

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER MCGUIRE; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER BUSH; MOVED FOR ADOPTION BY COUNCIL MEMBER _____; AND SECONDED FOR ADOPTION BY COUNCIL MEMBER _____

ORDINANCE NO. 22-15

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AMENDING AND ADOPTING THE PERSONNEL POLICIES RULE 4.0, SECTION 4.10(A)(1), SECTION 4.10(D) AND SECTION 4.20 FOR THE MUNICIPAL EMPLOYEES' CIVIL SERVICE SYSTEM, AND ITS EMPLOYEE RULES AND REGULATIONS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, Section 4-05 of the Mandeville City Charter, entitled Personnel Systems, mandates the City Council shall adopt personnel rules, policies, procedures and practices for all non-police employees by ordinance; and

WHEREAS, It is necessary that personnel policies be reviewed from time to time to adequately reflect policies as revised to meet current conditions; and

WHEREAS, as a part of that review process, the Council deemed that the Personnel Policies of the Municipal Employees Civil Service System be amended to reflect current standards and practices;

WHEREAS the City of Mandeville's Municipal Employees' Civil Service Board recommends approval of the personnel policy changes and addition of the Emergency Conditions Compensation Policy; and

NOW, THEREFORE BE IT ORDAINED that the following section be amended under Rule 4.0. Compensation Plan to remove Section 4.10(A)(1) and Section 2.10(D) and add Section 4.20 of the Personnel Policies of the Municipal Employees Civil Service System to read as follows:

Section 4.10 COMPENSATION FOR OVERTIME

A. Employees who work in excess of their normal work week will be paid on a time and a half basis for the excess hours. Compensatory time off cannot be credited to employees for overtime hours worked.

~~1. Employee's required to work during an unpredictable major emergency situation declared by the Mayor shall be paid on a double time and a half basis.~~

~~Example: An employee earning \$9.02 per hour works a 40 hour work week, one day falling on a day designated as a major emergency situation. The employee will be~~

~~paid 32 hours at \$9.02 per hour and will be paid for 8 hours at \$22.55 per hour (\$9.02 x 2.5).~~

- B. All employees, whether paid for part-time work or on an hourly basis, shall be compensated in accordance with the pay plan.
- C. Accrued vacation hours used will count toward hours worked, and legal holiday hours scheduled will count as hours worked for the purpose of determining overtime pay.
- ~~D. Employees exempt from overtime based on the Fair Labor Standards Act Reg. 541 will be eligible for overtime pay in accordance with the pay plan for unpredictable major emergency situations only with the approval of the Mayor.~~

Section 4.20 EMERGENCY CONDITIONS COMPENSATION POLICY This policy is effective upon the Mayor convening part or all of the Mandeville Emergency Response Team (MERT) in the event and/or anticipation of inclement weather or other emergency conditions that might arise, except for public health emergencies, which shall follow the Public Health Emergency Compensation Policy (Section 4.19). Inclement weather is defined as any severe or hazardous weather conditions, which cause disruption to the normal operations of businesses and schools in our region. This may include snow, sleet, frigid temperatures, ice storms, earthquakes, flooding, hurricanes, tropical storms, tornadoes, and wildfires. Examples of emergency conditions may include release of hazardous or toxic chemicals, riots, terrorism, and threats of war. During this time, the City may suspend normal operations in order to meet extraordinary needs.

- A. In order to meet the needs of the citizens and continue the operations of the organization, some or all personnel, as required by the circumstances and determined by their department director, may be required to work before, during, and after an inclement weather event or other emergency conditions.
- B. Full-time, hourly employees who are required to work or be onsite in the event of inclement weather or other emergency conditions shall be paid 2.5 times their regular rate of pay for all hours worked or hours where the employee is required to be there.
 - 1. With the approval of the Mayor, employees exempt from overtime based on FLSA may also receive the abovementioned pay in the event of inclement weather or other emergency conditions.
- C. All City employees will be paid straight time for hours not worked in the event of inclement weather or other emergency conditions.
- D. Whether or not an employee is required to work before, during, and/or after an inclement weather event or other emergency conditions may vary or change due to the situation. The employee must be contacted by his/her supervisor or designated representative and clearly informed as to whether he or she is expected to be at work. Employees must make contact numbers available.
- E. Department Directors, or designees, will document all hours worked on emergency

- activities, if any, by hourly and exempt personnel, including their assignments.
- F. Emergency conditions compensation as defined in this policy ends when the Mayor determines that the threat or danger has passed or the disaster has been dealt with to the extent that emergency conditions no longer exist and deactivates the MERT.

BE IT FURTHER ORDAINED that the City Council of the City of Mandeville hereby adopts and amends the provisions of this ordinance to be effective upon the signature of the Mayor.

BE IT FURTHER ORDAINED that the Clerk of this Council be and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this ____ Day of _____, 2022.

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

**THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY
COUNCIL MEMBER DANIELSON; SECONDED FOR INTRODUCTION BY
COUNCIL MEMBER KRELLER_**

ORDINANCE NO. 22-16

**AN ORDINANCE FOR THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO
AMEND ORDINANCE NUMBER 21- 19, THE CAPITAL BUDGET OF THE CITY OF
MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, Article B, Financial Procedures of the Home Rule Charter provides that amendments to the adopted budget be made by ordinance; and,

WHEREAS, an amendment to the Capital Budget adopted for fiscal year 2021-2022, Ordinance Number 21-19, is required due to expenditures that will exceed the current authorized appropriated funds budgeted for 2021-2022 City of Mandeville Capital Budget; and

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Mandeville that the Capital Budget ordinance for fiscal year 2021-2022, Ordinance Number 21-19, is hereby amended to include the budget amendments as set forth on the attached Exhibit A - Revised, incorporated as a part hereof, and be adopted for the 2021-2022 Fiscal Year Capital Budget.

BE IT FURTHER ORDAINED, that in all other respects the 2021-2022 Capital Budget adopted shall remain in full force and effect.

The Ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

and the Ordinance was declared adopted this _____ day of _____, 2022.

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

BUDGET AMENDMENT #9
EXHIBIT A

PROJECT	PRIOR BUDGET	REVISED BUDGET	NOTES
WATER DEPARTMENT:			
TILT TRAILER	10,000	20,000	1
	10,000	20,000	
NET ADDITIONAL ENTERPRISE FUND EXPENDITURES		10,000	

1. Materials costs increases

Mandeville LA Occupational Chain Store License Renewal
9618 Jefferson Highway, Suite D #334
Baton Rouge, LA 70809
Phone 800-556-7274



Liquor License Application

1. Liquor license to be issued to: Fat Boy's Pizza

2. Legal name(s): Individual, Partners, or Corporation FBP of Mandeville, LLC

3. Apply for: Class "A" ☒ Class "B" ☐ / High Content ☒ Low Content ☒ / Restaurant ☒

4. Business location address: 1200 W. Causeway Approach, Sies 25-27 Mandeville LA 70471
Address City State Zip

Telephone (985) 800-2182

5. Mailing address: 2565 Metairie Road, Ste 100 Metairie LA 70001
Address City State Zip

6. Contact Person Pete Lewis Phone Number (504) 224-0913

E-Mail Address: pete@fatboyspizzanola.com Fax Number () N/A Web Address www.EatFatBoysPizza.com

7. Type of organization: ☐ Individual (Complete line A only) ☐ Partnership ☐ Corporation ☐ Non-Profit ☐ LLP ☒ LLC ☐ Other

8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative. The list of names below should each furnish a notarized Schedule "A".

Name	Title	SSN	% Owned	Home Phone Number
A. <u>Gabriel Corchiani</u>	<u>Member</u>	<u>[REDACTED]</u>	<u>100%</u>	<u>[REDACTED]</u>
<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
B. <u>Melissa D. Flanders</u>	<u>Manager</u>	<u>[REDACTED]</u>	<u>0%</u>	<u>[REDACTED]</u>
<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
C. <u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? NO If yes, list.

Trade name	Owner's name	Address	License #
------------	--------------	---------	-----------

10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
NO If yes: Name [REDACTED] Location: [REDACTED]

11. Has applicant applied for state liquor license? YES

12. Has the applicant ever been denied a state or local liquor license? NO

13. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO

14. Is applicant the owner of the premises to be occupied? NO
If no, does applicant hold a bona fide written lease? YES (Supply copy of lease with application.)

15. If premises leased, give name and address of lesser. Richard Collection Realty, LLC - 4436 Veteran Memorial Boulevard, Metairie, LA 70006

16. Describe the part of the building to be occupied by business: Suites 25-27

17. Open date for this location 7/15/2022

18. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Restaurant with sale of high and low alcohol content

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department. Visit <http://www.stpsco.com/how-do-i/sales-tax/> for forms and to register online.

I affirm that the information given on this application is true and correct.

Signature of Applicant [Signature] Title: Member
Signature of Preparer [Signature] Date 06/09/2022

Mandeville, LA Occupational License License Application
Schedule A
9618 Jefferson Highway, Suite D #334
Baton Rouge, LA 70809
Phone 800-556-7274



A V E N U
INSIGHTS & ANALYTICS

**Schedule "A" To Accompany Liquor License Application
Must be Notarized**

Where a manager or agent is employed this schedule must be executed by that person, and by each member of a partnership or stockholder of a corporation owning more than five per cent (5%) of capital stock of corporation, or any financial backer of the business which make application for license as provided for by Chapter 2, Title 26, of the Louisiana Revised Statutes of 1950, as amended.

1. Trade Name of Business Fat Boy's Pizza
2. What is your name? Gabriel Corchiani
3. Residence address? [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Resident Address City State Zip
4. Date of Birth [REDACTED] Place of Birth [REDACTED]
5. Sex [REDACTED] Race [REDACTED] Driver License# [REDACTED] State [REDACTED]
6. Are you a citizen of the United States and the State of Louisiana and over 21 years of age? YES
7. Have you resided in the State of Louisiana continuously for a period of not less than two (2) years next preceding the date of filing this application? YES
8. Have you been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country? NO
9. Have you been convicted in this or any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place or illegal dealing in narcotics? NO
10. Have you been convicted or had judgment against you involving alcoholic beverages by this state or any other state or the United States within five (5) years prior to the date of this application? NO
11. Have you had a certification of qualification to dispense alcoholic beverages issued by any other parish, municipality or state suspended or revoked? NO
12. If married is husband or wife eligible for license? YES
13. Have you or your spouse any interest in an establishment holding a current liquor license? YES
If so, list the following: SEE ATTACHED

Trade Name	Address	Kind of Business	License #	%Owned
------------	---------	------------------	-----------	--------

14. Have you ever used any other name than the one given herein? NO

Name	Placed Used	Date
------	-------------	------

AFFIDAVIT

I swear (or affirm), that I have read each of the questions in this Schedule AA@ and that the answers which I have given are true and correct to the best of my knowledge, that I meet the qualifications and conditions set out in LA R.S. 26:279; and I further swear (or affirm) that I have no interest in any establishment holding a Liquor License other than the type required for the operation of the above captioned business. It is understood that any misstatement or suppression of fact in an application or Schedule AA@ affidavit is a ground for denial of a license.

Subscribed and sworn to me before this 24th day of June, 2022.

Notary Public

Signature of Applicant

Returned Check Disclaimer: Effective July 1, 2010, each returned item received by Avenue due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenue is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenueinsights.com



Mandeville, LA Occupational License License Application
Schedule A
9618 Jefferson Highway, Suite D #334
Baton Rouge, LA 70809
Phone 800-556-7274



**Schedule "A" To Accompany Liquor License Application
Must be Notarized**

Where a manager or agent is employed this schedule must be executed by that person, and by each member of a partnership or stockholder of a corporation owning more than five per cent (5%) of capital stock of corporation, or any financial backer of the business which make application for license as provided for by Chapter 2, Title 26, of the Louisiana Revised Statutes of 1950, as amended.

1. Trade Name of Business Fat Boy's Pizza
2. What is your name? Melissa D. Flanders
3. Residence address? [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
4. Date of Birth [REDACTED] Place of Birth [REDACTED] City [REDACTED] State [REDACTED]
5. Sex [REDACTED] Race [REDACTED] Driver License# [REDACTED] State [REDACTED]
6. Are you a citizen of the United States and the State of Louisiana and over 21 years of age? YES
7. Have you resided in the State of Louisiana continuously for a period of not less than two (2) years next preceding the date of filing this application? YES
8. Have you been convicted of a felony under the laws of the United States, the State of Louisiana or any other state or country? NO
9. Have you been convicted in this or any other state or by the United States or any other country of soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place or illegal dealing in narcotics? NO
10. Have you been convicted or had judgment against you involving alcoholic beverages by this state or any other state or the United States within five (5) years prior to the date of this application? NO
11. Have you had a certification of qualification to dispense alcoholic beverages issued by any other parish, municipality or state suspended or revoked? NO
12. If married is husband or wife eligible for license? N/A
13. Have you or your spouse any interest in an establishment holding a current liquor license? NO
If so, list the following:

Trade Name	Address	Kind of Business	License #	%Owned
N/A				

14. Have you ever used any other name than the one given herein? NO

Name	Placed Used	Date
N/A		

AFFIDAVIT

I swear (or affirm), that I have read each of the questions in this Schedule AA@ and that the answers which I have given are true and correct to the best of my knowledge, that I meet the qualifications and conditions set out in LA R.S. 26:279; and I further swear (or affirm) that I have no interest in any establishment holding a Liquor License other than the type required for the operation of the above captioned business. It is understood that any misstatement or suppression of fact in an application or Schedule AA@ affidavit is a ground for denial of a license.

Subscribed and sworn to me before this 22nd day of JUNE, 202022.

Notary Public

Signature of Applicant

Returned Check Disclaimer: Effective July 1, 2010, each returned item received by Avenue due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenue is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenueinsights.com.



