

**NOTICE OF PUBLIC MEETING
MANDEVILLE CITY COUNCIL
MEETING AGENDA
THURSDAY, JULY 27, 2023, at 6:00PM
MANDEVILLE CITY HALL
3101 E. CAUSEWAY APPROACH
MANDEVILLE, LOUISIANA 70448
AGENDA PACKET**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE**

MINUTES:

1. Adoption of the July 5, 2023, Sucette Meeting Minutes
2. Adoption of the July 12, 2023, Sucette Meeting Minutes
3. Adoption of the July 13, 2023, Regular Meeting Minutes
4. Adoption of the July 17, 2023, Budget Meeting Minutes

REPORTS AND ANNOUNCEMENTS:

OLD BUSINESS

1. Adoption of Ordinance No. 23-28; AN ORDINANCE FOR THE CITY OF MANDEVILLE SPECIFYING “NO PARKING” ON THE SOUTH SIDE OF CLAIBORNE BETWEEN CARROLL AND LAFITTE IN ACCORDANCE WITH SECTION 10.64 “REGULATIONS AT SPECIFIC LOCATIONS” OF THE CODE OF ORDINANCE OF THE CITY OF MANDEVILLE AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH (Councilman Zuckerman, At-Large)
2. Discussion of Ordinance No. 23-27; AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE OPERATING BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2023-2024; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS. (Councilman Zuckerman, At-Large)

NEW BUSINESS:

1. Approval of the special event and liquor permit for Sunset Symphony: An Evening with the LPO to be held on Saturday, October 28, 2023 – 4:30pm Rain Date: Sunday, October 29, 2023. Location: Mandeville Lakefront – Stage at Coffee Street . Approval requests: Waiver of food and drinks on the lakefront; Police and Public Works (Councilman Zuckerman, At-Large)

2. Approval of the special event and liquor permits for the St. Ann Wine Bar – Outdoor Concerts:

Back to School

Date/Time: Saturday, August 5, 2023 – 5:00 p.m. – 10:00 p.m.

Harvest & Harmony

Date/Time: Saturday, September 29, 2023 – 5:00 p.m. – 10:00 p.m.

Pink with a Purpose

Date/Time: Friday, October 6, 2023 – 5:00 p.m. – 10:00 p.m.
Saturday, October 7, 2023 – 10:00 a.m. – 4:00 p.m.

Location of all events: 22 St. Ann Drive, Ste. 2. Approval request to serve alcohol in the parking lot. (Councilman Kreller, District II)

3. Approval of the special event: FreshJunkie Productions – Northshore Half Marathon & 10 Miler to be held on Sunday, October 8, 2023 – 7:00 a.m. Rain Date: N/A .Location: Mandeville Lakefront (see Map). Approval Requests: Police Detail and Contingent upon MPD approval of map and detail (Councilman Zuckerman, At-Large)

PUBLIC COMMENT:

FINANCE REPORT:

ADJOURNMENT

Kristine Scherer

Council Clerk

City of Mandeville-3101 E. Causeway Approach-Mandeville, LA 70448

(985) 624-3145

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact, Kristine Scherer, Council Clerk, at (985) 624-3145, describing the assistance that is necessary.

DATE OF NOTICE: July 21, 2023, 1:00 pm

POSTED AT: MANDEVILLE CITY HALL, 3101 E. CAUSEWAY APPROACH, MANDEVILLE, LOUISIANA

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY
COUNCIL MEMBER _____, SECONDED FOR INTRODUCTION BY COUNCIL
MEMBER _____**

ORDINANCE NO. 23-28

**AN ORDINANCE FOR THE CITY OF MANDEVILLE SPECIFYING “NO PARKING”
ON THE SOUTH SIDE OF CLAIBORNE BETWEEN CARROLL AND LAFITTE IN
ACCORDANCE WITH SECTION 10.64 “REGULATIONS AT SPECIFIC
LOCATIONS” OF THE CODE OF ORDINANCE OF THE CITY OF MANDEVILLE
AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, Chapter 10, Section 10-64 of the Mandeville Code of Ordinances outlines stopping, standing, and parking regulations for specific locations; and

WHEREAS, it is necessary that the City’s parking regulations and specific locations be reviewed from time to time to adequately reflect current conditions; and

