

**MINUTES
FOR THE CITY COUNCIL MEETING OF JULY 13, 2023**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

ROLL CALL - present: Jason Zuckerman, Jill McGuire, Rick Danielson, Skelly Kreller, Rebecca Bush

Also present: Keith LaGrange, PW Director, Elizabeth Sconzert, City Attorney, Cara Bartholomew, Planning Director, Kathleen Sides, Finance Director, Mayor Madden,

MINUTES:

Adoption of the June 20, 2023, meeting minutes. A motion was made by Mrs. Bush and seconded by Dr. Kreller. With no further comments or questions a vote was taken and the minutes were adopted 5-0.

Adoption of the June 22, 2023, meeting minutes. A motion was made by Mrs. Bush and seconded by Mr. Danielson. With no further comments or questions a vote was taken and the minutes were adopted 5-0.

REPORTS AND ANNOUNCEMENTS:

Mr. Zuckerman announced the Mandeville City Council is soliciting resumes for their appointment to the Mandeville Planning & Zoning Commission. Please send your resume to the attention of: Mandeville City Council Clerk, 3101 East Causeway Approach, Mandeville, LA 70448 or kscherer@cityofmandeville.com. Deadline: Thursday, July 27, 2023. Mr. Zuckerman explained for this appointment he intends to call for a nomination at the upcoming meeting after the July 27th deadline. At that meeting, any council member can propose a nominee from the list of applicants. The council can then discuss the applicants and then someone will propose a nominee. It is Mr. Zuckerman's intention to vote upon that nominee at the following meeting (8/24). This way they can advertise the applicants name and the public has time to reach out to their council member for comment. This process has been an issue for him because the public does not know who will be voted upon. He tried to do something a year ago and did not get a lot of support so hopefully, this will resolve this problem and the public will know for a 2-week period who will be voted upon as a new commissioner. Dr. Kreller asked Mr. Zuckerman to review the process. Mr. Zuckerman stated they will nominate at one meeting and vote at the next. Dr. Kreller asked if it was the council member from the district the person came from and Mr. Zuckerman to make the nomination? Mr. Zuckerman stated they can talk about it at the meeting, but anyone can make the nomination. Dr. Kreller thought he would discuss the nomination with the Chair, they would decide upon the nomination, and Dr. Kreller would announce the nomination. Mr. Zuckerman stated there was no written rule about the district nomination. Dr. Kreller thought that is how the last chair did this last year. Mr. Zuckerman stated he wants to give this a try.

Mr. Danielson wanted to announce the Candy Bank has been named one the top 10 candy stores in the country. Also, he wanted to recognize local citizen, Roy Viger, the first person from the City of Mandeville, to qualify for the final round of the world CrossFit Games. This competition will determine the fittest person in the world. Mr. Roy Viger

has advanced through 3 prior rounds of this competition competing against others throughout the world in the men's 40-44 yr. old age bracket. Currently Mr. Roy Viger is ranked 10th worldwide in his bracket. Mr. Danielson read a certificate of recognition and wished Roy Viger the best of luck in the upcoming final competition August 1-6, 2023 in Madison Wisconsin.

Mr. Zuckerman announced this Monday will be our first budget hearing along with a presentation of the financial forecast. The mayor announced Amanda Shaw will start off the Fall Concert Series and he thanked everyone for a successful Light Up the Lake.

PRESENTATION:

State Treasurer, John Schroder discussed the unclaimed funds program and distributed a few checks to the Council. He encouraged resident to go to lacashclaim.org to see if they have any funds that may be due to them.

OLD BUSINESS:

1. Adoption of Ordinance No. 23-22; AN ORDINANCE OF THE CITY OF MANDEVILLE LEVYING AND IMPOSING TAXES ON PROPERTY SUBJECT TO TAXATION IN THE CITY OF MANDEVILLE, STATE OF LOUISIANA, FOR THE YEAR 2023 IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE VII, SECTION 23(B) AND (C) OF THE 1974 LOUISIANA CONSTITUTION AND R.S. 47:1705 (B) (1) AND (2). A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Mr. Danielson explained this is for the millages for the city. Occasionally, the city has to drop rates and/or raise rates to protect certain mills for the future. In this case, taxes will not increase, as the total combined millages will remain the same – 8.86 However, there is a bit of shuttling amongst the 3 mills to protect the rates for the future. The mayor wanted to assure residents, although the police mills have been reduced, this does not affect their funding. With no further comments or questions from the council, a vote was taken, and the ordinance passed 5-0.