Attachment for Question 13
Mandeville, LA Liquor License Schedule A
Gabriel Corchiani

No	LLC/Corp Name	Trade Name	Location Address	Location City/ST/Zip	State Alcohol Permit No.
1	1753 St. Charles, LLC	The Beaded Oak	1753 St. Charles Avenue	New Orleans, LA 70130	360000114784
2	Fat Boys Pizza,, LLC	Fat Boy's Pizza	2565 Metairie Road	Metairie, LA 70005	260000015863
3	FBP BR1, LLC	Fat Boy's Pizza	3624 Nicholson Drive Bldg 500, Unit 2	Baton Rouge, LA 70802	170000016476
4	FBP Covington, LLC	Fat Boy's Pizza	69305 Highway 21, Suite 100	Covington, LA 70433	520000016575
5	FBP of the French Quarter, LLC	Fat Boy's Pizza	714 St. Peter Street	New Orleans, LA 70116	36-5600

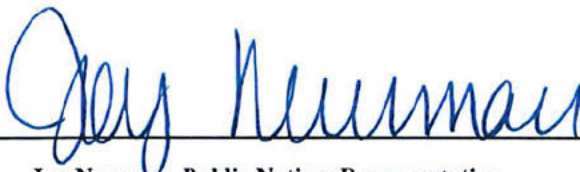
CAPITAL CITY PRESS

Publisher of
THE ADVOCATE

PROOF OF PUBLICATION

The hereto attached notice was published in
THE ADVOCATE, a daily newspaper of
general circulation published in Baton Rouge,
Louisiana, and the Official Journal of the
State of Louisiana, City of Baton Rouge, and
Parish of East Baton Rouge or published daily in
THE TIMES-PICAYUNE/
THE NEW ORLEANS ADVOCATE, in
New Orleans Louisiana, or published daily in
THE ACADIANA ADVOCATE in

06/17/22, 06/18/22



Joy Newman, Public Notices Representative

Sworn and subscribed before me by the person
whose signature appears above

6/18/22



M. Monic McChristian,
Notary Public ID# 88293
State of Louisiana
My Commission Expires: Indefinite



CHRIS G YOUNG

81112

Attn: CHRIS YOUNG

PO Box 55297

Attn Chris Young # Attn Chris Young

Metairie, LA 70055297

WE ARE APPLYING TO THE COMMISSIONER OF THE OFFICE OF ALCOHOL & TOBACCO CONTROL OF THE STATE OF LOUISIANA FOR A PERMIT TO SELL BEVERAGES OF HIGH AND LOW ALCOHOLIC CONTENT IN THE PARISH OF ST. TAMMANY AT THE FOLLOWING ADDRESS: FBP OF MANDEVILLE, LLC D/B/A FAT BOY'S PIZZA, 1200 W. CAUSEWAY APPROACH, SUITES 25-27, MANDEVILLE, LA 70471. GABRIEL CORCHIANI, MANAGER. 81112 June 17, 18 21

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group FRESHJUNKIE Productions, LLC / 15th Street Flyers
Name of Authorized Representative Jonathan Dziuba Non-Profit/Tax-Exempt # 01-0690305
Mailing Address 2012 Stuart Ave
City Baton Rouge State LA Zip 70808
Applicant Phone # 225-636-1644 Alt. Phone # _____
E-Mail juba@freshjunkie.com Application Fee Paid? X YES NO

Name of Event: Northshore Half Marathon & 10 Miler
Date(s) of Event: Day Sunday Date 10 / 9 / 2022 Time 7:00am Rain Dates(s) N/A
Event Location: Fontainebleau State Park
Type of Event: ☐ New ☒ Recurring
☐ Fundraiser ☐ Concert ☐ Race/Run/Walk ☐ Parade ☐ Wedding
☐ Festival, Carnival or Market ☐ Other: _____
Description/Purpose of Event Running Event Estimated Attendance 1,000

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2	Is the event open to the public?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5	Police Dept.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
6		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
7		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
8		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
9		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
10	Are there any other fees?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
11	Will there be any other fees?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

4imprint®
Post-it® Notes - 3" x 4" - 25 Sheet - White
*Map Kihire is already sold (on shed)
\$ app. fee*

Please thoroughly read the details outlined in this application
and in the Special Events Guidelines.



12	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY


The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. Please indicate if you have obtained the required liability insurance for this event. If so, is a copy included with this application? YES NO

****The insurance certificate must be delivered to the City Clerk at least thirty (30) days prior to the event.****

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions and with applicable laws and ordinances. The event organizer or other representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has completed this application. He/She has read the Special Events Application and Guidelines, and agrees to comply with the requirements and guidelines as stated under penalty of fines set forth by ordinance.

Signature 

Printed Name Jonathan Dziuba

Organization FRESHJUNKIE Productions, LLC

Title of Office Managing Director

Date June 6, 2022

Any expenses required of the applicant must be paid in advance at least 15 days prior to the event.



SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

____ Fee received Date _____

Certificate of Insurance? YES _____ NO _____

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	_____	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Approved:

Mayor Clay Madden

Date

City Council Approval

Alcohol Permit:

☒ Yes ☐ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

☐ Yes ☐ No Date Approved: _____



MANDEVILLE POLICE DEPARTMENT

Rick Richard, Chief of Police

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 7:00am - 11:00am

2. Location of event: Fontainebleau State Park

3. Will the event take place on a public roadway? ☒ YES NO

4. Are you requesting public streets be blocked off? ☒ YES NO

5. Are you requesting that Police be present during the event? ☒ YES NO

6. Are you paying for a Police detail? ☒ YES NO

7. If you answered yes to number 6, how many officers? 21

8. Name and contact number of Event official?

Jonathan Dziuba - 225.636.1644

9. Will alcoholic beverages be present? ☒ YES NO

10. Expected number of people at event? 1,000

Please return completed form to Asst Chief Ron Ruple.

City of Mandeville
3101 East Causeway Approach
Mandeville, Louisiana 70448
985-624-3147 985-624-3149 Fax

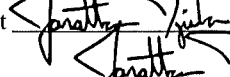
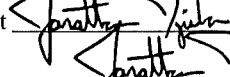
****SPECIAL EVENTS (3-DAY)****
LIQUOR LICENSE APPLICATION

1. Liquor license to be issued to: Northshore Half Marathon
2. Legal name(s): Individual, Partners, or Corporation 15th Street Flyers
3. Apply for: Class "A" ☒ Class "B" ☐ / High Content ☐ Low Content ☒ / Restaurant ☐
4. Business location address 62883 LA-1089, Mandeville, LA 70448
Telephone (225) 636-1644
5. Mailing address 2012 Stuart Ave, Baton Rouge, LA 70808
6. Contact Person Jonathan Dziuba
Phone Number (225) 636-1644 E-Mail Address: juba@freshjunkie.com
Fax Number () Web Address
7. Type of organization:
☐ Individual ☐ Partnership ☐ Corporation ☒ Non-Profit ☐ LLP ☐ LLC ☐ Other
(If individual complete line A only)
8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.
The list of names below should each furnish a notarized Schedule "A".

A	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
B.	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
C.	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? NO If yes, list.
10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
NO If yes: Name Location:
11. Has applicant applied for state liquor license? NO
12. Has the applicant ever been denied a state or local liquor license? NO
12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? NO
13. Is applicant the owner of the premises to be occupied? NO If no, does applicant hold a bona fide written lease? NO (Supply copy of lease with application.)
14. If premises leased, give name and address of lesser.
15. Describe the part of the building to be occupied by business: N/A
16. Open date for this location N/A
17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Running Event

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

I affirm that the information given on this application is true and correct.

Signature of Applicant  Title: Managing Director
Signature of Preparer  Date: June 6, 2022



CINCINNATI OH 45999-0038

In reply refer to: 0248145604
Sep. 10, 2018 LTR 4167C 0
23-7283854 000000 00
00015758
BODC: TE

ROAD RUNNERS CLUB OF AMERICA INC
1501 LEE HWY STE 140
ARLINGTON VA 22209

006309

Employer identification number: 23-7283854
Group exemption number: 2702

Dear Taxpayer:

This is in response to your request dated Aug. 29, 2018, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in June, 1976, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Kim A. Billups, Operations Manager



Department of the Treasury
Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248145604
Sep. 10, 2018 LTR 4167C 0
23-7283854 000000 00

00015758
BODC: TE

ROAD RUNNERS CLUB OF AMERICA INC
1501 LEE HWY STE 140
ARLINGTON VA 22209



006309

Employer identification number: 23-7283854
Group exemption number: 2702

Dear Taxpayer:

This is in response to your request dated Aug. 29, 2018, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in June, 1976, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

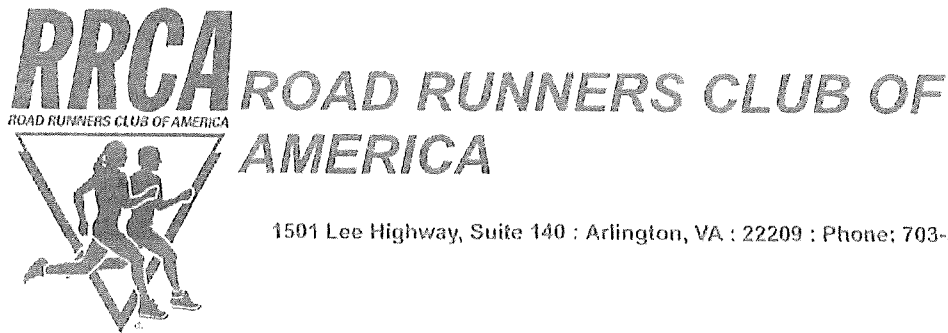
In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Kim A. Billups, Operations Manager



09/30/2018

To Whom it May Concern:

The Road Runners Club of America (RRCA) verifies that your organization, 15th Street Flyers #1468, EIN 01-0690305, is a 501(c)3 organization as a subordinate organization through the Road Runners Club of America's group exemption status with the IRS.

Below are two important excerpts from the <http://www.irs.gov/pub/irs-pdf/p4573.pdf> that clearly outlines the procedure for group exemption letters and verifying subordinate organizations under the group exemption ruling:

- What is a group exemption letter? The IRS sometimes recognizes a group of organizations as tax exempt if they are affiliated with a central organization. This avoids the need for each of the organizations to apply for the exemption individually. A group exemption letter has the same effect as an individual exemption letter except that it applies to more than one organization.

Please see the accompanying copy of the RRCA's group exemption letter from the IRS.

- How do I verify that an organization is included as a subordinate in a group exemption ruling? The central organization that holds a group exemption (rather than the IRS) determines which organizations are included as subordinates under its group exemption ruling. Therefore, you can verify that an organization is a subordinate under a group exemption ruling by consulting the official subordinate listing approved by the central organization or by contacting the central organization directly. You may use either method to verify that an organization is a subordinate under a group exemption ruling.

This letter is to serve as official verification as outlined by the IRS that the organization referenced above is a 501(c)3 nonprofit organization under the RRCA's group exemption (EIN# 23-7283854, Group Exemption #2702) with the IRS.

If you need further information to verify the status, please feel free to contact Mike Webb, Membership Manager, at membership@rrca.org

WE RUN THE NATION!

Founded 1958

CERTIFICATE OF INSURANCE

PRINT DATE: 6/6/2022

CERTIFICATE NUMBER: 20220606898031

AGENCY:

Edgewood Partners Insurance Center
5909 Peachtree Dunwoody Road, Suite 800
Atlanta, GA 30328
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. FRESHJUNKIE Racing
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379
INSURER B: Allied World National Assurance Company NAIC# 19489

EVENT INFORMATION:

Northshore Half Marathon (10/9/2022 - 10/9/2022)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	X Occurrence	1-TPM-IN-17-01268997	11/1/2021 12:01 AM	11/1/2022 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$4,000,000
	X Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	X Occurrence	1-TPM-IN-17-01268998	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000
B	OTHER				
	X EXCESS LIABILITY	0313-1301	11/1/2021 12:01 AM	11/1/2022 12:01 AM	EACH OCCURRENCE \$7,000,000
					AGGREGATE \$7,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (RSCG 03 03)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

St. Tammany Parish Government
P.O. Box 628
Covington LA 70434

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

City of Mandeville
675 Lafitte Street
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Sellers/Cote Wedding Reception
Name of Authorized Representative Bart Sellers Non-Profit/Tax-Exempt # NA
Mailing Address 136 Cherry Creek Dr
City Mandeville State LA Zip 70448
Applicant Phone # 985-630-2189 Alt. Phone # 985-624-9999
E-Mail drbsellers@yahoo.com Application Fee Paid? ☒ YES ☐ NO
requesting extension of noise ordinance to 11:15pm at

Name of Event: Maison Lafitte
10/21/22
Date(s) of Event: Day _____ Date 1 / 1 / _____ Time _____ Rain Dates(s) _____
Event Location: _____
Type of Event: ☐ New ☐ Recurring
☐ Fundraiser ☐ Concert ☐ Race/Run/Walk ☐ Parade ☐ Wedding
☐ Festival, Carnival or Market ☐ Other: _____
Description/Purpose of Event _____ Estimated Attendance _____

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="radio"/> Yes	<input type="radio"/> No
2	Is the event open to the public?	<input type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input type="radio"/> Yes	<input type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input type="radio"/> No

Please thoroughly read the details outlined in this application
and in the Special Events Guidelines.



12	Do you plan to provide portable toilets? * See Guidelines*	<input type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. Please indicate if you have obtained the required liability insurance for this event. If so, is a copy included with this application? ___YES ___ NO

****The insurance certificate must be delivered to the City Clerk at least thirty (30) days prior to the event.****

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions and with applicable laws and ordinances. The event organizer or other representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has completed this application. He/She has read the Special Events Application and Guidelines, and agrees to comply with the requirements and guidelines as stated under penalty of fines set forth by ordinance.

Signature _____

Printed Name _____

Organization _____

Title of Office _____ Date _____

Any expenses required of the applicant must be paid in advance at least 15 days prior to the event.