WHEREAS, as part of that review process, the Mandeville City Council deemed that the parking regulations on Claiborne be further clarified to reflect residents’ concern that the width of the street no longer effectively accommodates two-way traffic in light of current traffic patterns and vehicle design; and

WHEREAS, the Mandeville City Council desires to specify “no parking” on the south side of Claiborne between Carroll and Lafitte, and the same ordinance requires the City to install signs or markings to give notice of such regulations, restrictions and prohibitions; and

WHEREAS, Section 10-64 of the City of Mandeville Code of Ordinances states that it shall be unlawful for the operator of a vehicle to violate or fail to comply with any sign prohibiting parking and be subject to a fine for any violation thereof;

THEREFORE, BE IT ORDAINED, the City Council pursuant to the authority vested in the City Council and Mayor under the provisions of Section 10-64 of the Code of Ordinances for the City of Mandeville, that parking on the south side of Claiborne between Carroll and Lafitte be prohibited; and

BE IT FURTHER ORDAINED any person or persons found to have violated the provisions of this ordinance be fined in accordance with the Fee and Fine Schedule set forth in the Code of Ordinances, Appendix C.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon the signature of the Mayor;

BE IT FURTHER ORDAINED that the Clerk of this Council be, and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this Ordinance.

The Ordinance being submitted to a vote, the vote thereon was as follows:

AYES: 0

NAYS: 0

ABSTENTIONS: 0

ABSENT: 0

and the Ordinance was declared adopted this ___ day of July, 2023.

Kristine Scherer
Clerk of Council

Jason Zuckerman
Council Chairman



INTEROFFICE MEMO

TO: Kristine Scherer
Kathleen Sides

FROM: Alia Casborné

DATE: July 15, 2023

SUBJECT: Special Events Application Recommendations

Please find below the Special Events Applications received and recommended for Council approval by the Mayor.

City of Mandeville – Sunset Symphony: An Evening with the LPO

Applicant: Alia Casborné

Date/Time: Saturday, October 28, 2023 – 4:30pm

Rain Date: Sunday, October 29, 2023

Location: Mandeville Lakefront – Stage at Coffee Street

Approval Requests:

- City Permit requested to apply for ATC Special Events Liquor Permit
- Waiver of food and drinks on the lakefront
- Police and Public Works

Contingencies:

- ATC special event liquor permit approval

St. Ann Wine Bar – Outdoor Concerts

Applicant: Vicky Bayley

Back to School

Date/Time: Saturday, August 5, 2023 – 5:00 p.m. – 10:00 p.m.

Harvest & Harmony

Date/Time: Saturday, September 29, 2023 – 5:00 p.m. – 10:00 p.m.

Pink with a Purpose

Date/Time: Friday, October 6, 2023 – 5:00 p.m. – 10:00 p.m.

Saturday, October 7, 2023 – 10:00 a.m. – 4:00 p.m.

Location of all events: 22 St. Ann Drive, Ste. 2

Approval Requests:

- Permission to serve alcohol in parking lot (ATC Permit attached)
- Landlord letter of approval on file

Contingencies:

- Permission to serve alcohol in parking lot

FreshJunkie Productions – Northshore Half Marathon & 10 Miler

Applicant: M. D. Cain, II

Date/Time: Sunday, October 8, 2023 – 7:00 a.m.

Rain Date: N/A

Location: Mandeville Lakefront (see Map)

Approval Requests:

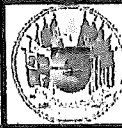
- Police Detail

Contingencies:

- MPD approval of map and detail

Attachments

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group City of Mandeville
Name of Authorized Representative Alia Casborné Non-Profit/Tax-Exempt # _____
Mailing Address 675 Lafitte Street
City Mandeville State LA Zip 70448
Applicant Phone # 985-624-3147 Alt. Phone # 985-630-0440
E-Mail acasborne@cityofmandeville.com Application Fee Paid? _____ YES NO

Name of Event: Sunset Symphony: An Evening with the LPO
Date(s) of Event: Day Saturday Date 10/28/2023 Time 5:30p - 8:00p Rain Dates(s) 10/29/2023
Event Location: Lakeshore Drive (Between Coffee & Carroll Streets - see map attached)
Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
Description/Purpose of Event Orchestra concert Estimated Attendance 1000

