City State Zip _____ Home Phone Number _____
 - C. Name _____ Title _____ SSN _____
Resident Address _____ City State Zip _____ Home Phone Number _____
11. Is premises owned by applicant? YES If no, attach copy of lease or contract.
12. Does applicant hold State or City of Mandeville liquor license for current year at any other location? _____ If yes: Name _____ Location: _____
13. Has the applicant ever been denied a state or local liquor license? NO

I affirm that the information given on this application is true and correct.

Signature of Applicant Jason Band Title: PRESIDENT
Signature of Preparer Jason Band Date 2-25-2024

MANDEVILLE TRAILHEAD STANDARD RENTAL AGREEMENT

This document, entered into this _____ day of _____ 20____, constitutes an Agreement between the City of Mandeville, hereinafter referred to as City, and Miracle League Northshore, hereinafter referred to as Renter or by Renters Authorized Representative, Trevor Johnson, For use of the Mandeville Trailhead located at 675 Lafitte Street, Mandeville, LA, for the specified event on the specified date and time, as indicated below. The Renter's contact information is: Address: 13505 Highway 1085; City: Covington
 State: LA Zip 70433 Phone or Cell Number: 504-301-7614; Email: trevor.johnson2@lcmchealth.org
 Event: Northshore Beer Fest Date: 10-13-2024 Time: 10 (AM) | PM to 4 AM (PM)
11am-3pm. (Event)

The Trailhead is to be notified at least 3 days prior to the rental date if cancellation becomes necessary. Failure to meet the 3-day cancellation requirement may result in forfeiture of all payments that have been made toward the rental. To cancel, please call the (985) 624-3147 during normal working hours (8:30 am – 4:30 pm).

The deposit reserves your date and serves as the damage/cleaning deposit. If there are no damages and the clean-up is satisfactory, the deposit will be refunded to the renter by check. Payment in-full is due no later than 2-weeks prior to the rental date. Failure to comply is subject to forfeiture of the deposit. Make checks or money orders payable to the "City of Mandeville".

PAYMENT RECORD:

Payment Date	Amount Paid	Indicate Cash or Check No.	Receipt #	Balance Due	Payment Deadline
<u>1-11-24</u>	<u>100.00</u>	<u>111</u>	<u>123298</u>	<u>\$650.00</u>	<u>10/1/24</u>

NOTE: A \$15.00 FEE WILL BE CHARGED FOR ALL CHECKS RETURNED FOR INSUFFICIENT FUNDS.

The "Rental Guidelines" are included as part of this Rental Agreement. The Rental Guidelines provide details of the regulations and procedures for renting the Mandeville Trailhead. Renters are encouraged to thoroughly read these guidelines.

The Renter's signature below signifies that the Renter agrees to comply with the terms of this Agreement and to abide by the Rental Guidelines as set forth.

SIGNED: 
 Renter or Authorized Representative


 Authorized Agent for City of Mandeville



SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 12/23/24

Certificate of Insurance? YES _____ NO _____ will secure

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>TPD</u>	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Need Police Detail

Approved:

L. Clay Madden

Mayor Clay Madden

3-12-24

Date

City Council Approval

Alcohol Permit:

_____ Yes _____ No

Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

_____ Yes _____ No

Date Approved: _____



MANDEVILLE POLICE DEPARTMENT

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 10:00 AM - 4:00 PM (1 hour before & after event time)
2. Location of event: Mandeville Trailhead Oct 13th
3. Will the event take place on a public roadway? YES NO
4. Are you requesting public streets be blocked off? YES NO Woodrow Street
5. Are you requesting that Police be present during the event? YES NO
6. Are you paying for a Police detail? YES NO
7. If you answered yes to number 6, how many officers? 2
8. Name and contact number of Event official?
Adam Arredondo 434-866-1936
Taylor Miller 504-615-5820
9. Will alcoholic beverages be present? YES NO
10. Expected number of people at event? 5-600

City of Mandeville
3101 East Causeway Approach
Mandeville, Louisiana 70448
985-624-3147 985-624-3149 Fax