SPECIAL EVENTS DEPARTMENT USE ONLY

Any expenses required of the event organizer must be paid in advance at least 30 days prior to event date.

____ Fee received Date _____

Certificate of Insurance? YES _____ NO _____

	DEPARTMENTAL EXPENSES	INITIALS
Police Department	_____	_____
Fire District #4	_____	_____
Public Works	_____	_____
TOTAL COSTS	_____	

Recommendation of Special Events Committee:

Approved:

Mayor Clay Madden

Date

City Council Approval

Alcohol Permit:

____ Yes ____ No Date Approved: _____

Waiver of Lakefront Food & Drink Ordinance:

____ Yes ____ No Date Approved: _____

City of Mandeville
675 Lafitte Street
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

12	Do you plan to provide portable toilets? * See Guidelines*	<input type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. Please indicate if you have obtained the required liability insurance for this event. If so, is a copy included with this application? YES NO

****The insurance certificate must be delivered to the City Clerk at least thirty (30) days prior to the event.****

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions and with applicable laws and ordinances. The event organizer or other representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has completed this application. He/She has read the Special Events Application and Guidelines, and agrees to comply with the requirements and guidelines as stated under penalty of fines set forth by ordinance.

Signature _____

Printed Name _____

Organization _____

Title of Office _____ Date _____

Any expenses required of the applicant must be paid in advance at least 15 days prior to the event.

DATE
10/10/20

127376

RECEIVED
OF

Bart Sellers

ADDRESS

136 Cherry Creek Dr.

Twenty five & 00/100

DOLLARS \$ 25.00

ACCT. NO.



CASH



CHECK



MONEY ORDER



DRAFT

FOR

Ext. of Noise
Ordinance

by

CITY OF MANDEVILLE

3101 E CAUSEWAY APPROACH

MANDEVILLE, LA. 70448

PHONE (985) 626-3144

John Wilson

Thank You

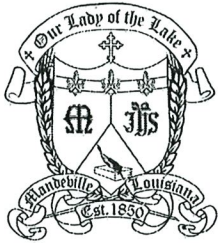
803
Maison Lafitte 10/21/22



SPECIAL EVENTS GUIDELINES

1. All persons or organizations applying for a Special Events Permit are required to submit a fully completed Special Events Application at least 90 days prior to the event date. The applicant must complete, SIGN and DATE the application, which obligates the applicant to abide by the provisions of the signed agreement and Guidelines.
2. A \$25 application fee is required at the time the Special Events Application is submitted.
3. To arrange for street closures or traffic control, the applicant is to contact the Mandeville Police Department at (985) 626-9711.
4. If alcoholic beverages will be sold or served, City recommendation for approval and State Special Events Alcohol Permits are required by the applicant and/or vendor. City Alcohol Form and Schedule A must be completed. A letter of recommendation will be provided, after Council approval, to be included with the applicant's ATC Special Event Application. ATC will not approve an application without the recommendation letter from the City. ATC Liquor Application can be found at <http://www.atc.rev.state.la.us/special-event.php>.
5. A site plan must be included with the application. The layout must include a detailed illustration of the precise location of stages, tents, power and water sources, food vendors, retail vendors, alcohol sales, and portable toilets. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control (if applicable).
6. The applicant is solely responsible for clean-up and removal of trash and debris from the event site and surroundings. The site is to be returned to its original condition within 48 hours following the event. The applicant/organizer will be subject to fines for failure to comply.
7. If portable toilets will be provided by the applicant, a copy of the contract with the vendor specifying in writing that the portable toilets are to be removed from the site by no later than the next business day following the event. Failure to comply will result in fines to the contractor or the applicant/organizer. A copy of the contract with the vendor is to be included as part of the application.
8. If tent/tents will be used as part of the event, a copy of the contract specifying set-up and removal dates of the tents is to be included as part of the application.
9. For Festivals or Fairs with amusement rides, the applicant must register with the State of Louisiana Department of Public Safety and Corrections, Public Safety Services, and provide proof of inspection for all amusement rides. A copy of the certification is to be included with the application.
10. When cooking is performed at booths or tents using propane cookers or other forms of open flame, the Fire Department requires that there is one 5# ABC Fire Extinguisher located at each cooking station. No charcoal grills are allowed.
11. Before posting or placing any signs on public property, please contact the Permits Department at Mandeville City Hall (3101 East Causeway Approach) or call (985) 626-3144.

NOTE: All of the required attachments are to be included with the application when it is submitted. The application is not considered to be complete until all of the attachments (application fee, drawings of site plans and walk/run routes, copies of contracts, tax-exempt and non-profit certifications, etc.) have been received.



Our Lady of the Lake Roman Catholic Church
Mandeville, Louisiana

May 25, 2022

City of Mandeville
3101 E. Causeway Approach
Mandeville, LA 70448

Please find enclosed our check in the amount of \$25.00, the permit fee for Our Lady of the Lake Festival which will take place on Friday, November 11th, Saturday, November 12th and Sunday, November 13th, 2022.

Sincerely,

Fr. Douglas M. Busch
Pastor
Our Lady of the Lake Church



Mayor Donald J. Villere

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Our Lady of the Lake Church
Name of Authorized Representative FR. DOUGLAS M. BUSCH Non-Profit/Tax-Exempt # _____
Mailing Address 312 LAFITTE ST.
City MANDEVILLE State LA Zip 70448
Applicant Phone # 985-626-5671 Alt. Phone # 985-259-0851
E-Mail frdoug@ollparish.info Application Fee Paid? ☒ YES ☐ NO

Name of Event: FESTIVAL OF THE LAKE
Date(s) of Event: Day FRI-SUN Date Nov 11th 12th 13th 2022 Time 5pm-10pm 11am-10pm 11am-5pm Rain Dates(s) N/A
Event Location: _____
Type of Event: ☐ New ☐ Recurring
☐ Fundraiser ☐ Concert ☐ Race/Run/Walk ☐ Parade ☐ Wedding
☒ Festival, Carnival or Market ☐ Other: _____
Description/Purpose of Event FUNDRAISER Estimated Attendance OPEN to PUBLIC

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.



12	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
15	Will you need access to power or water? (please circle)	<input type="radio"/> Yes	<input checked="" type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

.....

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: 

Printed Name: FR. DOUGLAS M. BUSCH

Organization Represented: OUR LADY OF THE LAKE CHURCH

Office Held PASTOR Date 25 May 22



MANDEVILLE POLICE DEPARTMENT

Rick Richard, Chief of Police

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

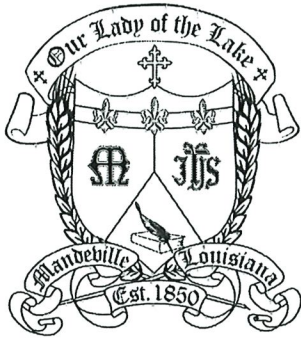
1. Beginning and end time of event: Fri 5pm-10pm, Sat 11am-10pm, Sun 11am-5pm
2. Location of event: 312 LAFITTE ST., MANDEVILLE, LA 70448
3. Will the event take place on a public roadway? ☒ YES NO
4. Are you requesting public streets be blocked off? ☒ YES NO
5. Are you requesting that Police be present during the event? ☒ YES NO
6. Are you paying for a Police detail? ☒ YES NO
7. If you answered yes to number 6, how many officers? SEE ATTACHED
8. Name and contact number of Event official?
RYAN GERNOU 504-494-2400
9. Will alcoholic beverages be present? ☒ YES NO
10. Expected number of people at event? Open to Public

Please return completed form to Asst Chief Ron Ruple.

Our Lady of the Lake Festival 2022

Police Schedule

Fri, Nov 11 th	Sat, Nov 12 th	Sun, Nov 13 th
(3) 5pm - 11:00pm		
	(1) 11pm - 5am	
	(1) 5am - 11am	
	(2) 11am - 5pm	
	(3) 5pm - 11:00pm	
	(1) 11pm - 5am	
		(1) 5am - 11am
		(2) 11am - 5pm



Office of the Pastor

Our Lady of the Lake Roman Catholic Church Mandeville, Louisiana

May 25, 2022

City of Mandeville
3101 East Causeway Approach
Mandeville, LA 70448

To whom it may concern,

Our Lady of the Lake Church is requesting the closure of Lafitte Street from Madison to Jefferson. This closure is for Our Lady of the Lake Festival which will be held on Friday, November 11th, Saturday, November 12th and Sunday, November 13th, 2022.

If you have any questions or need additional information, please contact Cheryl Emmons at 985-626-5671 ext. 101.

Sincerely,

Rev. Douglas M. Busch
Pastor

Our Lady of the Lake Festival

November 11th, 12th and 13th, 2022

Band line up:

Friday, Nov 11th

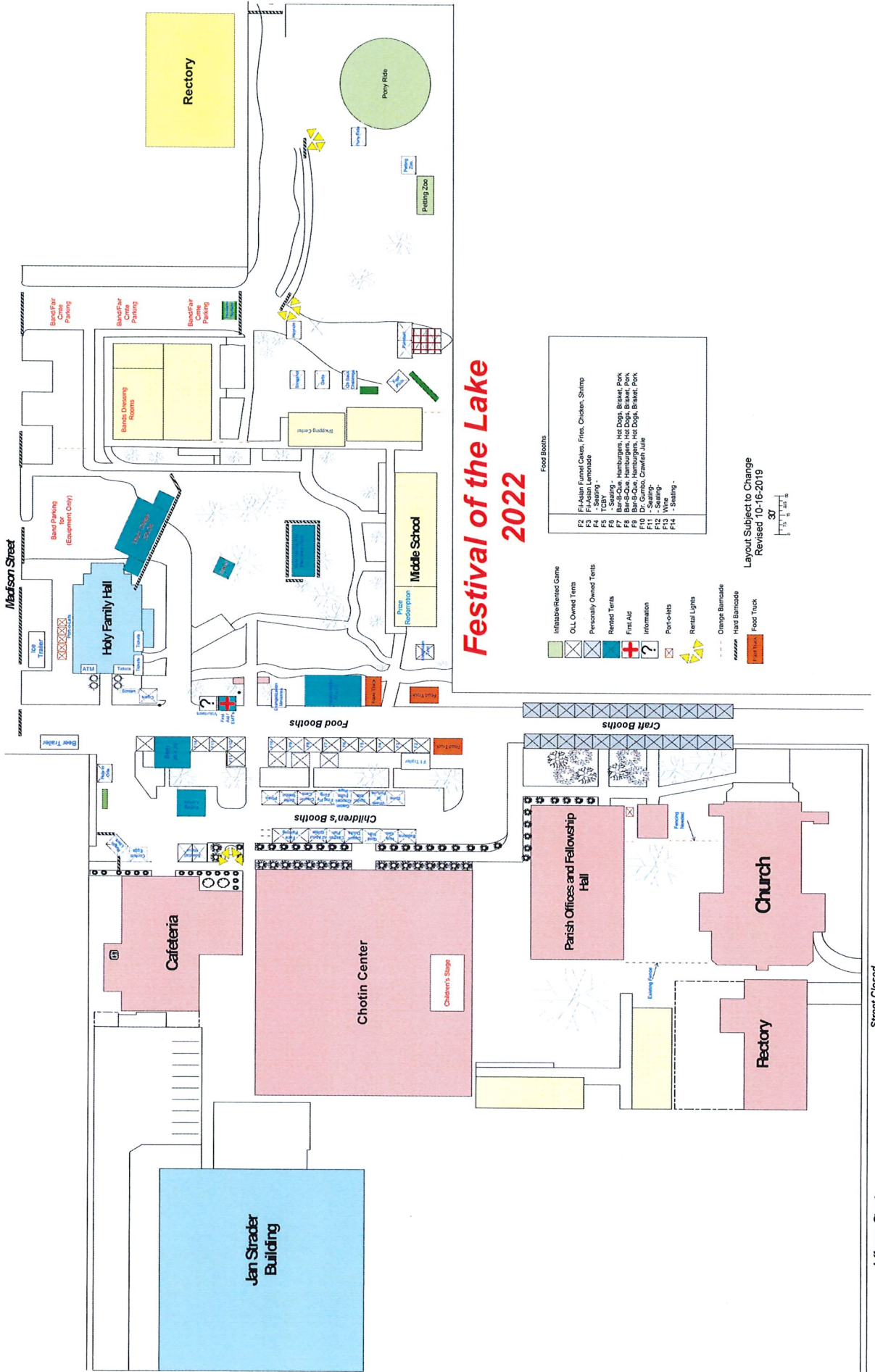
7pm – 10pm Category 6

Saturday, Nov 12th

3;30pm – 6;30pm Adam Pearce
7pm – 10pm Peyton Falgoust Band

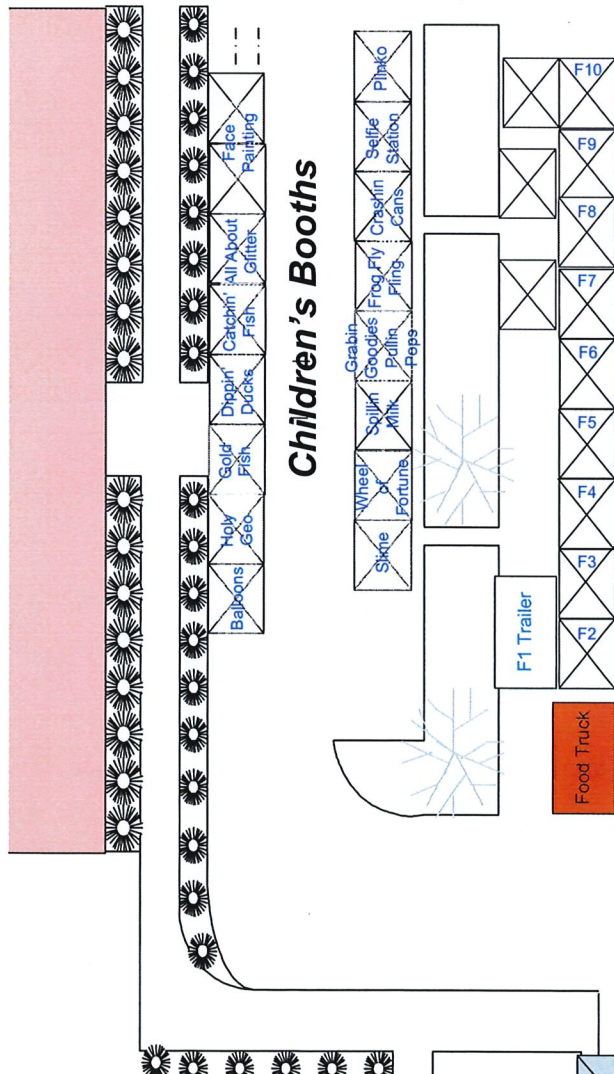
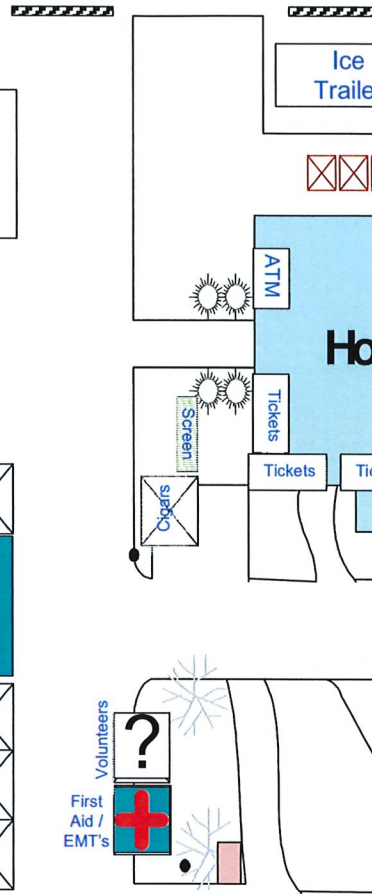
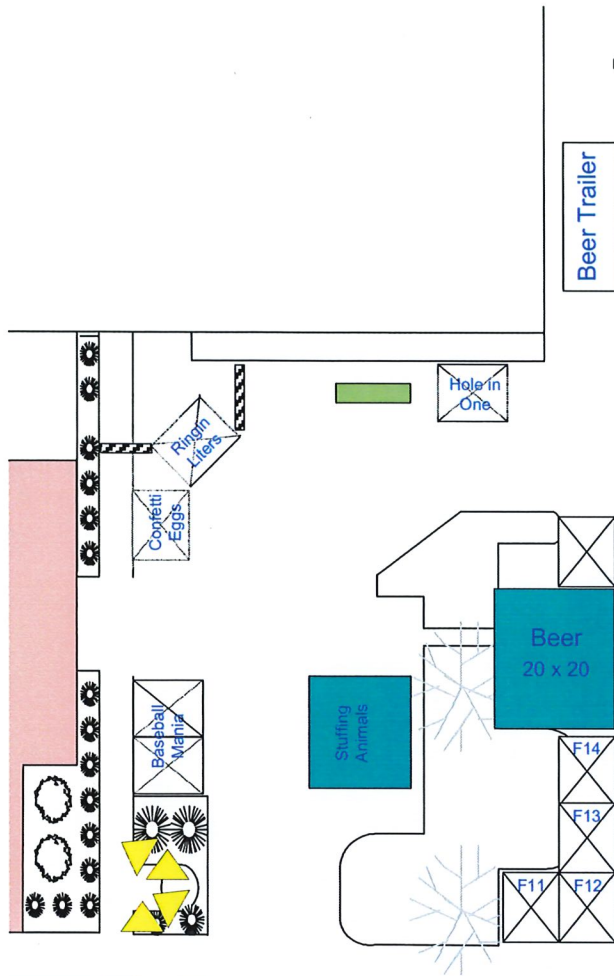
Sunday, Nov 13th

1pm – 4pm Christian Serpas

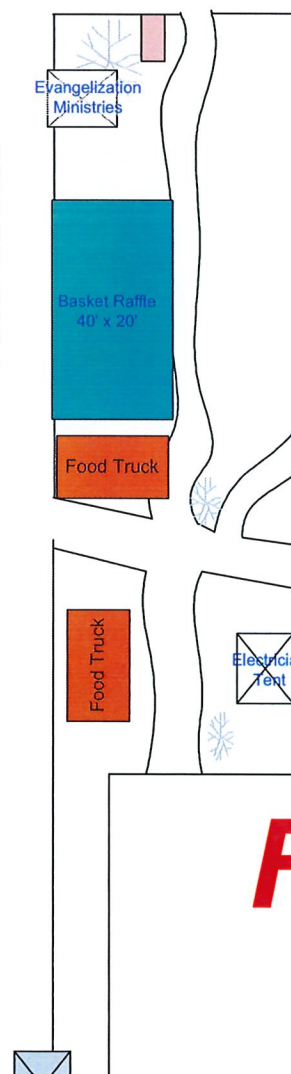


Jefferson Street

Street Closed



Food Booths





Statement of Financial Activities

2021 OLL Festival of the lake

Income (Receipts)	2021	2020 (Canceled)	2019 Amount	2018 Amount
Tickets	113,432.17		99,957.97	95,939.49
Sponsors	30,930.00		25,217.97	18,800.00
T-Shirts	5,726.00		6,296.00	6,486.00
Craft Booth	2,208.63		2,290.00	1,975.00
Booth Income/Donation	1,500.00		2,357.62	4,971.16
Misc. - Other	25.00		300.00	535.00
Interest	11.34		8.15	11.17
TOTAL Income (Receipts)	153,833.14		136,427.71	128,717.82
Expenses (Disbursements)				
Outside Vendor Booths	26,000.00		21,315.92	19,718.08
Entertainment	21,251.75		17,651.75	15,351.75
OLL Game Booths	11,077.00		7,722.03	12,545.00
OLL Food/Drink Booths	10,000.00		10,742.76	14,405.00
Setup/Take Down	12,905.26		11,611.80	12,733.76
T-Shirts	4,430.79		4,278.72	4,515.84
Tickets	1,398.73		1,103.02	1,288.67
Security	2,975.00		2,940.00	2,700.00
Advertising	900.00		968.00	1,259.03
Sponsor Expense	827.53		-	425.00
Prize Redemption	5,000.00		5,052.38	1,050.00
Craft Booth	-		-	-
Miscellaneous	2,476.05		4,382.62	7,112.78
TOTAL Expenses (Disbursements)	99,242.11		87,769.00	93,104.91
NET INCOME SURPLUS (DEFICIT)	54,591.03		48,658.71	35,612.91

CONTRACT Open 5/23/22

www.TentManTents.com

Northshore: (985) 624-7368

Southshore: (504) 780-9368



Visit the Showrooms: 2123 Florida St., Mandeville

MAILING Address: 1933 Orleans St., Mandeville, LA 70448

Email: rentals@tentmantents.com

FAX: (985) 674-5895

Bill To:	Festival of the Lake	Site Name:	SAME
Address:	c/o Our Lady of the Lake Church 312 Lafitte St., Mandeville, LA 70448	Address:	Segher's Square, Lafitte St
Event Date:	Fri - Sun, Nov 11 - 13, 2022	Event Time:	Fri. 5p-10p; Sat: 11a-10p; Sun: 11a-4p
Event Type:	festival	Surface:	mixed
		Client Rep At Site:	David Lebreton

Instructions:
 Deliver & Setup TENTS - Thurs, Nov 10, (Time TBD) and/or Fri Nov 11, 2022 (all tents in place by 3 PM Fri)
 Deliver and Set Up - PARTY RENTALS - Day - Time TBD (items in place by 3 PM Fri)
 Customer Agrees that Tables & Chairs will NOT be left outdoors un-covered
 Pick Up PARTY RENTALS - Sun Nov 13 - after 4pm
 Take Down TENTS (on street, parking areas) - Sun Nov 13 - after 4pm; Take Down TENTS (on campus) - Mon Nov 14, 2022

Home Phone:	Office Phone:	Fax:	Cell Phone:	Phone At Site:
				David Lebreton

Quantity	DESCRIPTION OF EQUIPMENT & SERVICES	Per Item	Price
TENT RENTALS:			
I understand no adhesives or any sticky, back materials can be used for lighting or decorations/banners/signage on tent			
1	BEER: White 20 x 20 "Tent Man Logo" Tent (Same Location) -	\$295.00	\$295.00
1	CONCRETE Installation - on Lafitte St	\$15.00	Waived - Anchors OK
1	Flag Pkg: LSU flag		Lagniappe/No Charge
1	SEATING: 20 x 60 Frame Tent (Same Location)	\$885.00	\$885.00
1	GRAVEL Installation - in Segher's Square/Courtyard		Included
1	Pennant Pkg: red pennants		Lagniappe/No Charge
1	Lighting Pkg: Basic Tent Lighting	\$155.25	\$155.25
1	RAFFLE: 20 x 40 Frame Tent (Same Location)	\$560.00	\$560.00
1	GRAVEL/CONCRETE Installation - along Lafitte Street		Included
1	Flag Pkg: 1 - USA, 1 - State of LA		Lagniappe/No Charge
1	Lighting Pkg: Globe Lights	\$103.50	\$103.50
1	Sidewall Pkg (all SLIDING WALLS): 120' Window	\$276.00	\$276.00
1	STUFFED ANIMALS/HATS: 20 x 20 SKYLIGHT Tent	\$295.00	\$295.00
1	CONCRETE Installation - near Chotin Center (Same Location)	\$10.00	Waived - Anchors OK
1	Flag Pkg: Smile Face Flag		Lagniappe/No Charge
1	Lighting Pkg: LED Colored Up-Light & Perimeter Rope Lights	\$132.50	\$132.50
PARTY RENTALS (2 - 4 day rental rate)			
10	8' Banquet Tables (seating under 20x40 Tent)	\$13.80	\$138.00
80	Samsonite-Type Folding Chairs (seating under 20x40 Tent)	\$2.25	\$180.00
15	6' Banquet Tables - for Raffle Area (place in 20x40 Raffle Tent)	\$12.75	\$191.25
CONSUMABLES.			
10	8' Size Kwik Covers (COLOR: Royal)	\$4.15	\$41.50
OTHER			
1	Weekday SETUP of Tents		Included
1	Weekday SET UP of Tables & Chairs (in 20x40 Tent)		Included
1	Weekend/After Hours (SUN) TAKE DOWN of Tents, Beer Tent, Raffle Tent, & Stuffed Animals Tent	\$395.00	\$395.00
SUBTOTAL (ALL)			\$3,648.00
In Kind DONATION/Sponsorship ("Silver" LEVEL) ***			\$1,000.00
Additional Discount - per Paul			\$200.00
TOTAL SAVINGS			\$1,200.00
Discounted SUBTOTAL (ALL)			\$2,448.00
***The Tent Man will receive: Booth Sponsor Signage. Logo included on Festival T-shirt, Link on Festival Website, Recognition in Bulletin plus FB Like & Twitter follow			
1	ESTIMATED Roundtrip Transportation & Fuel Surcharge - OLD MAND - subject to increase OR decrease 3 weeks prior to event	\$35.00	\$35.00

!!! NO GRILLING !!! NO OPEN FLAMES !!!

Festival of the Lake		Contract Price	\$2,483.00
Lessee (PRINT Name/Company/Organization)		Tax	EXEMPT
Guaranty: [Signature]		TOTAL	\$2,483.00
I hereby agree to personally guarantee the obligations undertaken by Lessee and who further agrees to be bound with Lessee in solid for the faithful performance and execution of all obligations undertaken hereby by Lessee		Non-Refundable Deposit DUE	\$620.75
By: (SIGN Name) [Signature]		Balance DUE at set up	TBD per changes
Date: 6-2-22		* NOTE: balance due must be paid in full 7 days prior to scheduled setup/install/delivery date. PLEASE NOTE: Tent may not be set up and/or items may not be delivered if balance is not paid.	
By Lessor: THE TENT MAN, INC. [Signature]		Date: [Blank]	
ALSO: Sign & Date Terms & Conditions page ->->->			

CONTRACT is Considered Null & Void if Not Returned within 14 days of receipt PLEASE RESPOND PROMPTLY:

TERMS & CONDITIONS: Tent Man, Inc (D/B/A The Tent Man), (Lessor), hereby leases to () (Lessee) and Lessee hereby leases from Lessor, during the Lease Period (as defined below) the material and equipment described on the face side of this agreement (hereinafter called "Equipment"), and Lessor agrees to provide the services incident thereto at the price set forth herein (the "Contract Price") and subject to the following terms & conditions:

TITLE and OWNERSHIP

1: This is a lease agreement only and the Equipment shall remain the personal property of Lessor. Lessee shall not sublet, encumber or dispose of the Equipment or take any action which might suggest to third parties that Lessee has any power to do so. The Equipment shall not be removed from the place of installation without the express written consent of Lessor, and Lessee shall not remove, cover or interfere with Lessor's identification, advertising or other labels attached to the Equipment.

IMPORTANT GUIDELINES & RESPONSIBILITY OF EQUIPMENT

2: Lessee assumes all responsibility for loss of or damage to the Equipment (unless due solely to negligence of Lessor or an Act of God) during the period from delivery of the Equipment to removal thereof by Lessor (the "Lease Period"). Lessee will pay for all Equipment lost or damaged during the Lease Period in an amount equal to, in Lessor's discretion, the replacement or repair cost of the Equipment. For purposes of this agreement, an Act of God shall include, without limitation, flooding, hurricane, tornado, tropical storm or depression, hail, ice/snow or other unpreventable natural cause or disaster.