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

**Please thoroughly read the details outlined in this application
and in the Special Events Guidelines.**

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Mandeville, LA 70448



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12	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
13	Will there be security staff?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
14	Are you planning to have amplified sound?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
15	Will you need access to power or water? (please circle)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. Please indicate if you have obtained the required liability insurance for this event. If so, is a copy included with this application? YES NO

****The insurance certificate must be delivered to the City Clerk at least thirty (30) days prior to the event.****

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions and with applicable laws and ordinances. The event organizer or other representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has completed this application. He/She has read the Special Events Application and Guidelines, and agrees to comply with the requirements and guidelines as stated under penalty of fines set forth by ordinance.

Signature Alia Casborné

Printed Name Alia Casborné

Organization City of Mandeville

Title of Office Director, Cultural Development & Events Date 07/18/2023

Any expenses required of the applicant must be paid in advance at least 15 days prior to the event.

City of Mandeville
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Mandeville, LA 70448



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SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

N/A Fee received Date _____

L.P.O.
S. Offshore

Certificate of Insurance? YES _____ NO _____

DEPARTMENTAL EXPENSES

INITIALS

Police Department TBD _____

Fire District #4 ~~TBD~~ _____

Public Works TBD _____

TOTAL COSTS _____

Recommendation of Special Events Committee:

Approved:

L. Clay Madden
Mayor Clay Madden

7-10-23

Date

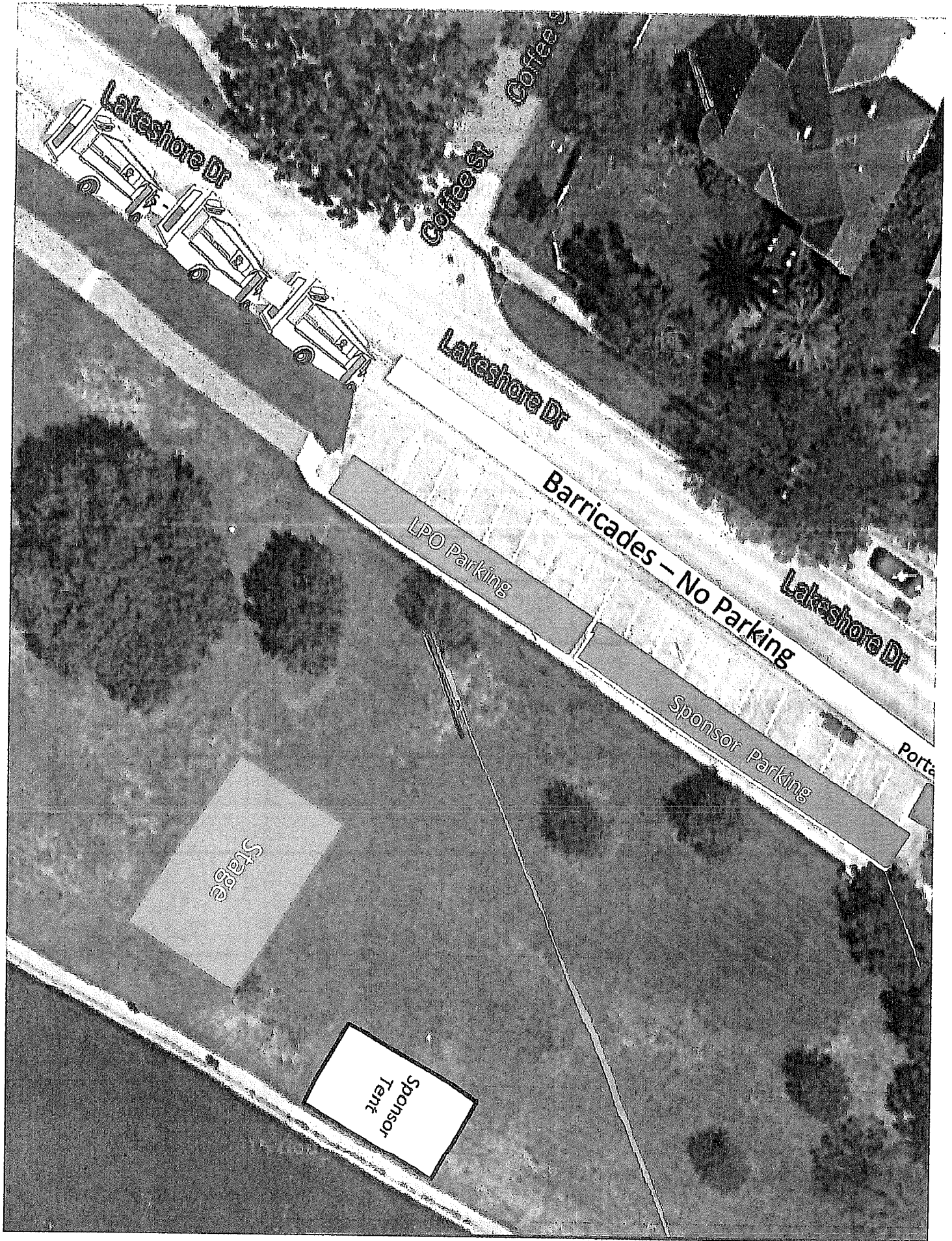
City Council Approval

Alcohol Permit:

_____ Yes _____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

_____ Yes _____ No Date Approved: _____



Lakeshore Dr

Coffee St

Lakeshore Dr

Barricades - No Parking

LPO Parking

Lakeshore Dr

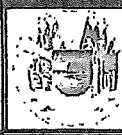
Sponsor Parking

Porta

Stage

Sponsor Tent

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Mayor Donald J. Villere

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group St. Ann Wm Ba
Name of Authorized Representative ~~Wally Bayley~~ Non-Profit/Tax-Exempt # _____
Mailing Address 22 St. Ann Drive Suite 2
City Mandeville State LA Zip 70471
Applicant Phone # _____ Alt. Phone # _____
E-Mail _____ Application Fee Paid? YES NO

Name of Event: Back to School
Date(s) of Event: Day Saturday Date 8/5/23 Time 5-10 Rain Dates(s) _____
Event Location: St. Ann Wm Ba

Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
Description/Purpose of Event Concert Estimated Attendance 150.00

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.

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 3090 E. Causeway Approach
 Mandeville, LA 70448



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12	Do you plan to provide portable toilets? * See Guidelines*	<input type="radio"/> Yes	<input checked="" type="radio"/> No
13	Will there be security staff?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input checked="" type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

.....

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: _____

Printed Name: _____

Organization Represented: _____

Office Held _____ Date _____

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Fax: (985) 624-3128

SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 7/7/23

Certificate of Insurance? YES _____ NO _____

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>N/A</u>	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Private Property - NO Police Detail

Approved:

L. Clay Madden
Mayor Clay Madden

7-11-23
Date

City Council Approval

Alcohol Permit:

_____ Yes _____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

_____ Yes _____ No Date Approved: _____

St. Ann
wine
Bar

Band

(Tables
& People)

Roped off here

St. Ann Drive

Walgreen's

Post
office

Navy 22

ATC

State of Louisiana, Department of Revenue
Office of Alcohol and Tobacco Control

LICENSE TYPE

AG

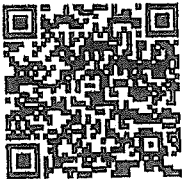
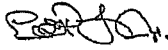
BL

Alcohol: Class A-General Beer and Liquor

This permit is not transferable
Permit must be publicly displayed

This license authorizes listed permittee to sell alcoholic beverages for on premise consumption from the location listed hereto as set forth and defined under Title 26, Louisiana Alcohol Beverage Laws and regulations. This permit is not valid unless permittee also holds a valid local permit, if required by law. NO PERSON UNDER THE AGE OF 18 ALLOWED ON PREMISES.

VICKY BAYLEY
ST ANN WINE BAR
827 COMANCHE DR
ABITA SPRINGS LA 70420

PERMIT NUMBER AG.52.0000015799-BL	EFFECTIVE DATE 09/01/2022	EXPIRES 08/31/2024
BUSINESS LOCATION 22 SAINT ANN DR MANDEVILLE LA 70471-3265		OUTSIDE
ASSOCIATED LICENSE	FEES \$840.00	
 Ernest P. Legier, Jr., Commissioner		