****SPECIAL EVENTS (3-DAY)****
LIQUOR LICENSE APPLICATION

1. Liquor license to be issued to: Miracle League Northshore
2. Legal name(s): Individual, Partners, or Corporation Miracle League Northshore
3. Apply for: Class "A" ___ Class "B" ___ / High Content ___ Low Content ___ / Restaurant ___
4. Business location address 13505 Hwy 1085, Covington, LA 70433
 Telephone (504) 301-7614
5. Mailing address 13505 Hwy 1085, Covington, LA 70433
6. Contact Person Trevor Johnson
 Phone Number (504) 301-7614 E-Mail Address: trevor.johnson2@lonchealth.org
 Fax Number () _____ Web Address miracleleaguemnorthshore.org

7. Type of organization:
 Individual | Partnership | Corporation | Non-Profit | LLP | LLC | Other
(If individual complete line A only)

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.
 The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
	B. Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
	C. Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? _____ If yes, list.

- | Trade name | Owner's name | address | License # |
|------------|--------------|---------|-----------|
| | | | |
10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
NO If yes: Name _____ Location: _____
 11. Has applicant applied for state liquor license? YES
 12. Has the applicant ever been denied a state or local liquor license? NO
 12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO
 13. Is applicant the owner of the premises to be occupied? NO If no, does applicant hold a bona fide written lease? yes (Supply copy of lease with application.)
 14. If premises leased, give name and address of lesser. Mandeville Trailhead
 15. Describe the part of the building to be occupied by business: _____
 16. Open date for this location 10/13/2024
 17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Beer Festival to benefit Miracle League Northshore

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

I affirm that the information given on this application is true and correct.

Signature of Applicant [Signature] Title: Manager, Miracle League Northshore

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER DANIELSON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER _____

ORDINANCE NO. 24- 06

AN ORDINANCE OF THE CITY OF MANDEVILLE MODIFYING ARTICLE III – FOWL AND RABBITS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City of Mandeville’s Code of Ordinances, Chapter 4 – Animals and Fowl, was developed in order to provide for the safety and welfare of pets and domesticated animals of the community; and

WHEREAS, the City’s current Code of Ordinances, Chapter 4 – Animals and Fowl, was last revised and updated on November 21, 2019; and

WHEREAS, in consideration of issues involving chickens and roosters in the community that have arisen over the period of time, which directly impact public health, safety, and welfare, since Chapter 4 was last updated; and

WHEREAS, the Mandeville City Council deems these changes appropriate to protect the health, safety, and welfare of the citizens of Mandeville; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mandeville, at its regular session convened, that the Code of Ordinances, Chapter 4 – Animals and Fowl, shall be amended and replaced as follows, to wit:

Amend CHAPTER 4 – ANIMALS AND FOWL, as outlined below.

CHAPTER 4 – ANIMALS

ARTICLE I – IN GENERAL

Sec. 4-5 Public Nuisance.

Every owner or keeper of animals shall exercise proper care and control of such animals so as to prevent them from creating or becoming a public nuisance. The owner of an animal causing such public nuisance shall be subject to penalties of section 1-9 of this Code. A violation of any of the following provisions shall constitute a public nuisance and is strictly prohibited:

- (1) *Excessive noises.* Excessive or untimely barking, howling, yelping, or other animal noise that is unreasonably loud and intrusive or disturbing and which essentially interferes with the right of privacy within one's home or unreasonably interferes with the use of one's property.
- (2) *Attack.* Attacking or molesting a person or animal.
- (3) *Animals at large.* No person shall suffer or permit any dog in his possession, or kept by him about his premises, to run at large. Designated dog parks or "off-leash" areas are exempt from the provisions of this section.