3: Installation of tent equipment must be done correctly by Lessor for the protection of persons and the Equipment. Never unfasten stake lines. Never remove any poles from a tent. Both stake lines and poles are integral parts of the structural safety of a tent. Lessor shall not be liable and shall be held harmless in any manner for injuries or damages caused by persons or things falling over or coming into contact with ropes, stakes, or other such equipment.

PERMITS

4: Lessee agrees to and covenants that Lessee shall secure all permits, licenses, consents, etc., required for installation, maintenance and use of the Equipment and incur the costs thereof.

RESTOCKING / CHANGE ORDERS

5: Lessee understands and acknowledges orders are prepared for delivery in advance of delivery date. Lessee agrees that as a part of this agreement, any order deletions or reductions in the Equipment ordered must be made at least seven (7) days prior to the Scheduled Delivery Date (as defined in Section 7). Such deletions or reductions made later than the above stated policy will incur a 100% restocking charge equivalent to the cost of rental for that Equipment in the agreement.

6: In the event that Lessee changes any of the arrangements relating to the service to be performed or the Equipment to be leased, Lessor shall add or subtract such Equipment, service or servicemen as in its sole discretion may be necessary to maintain the safety and quality of the work to be performed. Lessee shall pay for any additional Equipment, service or servicemen (or shall receive credit for any reduction thereof, if made in accordance with Section 5), at Lessor's customary charge thereafter.

CANCELLATIONS

7: This agreement may be cancelled by the Lessee only upon delivery of written notice of such cancellation to Lessor prior to the time scheduled for initial delivery of Equipment to Lessee's premises (Scheduled Delivery Date), subject to the following cancellation charges. In the event that such notice of cancellation is given by Lessee to Lessor on or before thirty (30) days prior to the Scheduled Delivery Date, then Lessee's deposit shall be refunded except for a cancellation fee equal to 25% of the Contract Price, plus any additional out of pocket expenditures incurred by Lessor in anticipation of the agreement. In the event that such notice of cancellation is given less than thirty (30) days but more than seven (7) days prior to the Scheduled Delivery Date, then Lessee shall be liable for a cancellation fee equal to 50% of the Contract Price. Should Lessee fail to provide such written notice of cancellation at least (7) days prior to the Scheduled Delivery Date, then Lessee shall be responsible for the full Contract Price specified in the agreement. A breach of this agreement by Lessee, if not immediately remedied upon Lessor's request, shall effectively constitute a cancellation by Lessee as of the date of the breach, and the cancellation payment terms above shall apply.

ACCESS TO EVENT SPACE and SITE PREPARATION

8: Lessor shall deliver and/or install the Equipment at such reasonable times as it deems best for safety and scheduling, allowing time for Lessee's decoration and other pre-event arrangements.

9: It is the responsibility of the Lessee to be sure the site is ready (lawns mowed, outdoor furniture moved, vehicles moved, etc) before the Lessor is scheduled to arrive. If the site is not ready or accessible when Lessor arrives, Lessee will incur additional fees and/or the Equipment may not be installed or delivered. Lessee shall meet with Lessor to identify, and agrees to provide, at Lessee's expense, suitable unobstructed space (as determined by Lessor in its sole discretion) on Lessee's premises for the delivery, installation, dismantlement and removal of the Equipment and access to such space. Lessee will provide readily accessible power outlets of sufficient capacity (as determined by Lessor in its sole discretion) to safely operate all electrical facilities proposed herein.

10: Lessee (or Lessee's designee) shall advise Lessor as to the existence and location of any underground cables, pipes, conduits, etc. In the absence of such advice or notification Lessor shall assume that no such underground obstructions exist. Although Lessor will endeavor to minimize damage to Lessee's lawn, plantings, underground utilities and premises generally (including power failures and other hazards), Lessee assumes the risk, and releases Lessor from liability for any such damage which may occur. Lessor may rely on and follow any directions whether oral or written of Lessee's family or his employees or agents with respect to any act or acts performed by Lessor in the delivery, installation, dismantlement or removal of the Equipment or the performance of any services called for by this agreement. Unless otherwise directed by Lessor, Lessee shall provide access to existing or temporary restroom facilities during Equipment erection or removal, at Lessee's expense. **CONTINUED on NEXT PAGE**

11: Normal delivery of Equipment is "curbside" (within 50 feet of parking space), to the event lawn/field area, and/or front, side, or garage door at ground level. If the closest point a delivery truck/trailer can park is more than 50 feet away, extra charges will be assessed. Extra charges will also be assessed for load-ins to up/downstairs, elevator use, or any point where extra time is involved.

12: Any broken, missing or malfunctioning items must be reported via afterhours number(s) listed below within the first hour of delivery to avoid charges. Renter agrees that the numbers of items is correct, unless a discrepancy is noted on the contract at time of delivery. If Lessee or a representative of Lessee is not available at the time of delivery/pickup, Lessee accepts Lessor's count as correct.

13: Lessor shall deliver and/or install the Equipment at such reasonable times as it deems best for safety and scheduling, allowing time for Lessee's decoration and other pre-event arrangements. Lessor will strive to accommodate Lessee's delivery requests; however, delays and changes in the schedule are sometimes unavoidable. Lessor will communicate scheduling changes as they occur.

14: Asphalt Installation of Tent Equipment. Erecting a tent on an asphalt surface is a routine operation requiring that Lessor drive stakes approximately 2 ½ to 3 feet long and 1 inch diameter through the surface. After a tent is removed, Lessor fills holes with ready-mix asphalt. There will be minimal damage to the asphalt.

15: Concrete Installation of Tent Equipment. When a tent is installed on a concrete surface, stakes cannot be used. Lessor will drill holes through the concrete and screw in eye bolts. The holes are ¼" – ¾" in diameter. Guy lines from the tent are fastened to the eye bolts; upon removal of the tent, Lessor will remove the eye bolts and leave a cap/shield in the hole. Drop-in anchors are a "one-time" installation and can be re-used in future instances if the same size tent is installed in the same location.

16: Ballast Installation of Tent Equipment. Ballasted (weighted) installations are permitted only in unique instances where Lessor has determined that wind load on Equipment is significantly reduced. In the case of severe weather or threat of severe weather, ballasted installations are not permitted.

LABOR (Only When Supplied by Lessee)

17: If Lessee supplies any labor in conjunction with the installation of the Equipment, Lessee shall provide workman's compensation insurance for such labor meeting applicable state law requirements and general liability insurance in amounts reasonably required by Lessor. Lessee shall hold Lessor harmless from and against any and all claims, damages, costs and liability of any nature related to the use of such labor supplied by Lessee.

WEATHER RELATED RISKS & CONDITIONS

18: Lessee acknowledges that (i) the Equipment, when erected, is a temporary structure and does not protect individuals or personal property from severe weather, and (ii) it has received and understands this warning. Evacuation of tents is recommended when severe weather threatens the area where tents are erected. People should leave tents and not seek shelter in tents during such conditions. Lessee understands that it is the Lessee's responsibility to be aware of changing weather conditions and to exercise its best judgement with regard to evacuation of tents.

19: Lessor shall have the right, but not the obligation, to decide when, due to existing, forecast, or impending local/national security or weather conditions, including but not limited to acts of terrorism or hostile attack, named or unnamed windstorms, hurricanes, tropical storms, tropical depressions, severe weather, flood, or ground saturated conditions (each, an Adverse Condition), to institute precautionary measures, including but not limited to the dismantling and movement of its Equipment, either on or off the premises, and/or the cancellation of the contract, in order to safeguard its Equipment or reduce the risk of personal injury and property damage to the fullest extent possible. Any expenses incurred by Lessor in this regard will be deducted from Lessee's deposit, but in no event will Lessee be obligated to pay incurred Adverse Condition related expenses in excess of the amount of Lessee's original deposit. Should Lessee choose to reschedule the event within one (1) year of the original event date (subject to Lessor's availability), any deposit amount remaining will be applied to the new deposit for the rescheduled event.

CLEAN UP

20: Lessee may add decorations to tent equipment that does not damage the equipment; prior to arrival for takedown, customer must remove any items not belonging to Lessor. Lessee acknowledges that hanging colored crepe paper, signage, balloons, etc, that may come into contact with the tent and create a "color transfer" which the Lessee accepts responsibility for cleaning/replacement as necessary. Prior to the time fixed for the dismantlement and removal of the Equipment, Lessee shall remove all personal property installed or placed within the Equipment by Lessee or any other party, and upon dismantlement of the Equipment, Lessor shall have no obligation to provide protection for such personal property of Lessee or third parties which had theretofore been protected by the Equipment or to move, remove or dismantle such personal property or to dispose of any rubbish or refuse on Lessee's premises not directly attributable to the removal of the Equipment. In the event that any such personal property is not removed as required therein prior to dismantlement, and removal of the Equipment, Lessor may nonetheless enter the premises, move or remove any of such personal property at Lessee's risk and cost, and dismantle and remove the Equipment without further notice, and Lessee hereby agrees to indemnify Lessor from any cost, expense or liability arising therefrom.

21: Service does not include set up and knock down of tables and chairs, unless specified herein. On pick up where no prior arrangements have been made and equipment is not knocked down and assembled in one sheltered/covered area, tables and chairs may be left until the next day when a special crew can be scheduled. An additional one day rental charge and/or additional pick up charge may apply if equipment cannot be picked up at the designated day/time. If, and only if, time/staffing permits, Lessor may choose to knock down equipment and a knock down fee starting at \$75.00 will be assessed. Lessee agrees to additional charges starting at \$75.00 if equipment is not knocked down and prepared the same as delivered. *Note:* If chair carts were left along with chairs, chairs should be restacked on carts, as received at delivery.

22: Linens should be food and particle free. Linens that are returned with burns, wax, holes, tears, or permanently stained, and/or wet or damp with mildew, or otherwise unusable, will be invoiced at replacement cost.

LOSS, SHORTAGES, DIRTY or DAMAGED EQUIPMENT

23: Lessee agrees to pay 100% of the replacement/repair cost(s) plus any tax/shipping charges that might be incurred, plus a 25% Loss of Use for any and all damages to rented equipment regardless of cause, except reasonable wear and tear, while equipment is out of possession of Lessor. **CONTINUED on NEXT PAGE**

24: Lessee agrees to pay a reasonable cleaning charge for all equipment returned dirty; typical cleaning charges are assessed at \$35.00/hour/employee. Accrued rental charges cannot be applied against the cost of repair or replacement of damaged goods. Equipment damaged beyond repair will be paid for by Lessee at replacement cost when rented. The cost of repairs will be borne by Lessee.

CUSTOMER FEEDBACK

25: We encourage all Lessees to comment on the services provided and provide suggestions for improving it. Lessee agrees that all such comments and suggestions will be non-confidential and that Lessor owns all rights to use and incorporate them into any type, at the Lessor's discretion, of advertising including but not limited to Social Media, without payment or attribution to Lessor.

PAYMENT TERMS

26: Lessee shall pay the Contract Price, plus such additions thereto as may be agreed upon or chargeable pursuant to the terms hereof, within the period specified herein. If the balance due is not paid when due, the Lessee shall be charged a Late Payment Fee by Lessor of 2% Per Month of the amount due (24% ANNUAL PERCENTAGE RATE), or the maximum legal interest provided by state law, which fee will be added to the outstanding amount due every thirty (30) days thereafter until final payment is made. In the event that Lessee has directed that the lease charges hereunder be billed to another person or organization, and the payment is not made by such person or organization within the terms specified, Lessee shall, promptly upon receiving notice of non-payment, pay said lease charges and such additional charges as may be added to the outstanding balance pursuant to the terms hereof.

27: If Lessee shall default in the payment of any fees hereunder or otherwise breach any of the terms or conditions hereof or if any execution or writ or process of law shall be issued in any action against the Lessee, whereby the Lessor's Equipment might be taken or distained, or if a proceeding in bankruptcy, receivership or insolvency shall be instituted by or against Lessee or his property, or if Lessee shall enter in to any agreement or compromise with creditors, or if Lessor shall deem Lessee insecure, Lessor may immediately take repossession of its Equipment without any court order or any other process of law and may enter upon any premises where said Equipment may be and remove the same with or without notice of its intention to do so, without liability therefore.

HOLD HARMLESS

28: Lessee shall fully indemnify, hold harmless and defend Lessor, its employees and agents from and against each and every claim, demand, cause of action, cost, expense (including but not limited to attorney's fees and expenses incurred in defense of Lessor), damage or loss in connection therewith, which may be asserted by Lessee, Lessee's employee or agents, subcontractors, or any third parties (including utility companies, municipal or governmental entities), on account of personal injury, death, damage, injury, destruction, loss of use of property, incidental or consequential damages, caused by, incidental to, or arising out of the erection, dismantling and removal of Equipment during the Lease Period, including but not limited to the placement of stakes and support poles in light of potential underground hazards such as underground cables, pipes, conduits, lines, etc.

WARRANTIES

29: No representation, warranties or agreements, oral or written, expressed or implied, have been made by either party hereto with respect to the contract or the Equipment except as expressly provided herein. This contract together with schedules from time to time attached hereto, constitutes the entire agreement of the parties hereto. Any changes or modifications of this contract must be in writing and signed by the duly authorized representatives of the parties hereto except that any agreement between the said parties as to any additional equipment or services needed by the Lessee and the charges therefor may be made orally by the parties. In the event of any breach of this agreement by Lessor, Lessee's sole and exclusive remedy shall be the refund of the amounts paid by Lessee. LESSOR SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM LESSOR'S BREACH.

FORCE MAJEURE

30: Lessor will not be deemed in default of this agreement to the extent that performance of its obligations or attempts to cure any breach are delayed or prevented by reason of any Act of God (as defined herein), accident, act of government, labor disturbances, shortages of material, supplies or utilities, unavailability of transportation, acts or omissions of third parties, or any other cause beyond the control of Lessor.