This license must be returned to the Office of Alcohol and Tobacco Control or surrendered to an agent of the commissioner with five (5) days of closure, when the business ownership is transferred or the business is terminated. Failure to comply will result in fine or revocation of license [LRS 26:76 and 26:276A(2)]. Return to: Louisiana Dept. of Revenue, Office of Alcohol and Tobacco Control, 7979 Independence Blvd, Ste 101, Baton Rouge, LA 70806

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



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Fax: (985) 624-3128

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group St. Ann Wine Bar
Name of Authorized Representative Nicky Bayley Non-Profit/Tax-Exempt # _____
Mailing Address 22 St Ann Drive Suite 2
City Mandeville State LA Zip 70471
Applicant Phone # 100 511 6001 Alt. Phone # _____
E-Mail _____ Application Fee Paid? YES NO

Name of Event: Harvest & Harmony
Date(s) of Event: Day Sat Date 9/28/23 Time 5-10 Rain Dates(s) _____
Event Location: St. Ann Wine Bar
Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
Description/Purpose of Event Concert Estimated Attendance 150.00

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
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8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.

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12	Do you plan to provide portable toilets? * See Guidelines*	<input type="radio"/> Yes	<input checked="" type="radio"/> No
13	Will there be security staff?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input checked="" type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

.....

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: _____

Printed Name: _____

Organization Represented: _____

Office Held _____ Date _____

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



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Fax: (985) 624-3128

SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 7/7/23

Certificate of Insurance? YES _____ NO Private Property

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>N/A</u>	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:
Private Property - NO Police Detail

Approved:
L. Clay Madden
Mayor Clay Madden

7-11-23
Date

City Council Approval

Alcohol Permit:
_____ Yes _____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:
_____ Yes _____ No Date Approved: _____

St. Ann
wine
Bar

Band

(Tables
& People)

Roped off here

St. Ann Drive

Walgreen's

Post
office

Navy 22

ATC

State of Louisiana, Department of Revenue
Office of Alcohol and Tobacco Control

LICENSE TYPE

AG

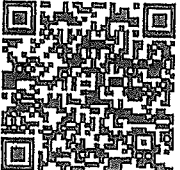
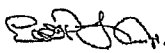
BL

Alcohol: Class A-General Beer and Liquor

This permit is not transferable
Permit must be publicly displayed

This license authorizes listed permittee to sell alcoholic beverages for on premise consumption from the location listed hereto as set forth and defined under Title 26, Louisiana Alcohol Beverage Laws and regulations. This permit is not valid unless permittee also holds a valid local permit, if required by law. NO PERSON UNDER THE AGE OF 18 ALLOWED ON PREMISES.

VICKY BAYLEY
ST ANN WINE BAR
827 COMANCHE DR
ABITA SPRINGS LA 70420

PERMIT NUMBER AG.52.0000015799-BL	EFFECTIVE DATE 09/01/2022	EXPIRES 08/31/2024
BUSINESS LOCATION 22 SAINT ANN DR MANDEVILLE LA 70471-3265		OUTSIDE
ASSOCIATED LICENSE	FEES \$840.00	
 Ernest P. Legler, Jr., Commissioner		

This license must be returned to the Office of Alcohol and Tobacco Control or surrendered to an agent of the commissioner with five (5) days of closure, when the business ownership is transferred or the business is terminated. Failure to comply will result in fine or revocation of license [LRS 26:76 and 26:276A(2)]. Return to: Louisiana Dept. of Revenue, Office of Alcohol and Tobacco Control, 7979 Independence Blvd. Ste 101, Baton Rouge, LA 70806

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Donald J. Villere

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group St Ann Wine Bar
Name of Authorized Representative Vicky Bayley Non-Profit/Tax-Exempt # _____
Mailing Address 22 St Ann Drive Suite 2
City Mandeville State LA Zip 70471
Applicant Phone # _____ Alt. Phone # _____
E-Mail _____ Application Fee Paid? YES NO

Name of Event: Pink with a Purpose
Date(s) of Event: Day Fri/Sat Date 10/6 & 7, 23 Time 6th 5-10 Rain Dates(s) _____
Event Location: St Ann Wine Bar Hh 104

Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____

Description/Purpose of Event Fundraiser Estimated Attendance 200-00

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7	Will food be distributed, prepared or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8	Will there be canopies or tents?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.