2. Adoption of Ordinance No. 23-23; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF SQUARES 91 AND 92, TOWN OF MANDEVILLE, BOUNDED BY FLORIDA STREET, MONTGOMERY ST., SOULT ST., AND LOUVAL ST. MANDEVILLE, LOUISIANA; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Mrs. McGuire wanted to make a motion to amend the title of the ordinance and change Louval St to Colbert; this was seconded by Dr. Kreller. With no further comments or questions from the council, a vote was taken, and the amendment passed 5-0. The mayor explained the next two ordinances will be entered into discussions in the resiliency plan. He explained the purchase of property is for parks, greenspace and water management throughout the city. Mrs. McGuire explained this is for 13 acres of land. This was greenspace and she researched the uses because it abuts to residential properties and became concerned it could become a high development area. She wanted to purchase this land to take it out of commerce for drainage, the funds will come out of special sales tax account for drainage – not the general fund. Ms. Arowsmith discussed the importance of keeping the land for the animals. Mr. Zuckerman is in support

of this purchase. If it were to be developed it would have drainage impacts to the city. Mr. Runyon asked why we did not use the COVID money for this? Ms. Sides explained she wanted to use restricted funds first which would keep the general fund monies available for other uses. Mr. Runyon asked about the \$4.6 million and why is it not in the general fund; Mrs. Sides stated they have just not moved the cash yet, it's in the enterprise fund. Mr. Runyon stated this find cannot be used for the next purchase on the agenda. With no further comments or questions from the council, a vote was taken, and the ordinance passed 5-0.

3. Adoption of Ordinance No. 23-24; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF PLOT 12X, PART OF TRACT C, TOWN OF MANDEVILLE; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Dr. Kreller explained this is the property next to the Causeway that abuts Old Golden Shores. This property was where Oracle had plans to build their warehouse. Dr. Kreller explained if approved, this parcel will be taken out of commerce for creating recreational, green space, and drainage purposes. The mayor stated once approved this will be forwarded to the recreational master plan for further discussions. Mr. Zuckerman stated this provides a buffer between the Causeway and Old Golden Shores. Mr. Danielson asked what is the funding source for this piece? Mrs. Sides explained this is the general fund under land acquisitions. With no further comments or questions from the council, a vote was taken, and the ordinance passed 5-0.

4. Adoption of Ordinance No. 23-25 AN ORDINANCE FOR THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 22-17, THE CAPITAL BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Mr. Danielson explained this is for the sludge removal project. There was some unforeseen addition of sand removal due to the old curtain wall. This should be completed by July 21st. With no further comments or questions from the council, a vote was taken, and the ordinance passed 5-0.

NEW BUSINESS:

1. Discussion of scheduling budget work sessions. Mr. Zuckerman scheduled the following dates for budget sessions: July 26th, August 9th, August 14th, and August 21st. We will start with overview and financial forecasting at the first meeting. Second meeting take up the operating budget, allow for public comments and go from there. Dr. Kreller stated we have not received the entire budget yet. Mrs. Sides explained we have everything that will be voted on except for the two columns that are missing (operating current year to date and end of year estimate). She should have this updated this week to have everything posted and will end off to be uploaded. The current year proposed is on the web. Dr. Kreller does not understand this is the third year we have not seen the budget on July 1st. He does not understand why this is continuing to occur. Dr. Kreller stated the budget has always been there on July 1st. The mayor stated absolutely false, when he was a councilman he was sent the budget on the 4th of July at least twice. Dr. Kreller stated this is the 13th of July and we don't have the entire budget yet. If it was the 4th why do we not have it? Mrs. Sides felt having the numbers through the 3rd quarter was more important. She

will send the numbers via an excel spreadsheet tomorrow morning so you can see YTD and 3rd quarter numbers YTD and end of year estimates. The current budget is uploaded she felt it was more important to have current year end of 3rd quarter and ytd estimates.

Mr. Runyon asked if the COLA raises were included in the budget. Mrs. Sides stated yes.

The mayor stated there are always current year payments which always delay some things. The information sent to the council will be updated and by the time budget mtg start it will all be in place. We will keep track of the proposed changes, no voting until the end. From there we will go to capital, and we can always go back to operating. Final vote end of August of all the collective changes.

2. Change Order #1, 2022 Striping Maintenance Contract in the amount of \$10,000 and to extend the contract period of one (1) additional calendar year A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Mr. Danielson explained this is for the removal of existing pavement markings and retroreflective raised pavement markers in addition to the renewal of a one-year contract with the option to renew for up to three years. With no further comments or questions from the council, a vote was taken, and the change order passed 5-0.

3. Substantial Completion of Task Order #1, 2022 Striping Maintenance Contract in the amount of \$75,000 as of June 14, 2023. A motion was made by Dr. Kreller, seconded by Mrs. McGuire. Mr. Danielson explained this is for the substantial completion of task order #1 which was for additional striping work at the city's request. With no further comments or questions from the council, a vote was taken, and the substantial completion passed 5-0.