31: Lessor's rights and remedies hereunder or by law shall be cumulative and exclusive and shall be in addition to all of the rights and remedies available to Lessor. Lessor's failure to strictly enforce any provisions of this agreement shall not be construed as a waiver thereof, or as excusing Lessee from future performance of its obligation herein set forth.

AUTHORIZED SIGNATURE

32: Any person executing this agreement on behalf of a corporation or organization warrants in his individual capacity that he is acting within the scope of his authority and that said corporation or organization shall be bound thereby. I have read, understand and agree to the above terms and conditions.

Name:  Title: Pastor Date: 05 / 25 / 22

AFTER HOURS / EMERGENCY Contact Numbers

504-782-8368 (phone or text)

OR

504-780-8368 (phone or text)



Payment Address:
Post Office Box 1627
Hammond, LA 70404
888-POT-O-GOLD

Equipment & Service Order

By: _____ Proposal Date: ____/____/____

197770

CUSTOMER INFORMATION

ACCOUNT # 197770
NAME 1 RYAN GERNON
NAME 2 OUR LADY THE LAKE CHURCH
ADDRESS 1 312 LAFITTE STREET
ADDRESS 2

CITY MANDEVILLE
STATE LA ZIP 70448
PHONE 985-626-5671
CONTACT CHERYL EMMONS X101
FAX

BILLING INFORMATION

NAME 1 GERNON, RYAN
NAME 2 OUR LADY THE LAKE CHURCH
ADDRESS 1 312 LAFITTE STREET
ADDRESS 2

CITY MANDEVILLE
STATE LA ZIP 70448
PHONE 985-626-5671
CONTACT RYAN

	BILL CYCLE	START	STOP	AMOUNT	MULTIPLIER	TOTAL
EVENT PORT TOILET LEASE	ON CALL	11/10/2022	11/14/2022	\$10.00	4.00	\$40.00
EVENT TOILET - DEL / PU	ON CALL	11/10/2022	11/14/2022	\$115.00	4.00	\$460.00
						\$500.00

PREFERRED METHOD OF PAYMENT (CHOOSE ONE OF THE FOLLOWING)

- ☐ Credit / Debit Card Name on Card: _____ Credit Card Type: _____
Card No.: _____ Exp. Date: _____ 3 Digit Code on Back of Card: _____
- ☐ Checking Account (attach VOIDED check)
Name on Bank Account: _____
Bank: _____ Routing #: _____ Account #: _____

By choosing payment by card or account, Customer authorizes Pot-O-Gold to charge any amounts including sales taxes now due or hereinafter imposed, owed by Customer under this Agreement. In the event of an erroneous charge, Customer authorizes Pot-O-Gold to credit Customer's account the amount of the charge. This authorization shall remain in full force and effect until Customer notifies Pot-O-Gold in writing and in such time as to afford Pot-O-Gold a reasonable opportunity to act.

PERSONAL GUARANTY (REQUIRED FOR ALL COMPANY ACCOUNTS)

The undersigned unconditionally and irrevocably guarantees payment of all sums due from Customer hereunder, hereby waiving any modification, amendment or extension and notice of default, and agrees to the terms of this Agreement insofar as they apply to the undersigned as guarantor.

X _____, an Individual _____
Personal Guarantor's Signature (no title allowed) Full Legal Name Social Security # Date

Phone Number Home Address (no post office boxes) City State Zip Code

AGREEMENT ACCEPTANCE

The undersigned agrees that he or she has read and understands all the terms and conditions of this two page Agreement, including its arbitration provision, and agrees that they are satisfactory and accepted and that he or she is fully empowered to sign this Agreement on behalf of Customer.

X _____ Pastor _____ 6-Jun-22
Customer Signature Title (if applicable) Full Legal Name Date

POT-O-GOLD

POST OFFICE BOX 1627

HAMMOND, LA 70404

9855422101

CREDIT CARD TRANSACTION RECEIPT

RYAN GERNON
312 LAFITTE STREET
MANDEVILLE, LA 70448
Account # 197770

SERVICE LOCATION:
312 LAFITTE STREET
MANDEVILLE, LA 70448

Thank you for your recent payment. The following amount was charged to your credit card on the date(s) listed below and applied to your account balance.

Date	Amount	Approval #	Statement #	Description
6/2/22	\$ 503.92	APPROVED		CREDIT CARD PAYMENT

Payment Total: **\$503.92**

Please keep this receipt for your records. If you have questions, please contact us at the phone number listed below.

Current Account Information:

Age	Current Balance	Over 30 Days	Over 60 Days	Over 90 Days	Finance Charges
Amount	0.00	0.00	0.00	0.00	0.00

Phone: 9855422101
www.potogoldwaste.com

Printed: Friday, 3 June, 2022

Thank you for making your job site a ... POT-O-GOLD





Mayor Donald J. Villere

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group KREWE OF EVE
Name of Authorized Representative VALERIE DUPONT Non-Profit/Tax-Exempt # _____
Mailing Address PO BOX 967
City MANDEVILLE State LA Zip 70470
Applicant Phone # 985-966-3340 Alt. Phone # _____
E-Mail KDEVALERIE@GMAIL.COM Application Fee Paid? X YES ATTACHED NO

Name of Event: KREWE OF EVE PARADE (MONDAY)
Date(s) of Event: Day FRIDAY Date 2 / 10 / 23 Time 7 PM Rain Dates(s) FEB 13, 2023
Event Location: ST JOSEPH STREET / HWY 190 / HWY 22 / WEST & EAST CAUSEWAY APPROACH
Type of Event: ☐ New ☐ Recurring
☐ Fundraiser ☐ Concert ☐ Race/Run/Walk ☒ Parade ☐ Wedding
☐ Festival, Carnival or Market ☐ Other: _____
Description/Purpose of Event MARDI GRAS PARADE Estimated Attendance 30,000 + PUBLIC STREETS

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
7	Will food be distributed, prepared or sold at this event?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
8	Will there be canopies or tents?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Thoroughly read the information outlined in the Special Events Guidelines and throughout this Application.



MANDEVILLE POLICE DEPARTMENT

Rick Richard, Chief of Police

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: 7-11pm (2-13-23)
 2. Location of event: St Joseph St / E Courtyard / W Courtyard Hwy 22 Hwy 190
 3. Will the event take place on a public roadway? ☒ YES ☐ NO
 4. Are you requesting public streets be blocked off? ☒ YES ☐ NO
 5. Are you requesting that Police be present during the event? ☒ YES ☐ NO
 6. Are you paying for a Police detail? YES ☒ NO Requesting Waiver
 7. If you answered yes to number 6, how many officers? _____
 8. Name and contact number of Event official?
Valerie Dupont 985-966-3340
-
9. Will alcoholic beverages be present? YES ☒ NO
 10. Expected number of people at event? 50,000+

Please return completed form to

Capt. Kate Minzga



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arceri & Associates, Inc. 2017 Transcontinental Dr Metairie, LA 70001	CONTACT NAME: Lisa Arceri	FAX (A/C No.): (504)304-7911	
	PHONE (A/C No. Ext.): (504)484-6393	E-MAIL ADDRESS: lisa@arceri-insurance.com	
INSURED Krewe of Eve, Inc. P.O. Box 967 Mandeville, LA 70470-0967	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Casualty Company		11991
	INSURER B: Hartford Insurance		19682
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL (SUBR) (INSR) (WV)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y	N	KKC0000009051100	02/03/2022	02/03/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input checked="" type="checkbox"/> Hired & Non-Owned Auto INCL						MED EXP (Any one person) \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 3,000,000
	OTHER:						PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	HIRE AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N	N/A				E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical (AD&D)			43-BSR-102394	02/03/2022	02/03/2023	\$10,000 \$10,000 \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ADDITIONAL INSURED AS RESPECTS TO INSURED'S OPERATIONS:

City of Mandeville

CERTIFICATE HOLDER

CANCELLATION

City of Mandeville
3101 East Causeway Approach

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mandeville

LA 70448

Fax:

Email:

ACORD 25 (2018/03)

The ACORD name and logo are registered marks of ACORD

© 1988-2015 ACORD CORPORATION. All rights reserved.



Louisiana
**SECRETARY
OF STATE** R. KYLE ARDOYN

(<https://www.sos.la.gov/Pages/default.aspx>)

Search for Louisiana Business Filings

[Buy Certificates and Certified Copies](#)

[Subscribe to Electronic Notification](#)

[Print Detailed Record](#)

Name	Type	City	Status
KREWE OF EVE, INC.	Non-Profit Corporation	MANDEVILLE	Active

Previous Names

Business: KREWE OF EVE, INC.

Charter Number: 34203376N

Registration Date: 3/14/1986

Domicile Address

200 PINNERIDGE CT
MANDEVILLE, LA 70448

Mailing Address

P. O. BOX 967
MANDEVILLE, LA 70470

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 3/14/1986

Last Report Filed: 2/14/2022

Type: Non-Profit Corporation

Registered Agent(s)

Agent:	CHRISTI FAIR
Address 1:	200 PINNERIDGE CT
City, State, Zip:	MANDEVILLE, LA 70448
Appointment Date:	4/7/2016

Officer(s)

Additional Officers: No

Officer:	VALERIE DUPONT
Title:	President
Address 1:	77045 TANTEL RANCH RD
City, State, Zip:	FOLSOM, LA 70437
Officer:	CHRISTI FAIR
Title:	Director
Address 1:	200 PINERIDGE CT
City, State, Zip:	MANDEVILLE, LA 70448
Officer:	CHRISTINE TADLOCK
Title:	Treasurer
Address 1:	25007 COOPER CEMETERY ROAD
City, State, Zip:	PONCHATOULA, LA 70454
Officer:	AMANDA JONES
Title:	Vice-President
Address 1:	667 CAMBRONNE ST
City, State, Zip:	MANDEVILLE, LA 70448
Officer:	BETTY DELPIDO
Title:	Secretary
Address 1:	208 SALEM DRIVE
City, State, Zip:	MANDEVILLE, LA 70471

Amendments on File (1)

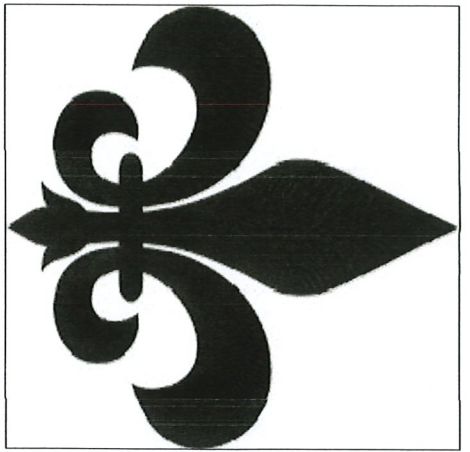
Description	Date
Appointing, Change, or Resign of Officer	3/3/2016

[Back to Search Results](#)

[New Search](#)

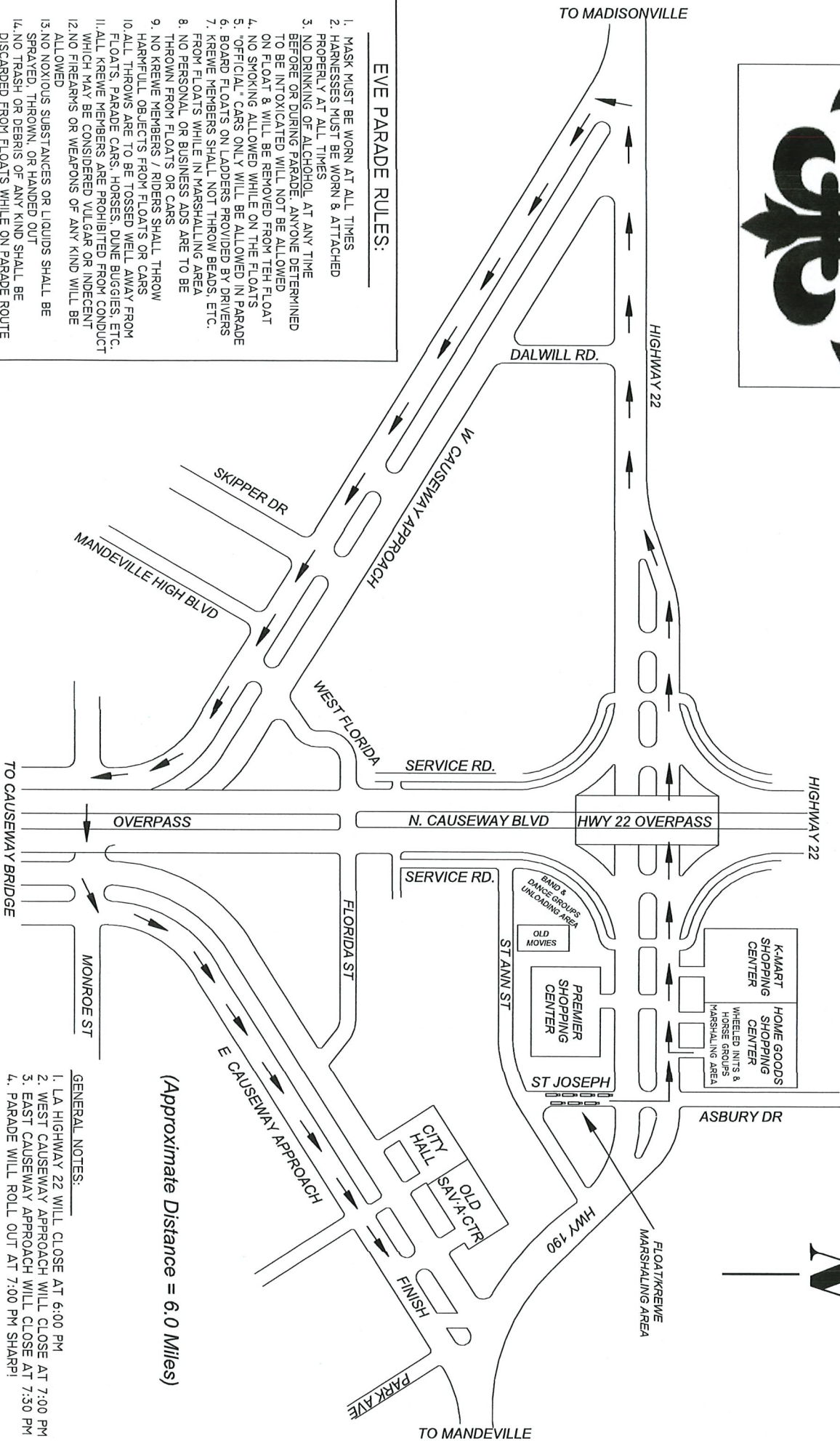
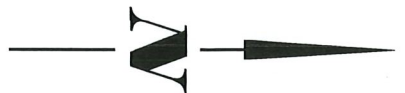
[View Shopping Cart](#)

