**MINUTES**

**FOR THE CITY COUNCIL MEETING OF OCTOBER 24, 2024**

The regular meeting of the Mandeville City Council was called to order by Council Chairman Discon at 6:00pm, followed by Moment of Silence, Pledge of Allegiance and Roll Call.

**ROLL CALL-present:** Jason Zuckerman, Cynthia Strong-Thompson, Jill McGuire, Kevin Vogeltanz, Scott Discon

**Absent**: None

**Also present**: Buster Lyons, Digital Engineering; Keith LaGrange, Public Works Director; Elizabeth Sconzert, City Attorney; Jessica Farno, Finance Director; Cara Bartholomew, Planning and Development Director; Joanna Anderson, Human Resources Director

**MINUTES:**

1. The October 10, 2024, Regular Meeting Minutes were adopted on motion by Ms. McGuire, second by Mr. Vogeltanz, all in favor

**REPORTS, ANNOUNCEMENTS, & MESSAGE FROM THE MAYOR:**

1. Appointment of the Councilmember-At-Large and District Council Member for Agreement on the Order of Nomination and Nominations for the Planning and Zoning Commission Candidate. Mr. Discon appointed himself and Ms. Strong-Thompson.

**FINANCE REPORT, Jessica Farno, City Finance Director:** Ms. Farno went over the budget by fund. Rebecca Rohrbough, 2525 Lakeshore Dr., asked why there were no franchise fees included and Ms. Farno responded there were no franchise fee revenues received in the month of September.

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**SPECIAL EVENT PERMITS:**

1. **Approval of the Special Event Permit Application and Liquor License for Mary Queen of Peace**- “Jambalaya Cookoff” event to be held on November 11, 2024, from 11:00 a.m. – 3:00 p.m. Location: Mary Queen of Peace- 1501 West Causeway Approach Mandeville, La. Approval requests: permission to apply for ATC Permit, contingent upon ATC Permit.(Councilmember McGuire) Motion by Mr. Zuckerman, second by Ms. McGuire and approved by all.

**UNFINISHED BUSINESS:**

1. **Adoption of Ordinance 24-36:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AMENDING THE JOB DESCRIPTION OF CULTURAL DEVELOPENT CLERK II** WITHIN THE CULTURAL DEVELOPMENT DEPARTMENT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. (Councilman Discon, At-Large) Motion by Mr. Zuckerman, second by Ms. McGuire. Ms. Anderson stated that position had been created in 2012 and the description just needed to be updated. Ordinance 24-36 was adopted by 5-0 vote.

2. **Adoption of Ordinance 24-37:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 24-23, THE CAPITAL BUDGET** OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. (Councilman Zuckerman, At-Large) Withdrawn by Mr. Zuckerman before the question was stated.

3. **Adoption of Ordinance 24-38:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 24-22**, THE OPERATING BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. (Councilman Zuckerman, At-Large) Motion by Mr. Zuckerman, second by Ms. McGuire. Ms. Farno explained how the FY2025 budgeted ad valorem revenue was based on calculations at 8.86 mills (the prior year millage rate) and due to the Council passing an ordinance to reduce the millage rate to 8.21 mills, the amount of estimated ad valorem collections would need to be reduced. Ms. Farno provided a calculation explaining the reduction to estimated ad valorem collections. Ordinance 24-38 was adopted by 5-0 vote.

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**NEW BUSINESS**:

1. **Nomination of Candidate** for the Mandeville Parks and Parkways Commission- Mr. Discon read the letter of interest from Patricia Zebrick. Nomination was made with motion by Ms. Strong-Thompson, second by Ms. McGuire.

2. **Nomination of Candidate** for the Mandeville Planning and Zoning Commission- Ms. Sconzert read part of Resolution 24-60, the process of nomination. Mr. Discon stated he and Ms. Strong-Thompson agreed to nominate Shawn Potter. Ms. Strong-Thompson stated she nominated Mr. Potter because she wanted someone who knew the area well. Ms. McGuire opined District 2 should be represented on the Planning and Zoning Commission and wasn’t. Discussion between Council members ensued. Theodore Ralph, 198 Cindy Lou Place, stated District 2 was a “stepchild”. Rebecca Rohrbough, 2525 Lakeshore Dr., stated District 2 was well represented. Chloe Potter, 19 Cardinal, stated her and her husband, Shawn Potter, were in District 2 everyday because they lived there up until three months ago and they still take their children to school there. She feels her husband would represent all districts well. Motion to nominate by Mr. Discon, second by Ms. Strong-Thompson.

3. **Approval of Date Change** for the December Council Meeting- Motion by Ms. Strong-Thompson, second by Mr. Zuckerman with no discussion, and approved by all.

4. **Approval of Substantial Completion** re: Roadway and Drainage Maintenance Task Orders 6, 7 and 8**-** Motion byMs. Strong-Thompson, second by Ms. McGuire. Mr. Lyons reported all services had been executed. Approved by all.

5. **Approval of Change Order No. 1**- Harbor Field Upgrades- Motion by Ms. McGuire, second by Ms. Strong-Thompson. Mr. Lyons reported additional work was added to the original contract and would be approximately $32,000 more and will add 87 days. Approved by all.

6. **Introduction of Ordinance 24-39:** **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NO. 24-23,** THE CAPITAL BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. Motion by Mr. Zuckerman, second by Ms. Strong-Thompson.

7. **Adoption of Resolution 24-62: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ACCEPTING THE BIDS FOR THE SEWER AND WATER MAINTENANCE PROJECT** AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE APPARENT LOW BIDDER, SUBTERRANEAN CONSTRUCTION, LLC. AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. Motion by Mr. Zuckerman, second by Ms. Strong-Thompson. Mr. Lyons stated the current contract for sewer and water maintenance was expiring and was put out for bid. Subterranean Construction bid the lowest. Approved by all.

**PUBLIC COMMENT:** None

**ADJOURNMENT-** Motion by Ms. McGuire, second by Ms. Strong-Thompson and the meeting was adjourned at 7:34pm.