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12	Do you plan to provide portable toilets? * See Guidelines*	<input type="radio"/> Yes	<input checked="" type="radio"/> No
13	Will there be security staff?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input checked="" type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: _____

Printed Name: _____

Organization Represented: _____

Office Held _____ Date _____

City of Mandeville
3090 E. Causeway Approach
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SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date 7/7/23

Certificate of Insurance? YES _____ NO _____ *Private Property*

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>N/A</u>	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Confirm Route

Approved:

L. Clay Madden
Mayor Clay Madden

7-11-23
Date

City Council Approval

Alcohol Permit:

_____ Yes _____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

_____ Yes _____ No Date Approved: _____

St. Ann
wine
Bar

Band

(Tables
& People)

Roped off here

St. Ann Drive

Walgreen's

Post
office

Navy 22

ATC

State of Louisiana, Department of Revenue
Office of Alcohol and Tobacco Control

LICENSE TYPE

AG

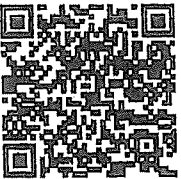
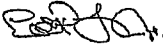
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City of Mandeville
675 Lafitte Street Mandeville,
LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group FRESHJUNKIE Productions, LLC / 15th Street Flyers
 Name of Authorized Representative M.D. Cain, II Non-Profit/Tax-Exempt # _____
 Mailing Address _____
 City Baton Rouge State LA Zip 70808
 Applicant Phone # _____ Alt. Phone # _____
 E-Mail _____ Application Fee Paid? YES NO

Name of Event: Northshore Half Marathon & 10 Miler
 Date(s) of Event: Day Sunday Date 10 / 08 / 23 Time 7:00am Rain Dates(s) n/a
 Event Location: Fountainbleau State Park

Type of Event: New Recurring
 Fundraiser Concert Race/Run/Walk Parade Wedding
 Festival, Carnival or Market Other: _____
 Description/Purpose of Event Running Event Estimated Attendance 1000

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4	Will you require barricades for the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Are you requesting that Police be present during the event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6	If you answered YES, to number 5, how many officers are you requesting	<u>21</u>	
7	If you are requesting Police, will they need to direct traffic?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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City of Mandeville
675 Lafitte Street
Mandeville, LA 70448



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Signed By: _____

M.D. Cain, II

Printed Name: _____

Organization Represented: FRESHJUNKIE Productions, LLC

Office Held Permitting

Date 06/16/23

Please email completed application to acasborne@cityofmandeville.com.

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.

City of Mandeville
3090 E. Causeway Approach
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SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

Fee received Date _____

Certificate of Insurance? YES _____ NO _____

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	<u>\$200/per officer</u>	<u>[Signature]</u>
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

MPD \$200/per Sheriff Dept. will work outside
the city. Work with Captain Colbert for quantity
needed. \$

Approved: L. C. Madden
Mayor Clay Madden

7-10-23
Date

City Council Approval

Alcohol Permit:







_____ Yes _____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

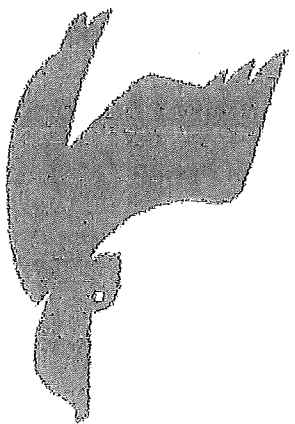
_____ Yes _____ No Date Approved: _____

E Causeway Approach

Lake Pontchartrain Causeway Bridge

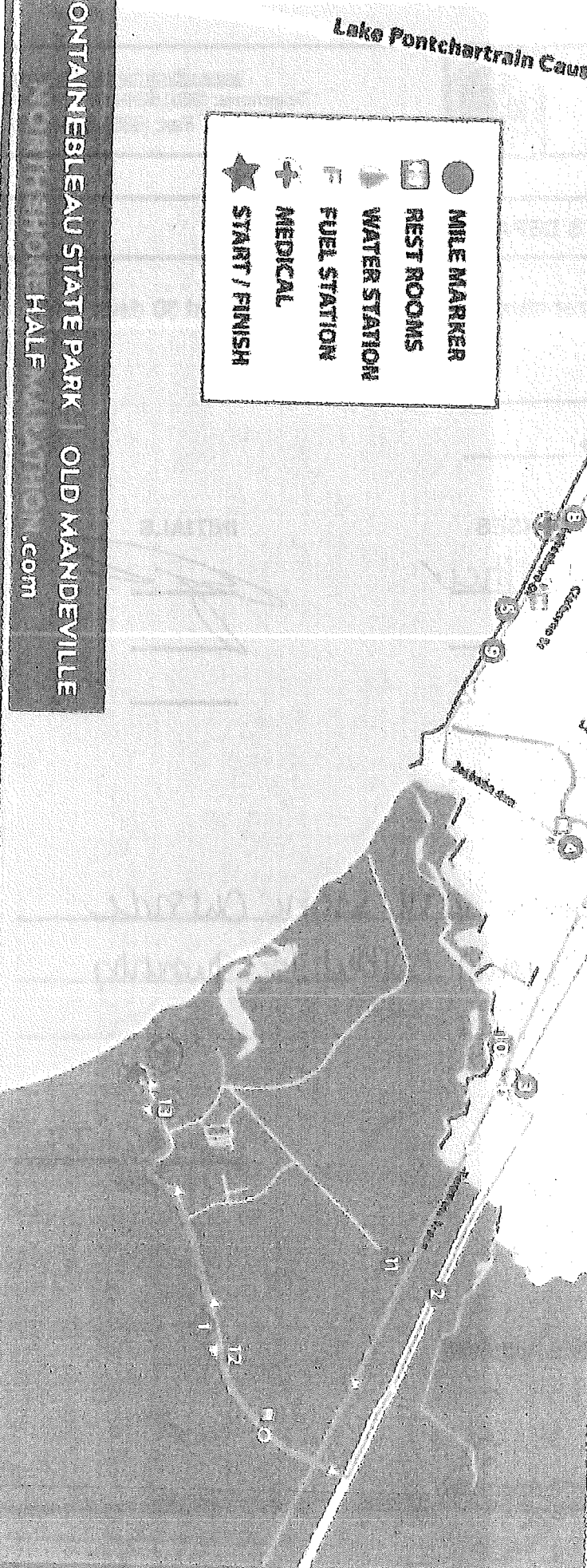
	MILE MARKER
	REST ROOMS
	WATER STATION
	FUEL STATION
	MEDICAL
	START / FINISH

FONTAINEBLEAU STATE PARK OLD MANDEVILLE
HALF MARATHON
www.marathon.com

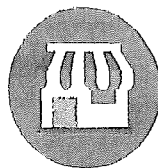


NORTHSHORE

HALF MARATHON



Doug M. & Linda
Fresh Junkie



CITY OF MANDEVILLE

Mandeville Trailhead Market

FOLLOW

3101 E CAUSEWAY APPROACH

MANDEVILLE, LA 70448

+1 985-626-3144

<https://www.cityofmandeville.com/>

Subtotal		\$25.00
Bank Fee	2.50%	\$0.63

Total \$ 25 63

PAYMENT ID: 0A5X61CQ6WPCC

[Hide Details](#)


Card: American Express 1009

June 26, 2023, 10:50 AM

Method: TELEPHONE ORDER

Auth ID: 291091

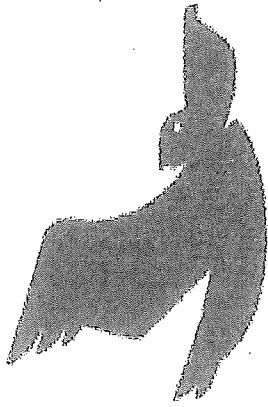
Reference ID: 317700500293
Authorizing Network: AMEX

DATE	AMERICAN EXPRESS
June 26, 2023 10:50 am	 1009

View the Privacy Policies for
[Clover](#)

Mandeville Trailhead Market





NORTHSHORE

HALF MARATHON

3 Causeway Approach

10 Causeway St

11 Causeway St

12 Causeway St

13 Causeway St

14 Causeway St

15 Causeway St

16 Causeway St

17 Causeway St

18 Causeway St

19 Causeway St

20 Causeway St

21 Causeway St

22 Causeway St

Lake Pontchartrain Causeway Bridge

- MILE MARKER
- REST ROOMS
- WATER STATION
- FUEL STATION
- MEDICAL
- START / FINISH

FONTAINEBLEAU STATE PARK OLD MANDEVILLE
HALF .com