GET HELP



Krewe of Eve

Parade Route



EVE PARADE RULES:

1. MASK MUST BE WORN AT ALL TIMES
2. HARNESES MUST BE WORN & ATTACHED PROPERLY AT ALL TIMES
3. NO DRINKING OF ALCOHOL AT ANY TIME BEFORE OR DURING PARADE. ANYONE DETERMINED TO BE INTOXICATED WILL NOT BE ALLOWED ON FLOAT & WILL BE REMOVED FROM THE FLOAT
4. NO SMOKING ALLOWED WHILE ON THE FLOATS
5. OFFICIAL CARS ONLY WILL BE ALLOWED IN PARADE
6. BOARD FLOATS ON LADDERS PROVIDED BY DRIVERS
7. KREWE MEMBERS SHALL NOT THROW BEADS, ETC. FROM FLOATS WHILE IN MARSHALLING AREA
8. NO PERSONAL OR BUSINESS ADS ARE TO BE THROWN FROM FLOATS OR CARS
9. NO KREWE MEMBERS / RIDERS SHALL THROW HARMFUL OBJECTS FROM FLOATS OR CARS
10. ALL THROWS ARE TO BE TOSSED WELL AWAY FROM FLOATS, PARADE CARS, HORSES, DUNE BUGGIES, ETC.
11. ALL KREWE MEMBERS ARE PROHIBITED FROM CONDUCT WHICH MAY BE CONSIDERED VULGAR OR INDECENT
12. NO FIREARMS OR WEAPONS OF ANY KIND WILL BE ALLOWED
13. NO NOXIOUS SUBSTANCES OR LIQUIDS SHALL BE SPRAYED, THROWN, OR HANDED OUT
14. NO TRASH OR DEBRIS OF ANY KIND SHALL BE DISCARDED FROM FLOATS WHILE ON PARADE ROUTE

(Approximate Distance = 6.0 Miles)

GENERAL NOTES:

1. LA HIGHWAY 22 WILL CLOSE AT 6:00 PM
2. WEST CAUSEWAY APPROACH WILL CLOSE AT 7:00 PM
3. EAST CAUSEWAY APPROACH WILL CLOSE AT 7:30 PM
4. PARADE WILL ROLL OUT AT 7:00 PM SHARP!

City of Mandeville
3090 E. Causeway Approach
Mandeville, LA 70448



www.cityofmandeville.com
Telephone: (985) 624-3127 or 624-3147
Fax: (985) 624-3128

Mayor Donald J. Villere

Clay Madden

SPECIAL EVENT PERMIT APPLICATION

Name of Organization or Group Old Mandeville Business Association (OMBA)
Name of Authorized Representative Donna Plais Non-Profit/Tax-Exempt # 35243455N
Mailing Address P.O. Box 51
City Mandeville State LA Zip 70448
Applicant Phone # 985-778-5412 Alt. Phone # 985-727-7778
E-Mail dplais@dasschulerhaus.com Application Fee Paid? ☐ YES ☐ NO

Name of Event: Sips of the Season Stroll
Date(s) of Event: Day Friday Date 12/2/22 Time 5-9 pm Rain Dates(s) 12-3-22 6-9 pm
Event Location: Girod Street - Montgomery Street to Lakeshore Drive
Type of Event: ☐ New ☒ Recurring
☒ Fundraiser ☐ Concert ☐ Race/Run/Walk ☐ Parade ☐ Wedding
☐ Festival, Carnival or Market ☐ Other: _____
Description/Purpose of Event Christmas stroll Estimated Attendance 1450

EVENT DETAILS - Check all that apply:

1	Are patron admission, entry or participant fees charged?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
2	Is the event open to the public?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5	Are Street Closures Requested? If yes, please contact Mandeville Police Dept.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6	Will alcohol be consumed, distributed, or sold at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7	Will food be distributed, prepared or sold at this event? <u>Snacks at each stop</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
8	Will there be canopies or tents?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
9	Will there be vendor booths? Merchandise or product sales?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
10	Are you planning to have inflatable attractions, games or rides?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
11	Will there be bleachers, stages, fencing or other structures?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Thoroughly read the information outlined in the Special Events Guidelines
and throughout this Application.



12	Do you plan to provide portable toilets? * See Guidelines*	<input checked="" type="radio"/> Yes	<input type="radio"/> No
13	Will there be security staff?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
14	Are you planning to have amplified sound?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
15	Will you need access to power or water? (please circle)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
16	Will there be any signs, banners, decorations, or special lighting?	<input checked="" type="radio"/> Yes	<input type="radio"/> No

1. If "Yes" is checked for any of the Event Detail questions, please refer to the Special Events Guidelines for instructions.
2. If police presence is required, contact Mandeville Police Department at (985) 626-9711 to reserve a Police Detail.
3. If alcohol is being served, please complete the City Liquor License Application and Appendix A to include with the application. The City permit is required to apply for the State permit.
4. A Site Plan MUST be included with the application illustrating a detailed layout of the event, showing the precise location of stages, tents, power, food vendors, alcohol sales, portable toilets, etc. Run/Walk events also require a detailed map indicating the route to be taken, where safety personnel will be stationed, and the location of temporary traffic control personnel (if applicable).

INSURANCE/INDEMNITY

The City of Mandeville requires a minimum \$1,000,000 liability insurance certificate with an insurer that is acceptable to the City of Mandeville, with an AA-@ or better rating, authorized to do business in the State of Louisiana, and naming the City of Mandeville as an additional insured. A copy of the Insurance Certificate is to be included as an attachment to this application. The Insurance Certificate must be submitted to the City Clerk no later than 30-days prior to the event in order for the Special Events Permit to be issued.

.....

The Mayor of Mandeville has the right to revoke any permit application or permit. The applicant shall comply with all permit directions and conditions, and with applicable laws and ordinances. The event organizer or other authorized representative heading such activity shall carry the permit upon his person during the conduction of the event.

The undersigned applicant, by signature below, shall hold harmless the City of Mandeville, its officers, agents, and employees and shall indemnify and, if requested, defend the City, its officers, agents, and employees for any claim or injury to property or persons that may arise as a result of any activity which may arise from operations under or in connection with the permit.

The undersigned has read and submitted the completed application, including all required attachments and documentation. The applicant or applicant's representative has read the Special Events Guidelines and agrees to comply with the terms and conditions as defined therein. Failure to comply with these terms and conditions is subject to fines and penalties as set forth by City Ordinance.

Signed By: Donna S. Plais

Printed Name: Donna S. Plais

Organization Represented: Old Mandeville Business Association

Office Held Chair Sips of the Season Date _____

2022 Sips of the Season Stroll

Site plan from 2021 attached.

Same plan will be used for 2022.

FLORIDA

MONTGOMERY

WOODROW

LIVINGSTON

MONROE

MADISON

JEFFERSON

CLAIBORNE

LAKE SHORE DRIVE

GIROD STREET

1. MANDEVILLE ART GUILD
2. OLD RAIL BREWHOUSE
3. GIO'S
4. PLANET BEACH
5. NAN'S
6. DAS SCHULERHAUS
7. EVERYTHING OUTDOORS
8. HAMBONE
9. GIROD STREET MARKET
10. JENNY MUTTER
11. WILD OSPREY
12. RUSTY PELICAN
13. MAE ANTIQUES
14. MANDEVILLE ANIMAL HOSPITAL
15. GRAN'S ATTIC (WATER STATION)
16. WAYNE SONGY & ASSOCIATES
17. NEW WORLD SNAX
18. JUST BREATHE YOGA
19. KRISTI KING, SKIN CARE COTTAGE
20. SINGER KITCHENS
21. CAMEO BOUTIQUE
22. PYRE BBQ
23. THE BOOK & THE BEAN
24. FLAMJEAUX COFFEE
25. NEWFIELD REALTY
26. FIDELITY
27. LALOU
28. TALLULAH'S VINTAGE MARKET
29. VET NATURALLY
30. THE BEACH HOUSE
31. REALTY ONE
32. MCCLAIN'S PIZZERIA
33. BARLEY OAK
34. REST A WHILE

WATER REHYDRATION

★ BANDING STATIONS
(ALL STROLLERS MUST
HAVE A WRISTBAND)

TRAILHEAD

LAKE PONTCHARTRAIN



MANDEVILLE POLICE DEPARTMENT

Rick Richard, Chief of Police

Todd Schiem

Special Event Addendum

Special Events requiring a Police presence are either paid by the Event at a detail rate, or in rare instances, are paid by the City after approval by the Mayor and/or Council. In order to facilitate your Special Event application, please answer the following questions:

1. Beginning and end time of event: Friday 12-2-22

2. Location of event: Girod Street

3. Will the event take place on a public roadway? ☒ YES ☐ NO

4. Are you requesting public streets be blocked off? ☒ YES ☐ NO

5. Are you requesting that Police be present during the event? ☒ YES ☐ NO

6. Are you paying for a Police detail? ☒ YES ☐ NO

7. If you answered yes to number 6, how many officers? 4

8. Name and contact number of Event official?

Donna Plaia 985-778-5412
Trilby Lenfant 985-630-3000
Sheri Wilkins 985-778-3355
Gindy Blache 985-630-0191

9. Will alcoholic beverages be present? ☒ YES ☐ NO

10. Expected number of people at event? 1450

Please return completed form to Asst Chief ~~Ron Ruple~~

David Greenwood.

City of Mandeville
3101 East Causeway Approach
Mandeville, Louisiana 70448
985-624-3147 985-624-3149 Fax

****SPECIAL EVENTS (3-DAY)****
LIQUOR LICENSE APPLICATION

1. Liquor license to be issued to: Old Mandeville Business Association
2. Legal name(s): Individual, Partners, or Corporation _____
3. Apply for: Class "A" ☒ Class "B" _____ / High Content _____ Low Content _____ / Restaurant _____
4. Business location address 611 Girard Street, Mandeville, LA 70418
Telephone (885) 778-5412
5. Mailing address same
6. Contact Person Donna Plais - Event Coordinator
Phone Number (885) 778-5412 E-Mail Address: dplais@dasschulerhaus.com
Fax Number () _____ Web Address _____
7. Type of organization:
☐ Individual ☐ Partnership ☐ Corporation ☒ Non-Profit ☐ LLP ☐ LLC ☐ Other
(If individual complete line A only)
8. If a Corporation, LLC, LLP, or Partnership, supply name, title, social security #, home address and telephone # of all officers, members, managers, partners, agents or other representative.
The list of names below should each furnish a notarized Schedule "A".

A.	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
B.	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
C.	Name	Title	SSN	% Owned
	Resident Address	City State Zip	Home Phone Number	
9. Is this application by a new owner to take over an existing business that has been selling liquor regularly and continuously to the present time? N/A If yes, list.
10. Does applicant hold State or City of Mandeville liquor license for current year at any other location?
No If yes: Name _____ Location: _____
11. Has applicant applied for state liquor license? No
12. Has the applicant ever been denied a state or local liquor license? No
12. Is premise located in an area where the sale of liquor is prohibited by local or state laws? No
13. Is applicant the owner of the premises to be occupied? Yes If no, does applicant hold a bona fide written lease? _____ (Supply copy of lease with application.)
14. If premises leased, give name and address of lesser. _____
15. Describe the part of the building to be occupied by business: _____
16. Open date for this location December 2, 2022 - event
17. Describe in detail your business. i.e.: Type of sales, activity, or service you perform:
Signs of the Season Stroll is a non profit event w/ drinks and food for adults.

An original approved Sales Tax Clearance Certificate must be attached to the application, requested from the St. Tammany Parish Sales Tax Department (form attached).

I affirm that the information given on this application is true and correct.

Signature of Applicant Donna S. Plais Title: event chair
Signature of Preparer Donna S. Plais Date 5/18/22

Insurance Pending

From: Alicia Elie <alicia@aubertins.com>
Date: May 17, 2022 at 12:11:09 PM CDT
To: "dennis [prographixprint.com](mailto:dennis@prographixprint.com)" <dennis@prographixprint.com>
Subject: RE: Certificate of Insurance

I will have to wait to send that because the event will be held during the upcoming policy period that will start on 6/01/2022. I will make a note to send it to you when I receive the renewal policy.

Thanks!

Alicia Elie
Aubert Insurance Agency
[985-892-3103](tel:985-892-3103) Direct
[985-892-3833](tel:985-892-3833) Fax
alicia@aubertins.com
www.aubertinsurance.com

-----Original Message-----

From: dennis [prographixprint.com](mailto:dennis@prographixprint.com) <dennis@prographixprint.com>
Sent: Tuesday, May 17, 2022 11:06 AM
To: Alicia Elie <alicia@aubertins.com>
Subject: Certificate of Insurance

Alicia

Alicia

Can you get me a proof of insurance for Old Mandeville Business Association which will show city of Mandeville as additional insured? Event is schedule December 2, 2022
Thanks Dennis

Sincerely,

Dennis Wilkins
[985.249.4518](tel:985.249.4518)
dennis@prographixprint.com
prographixprint.com



DIGITAL ENGINEERING & IMAGING, INC.