- (4) *Enticing or releasing animals.* It shall constitute a violation of this article for any person to release any animal from, or to entice any animal to leave, the property of the owner or keeper of such animal.
- (5) *Scratching on or digging into or urinating or defecating upon lawns, shrubs, buildings or any property, either public or private, other than property of the owner or keeper.* In the case of nuisance by defecation, whether such nuisance shall take place in the presence of the owner or keeper or not, the owner or keeper must promptly remove all feces and dispose of them in a sanitary manner or be considered to be in violation of the provisions of this article.
- (6) *Premises maintained.* Premises on which animals, including fowl, are kept shall be maintained so as to prevent all obnoxious odors and stench of such unreasonable intensity and duration that it prevents or essentially interferes with a person's ability to use or enjoy his property, or the presence or breeding of flies, mosquitoes and other pests. Provisions shall be made for the removal and disposal of animal and food wastes, bedding, dead animals and debris. Disposal facilities shall be so provided and operated as to minimize vermin infestation, odors and disease hazards.
- (7) *Animals in heat.* Every female dog or cat in heat shall be confined so that the animal cannot come into contact with an un-neutered male, except for planned breeding.
- (8) *Cleanliness of containment areas.* All animal containment areas shall be maintained in order that excessive fecal matter and urine does not build up and create unsuitable living conditions for the animal and humans who enter the containment area; and does not create a health hazard and/or excessive odor. All animal containment areas should remain free of excessive water buildup and/or excessive flooding or continuous standing water.
- (9) *Dogs on school grounds.* Owners shall not permit their dogs on any school ground when school is in session, unless specifically authorized by the school board or principal.
- (10) *Animals in restaurants.* Dogs or other animals shall not be permitted in restaurants or other places serving food, when prohibited by the owner of the business. This provision shall not apply to service animals as defined by the ADA.
- (11) *Animals as prizes.* Giving live animals as prizes is strictly prohibited and it shall be unlawful for any person to give away an animal as an advertising device, or as a game prize at any fair, festival or charity event. Raffleing or auctioning an animal shall be permitted provided monetary consideration is given in exchange for a chance of winning the animal. For the purposes of this section, an animal shall include, but is not limited to, fish, rabbits, birds, cats and dogs.
- (12) *Prohibited.* No person shall sell, exchange, barter, trade, lease, rent, give away, or display for such purposes any live animal on any roadside, public right-of-way, parkway, median, park, playground, or other recreational area, commercial or retail parking lot, that is generally accessible to the public, regardless of whether such access is authorized or not. Exception: This section shall not apply to humane societies, animal welfare groups, animal control agencies or non-profit organizations sponsoring animal adoption events.
- (13) *Keeping of Fowl and Rabbits.* The keeping of roosters is prohibited within city limits. Notwithstanding anything to the contrary in this chapter, no person shall keep more than

six (6) chickens in single-family dwelling. All fowl must be kept in accordance with the provisions of Section 4-13 of this Chapter.

ARTICLE III – FOWL AND RABBITS

Sec. 4-13. Fowl and Rabbits ~~Prohibited At Large~~

- (a) The keeping of roosters is prohibited within the city limits.
- (b) Notwithstanding anything to the contrary in this chapter, no person shall keep more than six (6) chickens shall for each single-family dwelling.
- (c) All fowl must be kept in enclosed fenced areas. The fenced area must be sufficient to contain the fowl and prevent them from roaming onto neighboring properties or public spaces.
- (d) Coops and cages shall not be located in the front yard.
- (e) It shall be prohibited for any person raising or keeping chickens, turkeys, geese, guineas, ducks, pigeons, or other fowl or rabbits to allow or permit the fowl or rabbits to run at large or be at large.

BE IT FURTHER ORDAINED that if any provision of this ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED, that the Clerk of this Council be and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance.

This ordinance being submitted to a vote, the vote thereon was as follows:

AYES:	0
NAYS:	0
ABSTENTIONS:	0
ABSENT:	0

and the ordinance was declared adopted this __st day of _____, 2024.

Kristine Scherer
Clerk of Council

Jason Zuckerman
Council Chairman

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER DANIELSON; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER

ORDINANCE NO. 24-07

AN ORDINANCE FOR THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 23-27, THE OPERATIONS BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, Article B, Financial Procedures of the Home Rule Charter provides that amendments to the adopted budget be made by ordinance; and,

WHEREAS, an amendment to the Operating Budget adopted for fiscal year 2023-2024, Ordinance Number 23-27, is required to reflect the estimated beginning and ending fund balance for 2023-2024 City of Mandeville Operating Budget to ensure compliance with the requirements of Louisiana Revised Statute 39:1311; and

WHEREAS, the operating budget as set out in revised Exhibit “H” – Fiscal Year 2024 Funds Summary Budget attached is hereto is adopted by the city council of the City of Mandeville for Fiscal year 2023—2024.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Mandeville that the Operating Budget ordinance for fiscal year 2023-2024, Ordinance Number 23-27, is hereby amended to include the revisions as set forth on the attached Exhibit H – Revised Fiscal Year 2024 Funds Summary Budget, incorporated as a part hereof, and be adopted for the 2023-2024 Fiscal Year Operating Budget.