4. Substantial Completion of Task Order #2, 2022 Striping Maintenance Contract in the amount of \$60,000 as of June 14, 2023. A motion was made by Dr. Kreller, seconded by Mrs. McGuire. Mr. Danielson explained this is for the substantial completion of the second task order for this project. With no further comments or questions from the council, a vote was taken, and the substantial completion passed 5-0.

5. Change Order #2, Water Treatment Plant Sludge Removal in the amount of \$400,000 for a total contract price of \$2,556,175.00. A motion was made by Mrs. Bush, seconded by Mrs. McGuire. Mr. Danielson explained this is based upon a budget adjustment approved earlier on the agenda. With no further comments or questions from the council, a vote was taken, and the change order passed 5-0.

6. Adoption of Resolution No. 23-27; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND RICHARD C. LAMBERT CONSULTANTS, LLC AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Danielson explained this is for the Old Mandeville Waterlines Project. This will be for replacing aging waterlines in different areas of Old Mandeville to include Montgomery, Jackson, Monroe, Madison for an estimated cost of \$410,125. Mr. Frank

Zimmer with Richard Lambert Consultants appreciates the opportunity to work with the city. With no further comments or questions, a vote was taken, and the resolution passed 5-0

7. Adoption of Resolution No. 23-28; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A CONTRACT WITH THE APPARENT LOWEST RESPONSIVE AND RESPONSIBLE BIDDER M & J CIVIL CONSTRUCTION, LLC; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by. Dr. Kreller. Dr. Kreller explained this is the low bid from M & J Civil Construction, they did the Neighborwoods project. This project was bid at \$399,269 with 9 bids. This will join the sidewalk on Monroe going to the northside of new Golden Shores going east to Massena. It will have concrete sidewalk, handicapped curb and will join the west to the east. It is a 105-day construction project. With no further comments or questions, a vote was taken, and the resolution passed 5-0

8.Introduction of Ordinance No. 23-26; AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2023-2024; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Zuckerman stated this is the capital budget and will be discussed at future budget sessions.

9.Introduction of Ordinance No. 23-27; AN ORDINANCE TO APPROPRIATE FUNDS RELATIVE TO AND FOR ADOPTION OF THE OPERATING BUDGET FOR THE CITY OF MANDEVILLE FOR FISCAL YEAR 2023-2024; AND TO ESTABLISH THE ADMINISTRATION OF EXPENDITURES THEREOF AND TO PROVIDE FOR RELATED MATTERS. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Zuckerman stated this is the capital budget and will be discussed at future budget sessions.

10. Introduction of Ordinance No. 23-28; AN ORDINANCE FOR THE CITY OF MANDEVILLE SPECIFYING “NO PARKING” ON THE SOUTH SIDE OF CLAIBORNE BETWEEN CARROLL AND LAFITTE IN ACCORDANCE WITH SECTION 10.64 “REGULATIONS AT SPECIFIC LOCATIONS” OF THE CODE OF ORDINANCE OF THE CITY OF MANDEVILLE AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Zuckerman stated this will be discussed at our next meeting. This was a request from a resident.

PUBLIC COMMENT:

Mr. Buck Abbey explained the urban forest is declining and would like this to be considered during the budget. This is also a good idea for the landscape summit.

Mr. Paul Branch thanked the council for recognizing residents doing good things. He is still asking the city to lock the gates from dusk to dawn via an ordinance. There has been a lot less negative traffic, but Neighborwoods is worth fighting for.

Mr. Alan Oxford backs up to Neighborwoods and suggested the city install an automatic gate.

Mr. Runyon stated prior Chief Buell had officers lock the gate. He feels if it takes an ordinance to enforce the rules, then create one. They need to stop the drug deals at night. than 100 reports and none of them were of high crime status.

Ms. Sandy Beverly feels this is an opportunity for young people to get in trouble. She would hate to see something bad happen to someone they know.


The Chief stated between January 2017 – January 2023 there have been 69 incidents (14/year). He is again no opposed to helping out, but the times requested are the busiest times for officers. Chief discussed the issue and does not have a problem locking the gates but does not want to be tied to a time via an ordinance.

PUBLIC WORKS UPDATE

Mr. LaGrange reviewed the project for the city. Mr. Zuckerman and Mr. Kreller asked about the status of the drainage study of the Old Golden Shores. Mr. LaGrange is working on legal with the outfall. After Copal they will have to stop until they get everything worked out. The presentation was not the final study. Dr. Kreller asked the status of legal? Mrs. Sconzert explained legal is working to get an appraisal with the required servitude.

The mayor introduced Ofc. Steve Tarzan as the new code enforcement officer.

Mrs. McGuire made a motion to adjourn the meeting, seconded by Mrs. Bush. Mr. Zuckerman adjourned the meeting at 8:10 p.m.



Kristine Scherer
Council Clerk



Jason Zuckerman
Council Chairman