July 5, 2022

City of Mandeville
3101 East Causeway Approach
Mandeville, LA 70448
Attn: City Council Members

Re: 2018 Roadway & Drainage Maintenance Contract
City Project No. 700.21.001/.002
Task Order #5 – Substantial Completion

Ladies and Gentlemen,

Digital Engineering has verified contract work has been completed and recommends substantial completion for Task Order 5 of the 2018 Roadway & Drainage Maintenance Contract. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

DIGITAL ENGINEERING AND IMAGING, INC.

A handwritten signature in blue ink, appearing to read 'D LeBreton', is written over a faint, light blue circular stamp.

David LeBreton, P.E., PTOE, PTP
Vice President

Enclosure: Subterranean Construction, LLC
Certificate of Substantial Completion

SECTION 00625
Certificate of Substantial Completion

Project: 2022 Roadway & Drainage Maintenance

Owner: City of Mandeville

Owner's Contract No.: 700.22.003

Contractor: Subterranean Construction, LLC

Engineer's Project No.: 576-2003.01

This definitive Certificate of Substantial Completion applies to:

☐ All Work under the Contract Documents: ☒ The following specified portions of the Work:

Task Order 5

June 21, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

☒ Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

Date

Accepted by Contractor

Date

Accepted by Owner

Date

Punch List:

1. Pick up cones from 711 Aurora Street.
2. Asphalt patch on Avenue B & E Causeway Approach.
3. Place suitable embankment (not sand) at both ends of pipe and sod at 4 and 5 Rue Toulon.



DIGITAL ENGINEERING & IMAGING, INC.

July 5, 2022

City of Mandeville
3101 East Causeway Approach
Mandeville, LA 70448
Attn: City Council Members

Re: 2021 Water & Sewer Maintenance Contract
City Project No. 211.21.003/212.21.003
Task Order #1 – Substantial Completion

Ladies and Gentlemen,

Digital Engineering has verified contract work has been completed and recommends substantial completion for Task Order 1 of the 2021 Water & Sewer Maintenance Contract. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

DIGITAL ENGINEERING AND IMAGING, INC.

A handwritten signature in blue ink, appearing to read 'D LeBreton', is written over a faint, light blue circular stamp.

David LeBreton, P.E., PTOE, PTP
Vice President

Enclosure: Subterranean Construction, LLC
Certificate of Substantial Completion

SECTION 00625
Certificate of Substantial Completion

Project: 2021 Water & Sewer Maintenance

Owner: City of Mandeville

Owner's Contract No.: 211.21.003/212.21.003

Contractor: Subterranean Construction, LLC

Engineer's Project No.: 576-2003.02

This definitive Certificate of Substantial Completion applies to:

☐ All Work under the Contract Documents: ☒ The following specified portions of the Work:

Task Order 1

June 21, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities ☒ Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

Date

Accepted by Contractor

Date

Accepted by Owner

Date

Punch List:

1. At 895 Park Avenue install fire hydrant.
2. At 1703 N. Causeway Boulevard re-grade with suitable material, remove washed away sand, and sod.



DIGITAL ENGINEERING & IMAGING, INC.

July 5, 2022

City of Mandeville
3101 East Causeway Approach
Mandeville, LA 70448
Attn: City Council Members

Re: 2021 Water & Sewer Maintenance Contract
City Project No. 211.21.003/212.21.003
Task Order #2 – Substantial Completion

Ladies and Gentlemen,

Digital Engineering has verified contract work has been completed and recommends substantial completion for Task Order 2 of the 2021 Water & Sewer Maintenance Contract. If you have any questions or concerns, please do not hesitate to call.

Sincerely,

DIGITAL ENGINEERING AND IMAGING, INC.

A handwritten signature in blue ink, appearing to read 'D LeBreton', is positioned above the printed name.

David LeBreton, P.E., PTOE, PTP
Vice President

Enclosure: Subterranean Construction, LLC
Certificate of Substantial Completion

SECTION 00625
Certificate of Substantial Completion

Project: 2021 Water & Sewer Maintenance

Owner: City of Mandeville

Owner's Contract No.: 211.21.003/212.21.003

Contractor: Subterranean Construction, LLC

Engineer's Project No.: 576-2003.02

This definitive Certificate of Substantial Completion applies to:

☐ All Work under the Contract Documents: ☒ The following specified portions of the Work:

Task Order 2

June 22, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities

☒ Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

Date

Accepted by Contractor

Date

Accepted by Owner

Date

Punch List:

1. Shave down asphalt transition at Jackson Avenue and the Tammany Trace.

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER _____; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER _____

ORDINANCE NO. 22-17

AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2022-2023; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, The City Council desires to improve the budget process and development of the City's annual capital improvement budget; and

WHEREAS, The City Council believes that by improving the budget process, establishing the rules and goals for the annual capital improvement budget, that the development of the budget exhibit will be efficiently created, easier to communicate with the public, and effectively executed throughout the fiscal year; and

WHEREAS, The City Council has the authority to set the preliminary requirements for the adoption of the Capital Improvement Budget including establishing additional focus areas, goals for the budget cycle, procedural rules; as well as holding public hearings required for the adoption of the Capital Improvement Budget before the final exhibit is voted on for approval; and

BE IT ORDAINED that the Capital Improvement Budget as set out herein as Exhibit "A" attached hereto is adopted by the City Council of the City of Mandeville and that the appropriations called for therein are made.

BE IT FURTHER ORDAINED, that the Capital Improvement Budget shall be administered under the following rules:

1. Projects that are subject to footnotes, are contingent based on an agreed upon Cooperative Endeavor Agreement between the Council and the Administration before continuing with the project:
2. The following line items are subject to approval of location, character, and renewed by the Planning Commission and final approval by the Council. Approval must be obtained before the project is bid.
3. City Engineer shall provide the City Council with a midyear update on all open items greater than \$40,000 in the Capital Improvement Budget related to the infrastructure of the City.
4. Budget is to be Administration as per Section 5-04 and 5-05 of the City Charter
5. Any servitudes or right of ways that are necessary for the construction, operation or use of any project contained in the Capital Improvement Budget and where the acquisition of such servitude or right of way does not in itself require the expenditures is approved as provided for in Section 2-10(12) of the City Charter."
6. Professional Services Contracts as it pertains to funds appropriated by the budget and as covered by Section 5-08 of the Mandeville City Charter shall be those contracts in which the primary service

is performed by those holding the designation or certification as a medical doctor, attorney, architect, landscape architect or engineer licensed by the State of Louisiana to perform.

7. Any expenditure of funds authorized by this ordinance, and as amended pursuant to a contract for any services, other than professional services defined herein, with the City of Mandeville, of \$100,000.00 or above shall be awarded through a request for proposal process (RFP). This process shall provide for an appropriate, objective uniform evaluation system that includes the use of detailed criteria for a weighted grading system for proposals submitted. Additionally, the process shall provide for an appointment of a committee to review the proposals pursuant to the above process and make a recommendation. Such committee shall be appointed by the Mayor with one appointment to be made by the current City Council.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:	0
NAY:	0
ABSTENTIONS:	0
ABSENT:	0

and the ordinance was declared adopted this ____th day of August , 2022

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER _____; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER _____

ORDINANCE NO. 22-18

AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE OPERATING BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2022-2023; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS.

BE IT ORDAINED that the Operating Budget as set out herein as Exhibit “D” attached hereto is adopted by the City Council of the City of Mandeville and that the appropriations called for therein are made; and

BE IT FURTHER ORDAINED, that the Operating Budget shall be administered under the following rules:

1. Be it ordained that the operating budget as set out in Exhibit “B”, “C”, “D”, “E”, “F” and “G” and the Budget Analysis attached is hereto is adopted by the city council of the City of Mandeville for Fiscal year 2022—2023.
2. There shall be no transfer of funds in an amount of \$10,000.00 or more made between line items as shown on Exhibit D, the budget analyses of this budget. No transfers may be made that would increase a line item appropriation by \$10,000.00 or more than the amount originally appropriated.
3. Directors and Mayors salaries and supplements are listed as Exhibit “C, D, and E”. Notwithstanding any other provision in this budget there shall be no additional increase for base salary and supplemental income.
4. Any expenditure of funds authorized by this ordinance, or as amended, pursuant to a contract for any services, other than professional services defined herein, with the City of Mandeville, of \$100,000.00 or more shall be awarded through a request for proposal process (RFP). This process shall provide for an appropriate, objective uniform evaluation system that includes the use of detailed criteria for a weighted grading system for proposals submitted. Additionally, the process shall provide for an appointment of a committee to review the proposals pursuant to the above process and make a recommendation. Such committee shall be appointed by the Mayor with one appointment to be made by this City Council.
5. Professional Services Contracts as it pertains to funds appropriated by the budget and as covered by Section 5-08 of the Mandeville City Charter shall be those contracts in which the primary service is performed by those holding the designation or certification as a medical doctor, attorney, architect, landscape architect or engineer licensed by the State of Louisiana to perform.
6. Assignment of a \$2 million line item for post employee retirement health benefits

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:	0
NAY:	0
ABSTENTIONS:	0
ABSENT:	0

and the ordinance was declared adopted this __th day of August , 2022

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

DRAFT

THE FOLLOWING ORDINANCE WAS MOVED FOR INTRODUCTION BY COUNCIL MEMBER _____; SECONDED FOR INTRODUCTION BY COUNCIL MEMBER _____; MOVED FOR ADOPTION BY COUNCIL MEMBER _____; AND SECONDED FOR ADOPTION BY COUNCIL MEMBER _____

ORDINANCE NO. 22-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AMENDING ORDINANCE NUMBER 06-29 WHICH REPEALED ORDINANCE 04-66 WHICH CREATED CHAPTER 2—ADMINISTRATION IN THE CODE OF ORDINANCES OF THE CITY OF MANDEVILLE, BY REPEALING SECTION 2-1 AND REPLACING SECTION 2-1 WITH A NEW DEFINITION OF LEGAL HOLIDAYS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, Ordinance number 44-66 created Chapter 2, Section 2-1 in the City of Mandeville Code of Ordinances which contains provisions for legal holidays for the employees of the City of Mandeville; and

WHEREAS, Ordinance number 06-29 amended Ordinance 04-66 by repealing Section 2-1 of Chapter 2 in the City of Mandeville Code of Ordinances and reenacting Section 2-1 of Chapter 2 of the City of Mandeville Code of Ordinances; and

WHEREAS, this ordinance amends Ordinance 06-29 by repealing Section 2-1 of Chapter 2 in the City of Mandeville Code of Ordinances and reenacting Section 2-1 of Chapter 2 of the City of Mandeville Code of Ordinances to read as follows, and;

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Mandeville that Ordinance 06-29 hereby be amended in the following manner:

Section 2-1 Legal Holidays:

- (a) The following days shall be declared legal holidays for all City employees:
1. New Years' Day
 2. Martin Luther King, Jr.'s Birthday
 3. President's Day
 4. Monday Before Mardi Gras
 5. Mardi Gras
 6. Good Friday
 7. Memorial Day
 8. Juneteenth
 9. Independence Day
 10. Labor Day
 11. Columbus Day

12. Veterans' Day
13. Thanksgiving
14. Day After Thanksgiving
15. Christmas Day

- (b) Whenever any legal holiday falls on a Saturday, the preceding Friday is hereby declared a legal holiday for all City employees, except 12-hour shift police officers and police dispatchers who shall observe all legal holidays on the actual day of the holiday in lieu of, when applicable, on the preceding weekday.
- (c) Whenever any legal holiday falls on a Sunday, the following Monday is hereby declared a legal holiday for all City employees, except 12-hour shift police officers and police dispatchers who shall observe all legal holidays on the actual day of the holidays on the actual day of the holiday in lieu of, when applicable, on the following weekday.
- (d) Whenever 12-hour shift police officers' and police dispatchers' regularly scheduled day off falls on a declared legal holiday their next scheduled workday is hereby declared the legal holiday.

BE IT FURTHER ORDAINED that the City Council of the City of Mandeville hereby adopts and amends the provisions of this ordinance to be effective upon the signature of the Mayor.

BE IT FURTHER ORDAINED that the Clerk of this Council be and she is hereby authorized and empowered to take any and all actions which she, in the exercise of her discretion, deems necessary to promulgate the provisions of this ordinance.

The ordinance being submitted to a vote, the vote thereon was as follows:

AYES:

NAY:

ABSTENTIONS:

ABSENT:

and the ordinance was declared adopted this ____ Day of _____, 2022.

Kristine Scherer
Clerk of Council

Rick Danielson
Council Chairman

SUBMITTAL TO MAYOR

The foregoing Ordinance was **SUBMITTED** by me to the Mayor of the City of Mandeville this ____ day of _____, 2022 at ____ o'clock __.m.

CLERK OF COUNCIL

APPROVAL OF ORDINANCE

The foregoing Ordinance is by me hereby **APPROVED**, this ____ day of _____, 2022 at ____ o'clock __.m.

CLAY MADDEN, MAYOR

VETO OF ORDINANCE

The foregoing Ordinance is by me hereby **VETOED**, this ____ day of _____, 2022, at ____ o'clock __.m.

CLAY MADDEN, MAYOR

RECEIPT FROM MAYOR

The foregoing Ordinance was **RECEIVED** by me from the Mayor of the City of Mandeville this ____ day of _____, 2022 at ____ o'clock __.m.

CLERK OF COUNCIL

CERTIFICATE

I, THE UNDERSIGNED Clerk of the City Council of the City of Mandeville do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the City Council of the City of Mandeville at a duly noticed, called and convened meeting of said City Council held on the ____ day of _____, 2022 at which a quorum was present and voting. I do further certify that said Ordinance has not thereafter been altered, amended, rescinded, or repealed.

WITNESS MY HAND and the seal of the City of Mandeville this ____ day of _____, 20____.

CLERK OF COUNCIL