BE IT FURTHER ORDAINED, that in all other respects the 2023-2024 Operating Budget adopted shall remain in full force and effect.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES: 0
NAY: 0
ABSTENTIONS: 0
ABSENT: 0

and the ordinance was declared adopted this __th day of April , 2024

Kristine Scherer
Clerk of Council

Jason Zuckerman
Council Chairman

City of Mandeville - Exhibit H
Fiscal Year 2024 Funds Summary Budget

	Governmental Funds							Enterprise Fund	Total
	General Fund	Sales Tax Fund	Special Sales Tax Fund	District 3 Sales Tax Fund	Street Construction Sales Tax Fund	Non-Major Funds	Total Governmental Funds	Water & Sewer	
Revenues and Intergovernmental Funds									
Advalorem Taxes	2,075,420						2,075,420		2,075,420
Franchise Taxes	1,091,279						1,091,279		1,091,279
Sales and Use Taxes		22,807,156					22,807,156		22,807,156
Grants & Elevation Revenue	2,100,000		2,916,781	7,825,000			12,841,781		12,841,781
Other Revenue	11,121,306	4,394	548,734	4,976	184,840	28,750	11,893,000	4,206,737	16,099,738
Subtotal Revenues	16,388,005	22,811,550	3,465,515	7,829,976	184,840	28,750	50,708,636	4,206,737	54,915,374
Sales Tax Transfers In	11,575,555		3,858,518	3,240,878	3,858,518		22,533,469		22,533,469
Interfund Transfers In	3,820,000				7,210,000		11,030,000	1,545,000	12,575,000
Total Revenues and Transfers In	31,783,560	22,811,550	7,324,033	11,070,854	11,253,358	28,750	84,272,105	5,751,737	90,023,843
Expenditures									
Wages & Overtime	8,096,329						8,096,329	1,249,106	9,345,435
Employee Insurance	2,152,089						2,152,089	380,081	2,532,170
Retirement & OPEB	3,320,514						3,320,514	504,716	3,825,231
Payroll Taxes and Workers' Compensation	941,236						941,236	155,557	1,096,792
Other Operating Expenditures	6,303,408	273,686				30,250	6,607,344	3,662,758	10,270,102
Subtotal Expenditures	20,813,575	273,686	0	0	0	30,250	21,117,511	5,952,219	27,069,730
Capital Outlay Expenditures	5,352,000				10,215,000		15,567,000	4,453,930	20,020,930
Total Operating & Capital Expenditures	26,165,575	273,686	0	0	10,215,000	30,250	36,684,511	10,406,149	47,090,660
Interfund Transfers Out		22,533,470	5,365,000	7,210,000			35,108,470		35,108,470
Total Governmental Expenditures & Transfers Out	26,165,575	22,807,156	5,365,000	7,210,000	10,215,000	30,250	71,792,981	10,406,149	82,199,130
Net Fund Increase/(Decrease)	5,617,985	4,395	1,959,033	3,860,854	1,038,358	(1,500)	12,479,124	(4,654,411)	7,824,713
Fund Balances - End of Year 2023 (audited)	14,730,783	70,900	8,226,642	9,154,948	23,783,244	499,305	56,465,822	35,878,115	92,343,937
Prior Years Appropriations	3,128,937		7,832,073	8,589,593	1,228,058		20,778,661	11,157,977	31,936,638
Fund Balance - Projected End of Year	17,219,831	75,295	2,353,602	4,426,209	23,593,544	497,805	48,166,285	20,065,727	68,232,012

20% of Operating Expenditures 4,162,715
OPEB Assigned Funds 2,000,000
11,057,116