

**MINUTES
FOR THE CITY COUNCIL MEETING OF DECEMBER 14, 2023**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

ROLL CALL - present: Jason Zuckerman, Jill McGuire, Rick Danielson, Skelly Kreller, Rebecca Bush

Also present: Keith LaGrange, Public Works Director, Mayor Madden, Kathleen Sides, Finance Director, Elizabeth Sconzert, City Attorney

MINUTES:

Adoption of the November 16, 2023, meeting minutes. A motion was made by Mrs. Bush and seconded by Dr. Kreller. With no further comments or questions a vote was taken and the minutes were adopted 5-0.

REPORTS AND ANNOUNCEMENTS:

Mr. Zuckerman announced the OLL scout troop is here to obtain their citizenship in the community badge. Also, the next council meeting will be January 11th. The mayor reminded everyone of the weekend activities: extended Holiday market and caroling, concert at the Dew Drop and Wreaths Across America.

OLD BUSINESS:

1. Adoption of Ordinance No. 23-35; AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF MANDEVILLE TO REZONE A PORTION OF LOT 1, ALL OF LOTS 2 & 3 OF SQUARE 59 OF THE CITY OF MANDEVILLE, ST. TAMMANY PARISH, STATE OF LOUISIANA, FROM R-1 SINGLE FAMILY RESIDENTIAL DISTRICT TO I – INSTITUTIONAL DISTRICT; AND PROVIDING FOR FURTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Dr. Kreller and seconded by Mrs. Bush. Mrs. McGuire explained this is the piece of property by Woodlake Elementary, they are in need more parking. Mr. Schoen explained they would like to purchase the land to allow for more parking, not for a building. Mr. Lyons is pleased with the additional parking. With no further comments or questions, a vote was taken, and the ordinance passed 5-0.

2. Adoption of Ordinance No. 23-36; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE CREATING SECTION 2.10 OF THE CODE OF ORDINANCES OF THE CITY OF MANDEVILLE, PARTICIPATION IN OPEN MEETINGS AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Danielson explained Senator Hewitt introduced a bill to provide for those residents with ADA recognized disabilities to participate in public meetings. This bill was approved by the House and the Senate, so it is a state law, and all municipalities must provide their rules for meeting the requirements. Those requesting to participate must fill out a form signed by a doctor stating they meet the criteria followed by the ADA. We will then allow for public comments to be submitted prior to the meeting and the comments will be read for the same 3 minutes allowed for those who are present for meetings. This bill also applies for elected officials and board commissioners who will have to meet the same ADA requirements. Mrs. Sconzert also added this regulation has become an item on the LLA audit and they will make sure we follow state law. Mrs. Rohrbough discussed the closed captioning from a prior meeting and requests that capability be further researched. She also does not feel if there is a technical issue the meeting should be shut down after one hour. Mr. Lyons feels the city can make this work. He asked if this would be like a

zoom meeting. Mr. Danielson explained this is just to submit comments prior to a meeting at this time, not a back-and-forth interaction like a zoom meeting. Mr. Zuckerman hopes to make things more accessible and ADA compliant. With no further comments or questions, a vote was taken, and the ordinance passed 5-0.

NEW BUSINESS:

1. Approval of the Appointment of Rosalyn Cousin to the Historic District Commission, term to expire February 28, 2026. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. Zuckerman explained this is the mayor's appointment. The mayor stated a prior commissioner needed to step off for professional reasons. He sat down and conducted interviews and thus chose Ms. Cousin. With no further comments or questions, a vote was taken, and the appointment was approved 5-0.

2. Approval of the re-appointment of Brien Croft to the Parks and Parkways Commission term to expire on 12/31/2030. A motion was made by Dr. Kreller and seconded by Mrs. Bush. Mr. Zuckerman explained this is a council appointment and he has been on the commission for about 2 years. With no further comments or questions, a vote was taken, and the appointment was approved 5-0.

3. Approval of the special event liquor permit for the Junior League of Greater Covington, Carnival Couture, Friday, January 12, 2024, from 11:00 am to 2:00 pm to be located at the Fleur De Lis Center. Contingent upon ATC permit approval. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller explained this is needed because the Junior League is going to sell the donated liquor during the event. With no further comments or questions, a vote was taken, and the application was approved 5-0.

4. Approval of the special even permit for the Krewe du Pooch Parade to be held on Saturday, February 17, 2024, taking place on the Mandeville Lakefront starting at Marigny to Coffee St. Requesting waiver of MPD and Public Works fees. Contingent upon route approval, MPD detail approval and ATC permit. A motion was made by Dr. Kreller and seconded by Mrs. Bush. Mrs. McGuire explained this is the pooch parade that the city partners with OMBA. They are requesting waivers and since the city is partnering and sponsoring, it is customary to waive fees. With no further comments or questions, a vote was taken, and the application was approved 5-0.

Mr. Zuckerman asked if the council would mind going out of order and move to resolution 23-28 which is in connection with the next amendment. With no objections, he proceeded to introduce resolution 23-48.

9. Adoption of Resolution No. 23-48; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO AMEND THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND RICHARD C. LAMBERT CONSULTANTS, LLC FOR THE HWY 190/LA 22 IMPROVEMENTS PROJECT AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Dr. Kreller, Mr. LeBreton stated this is getting close to wrap up aside from a few changes. This is 100% funded by DOTD but there is an extension of time for Richard Lambert which the city pays for. Dr. Kreller asked about the arms for the metal poles. Mr. LeBreton stated they are having problems getting those items in- no timetable yet. With no further comments or questions, a vote was taken, and the resolution was approved 5-0.

5. Approval of Amendment No. 1 for the Hwy 190/22 Interchange Improvements Project for an additional amount of \$69,879.25 for a new total contracted amount of \$267,925.45 A motion was made by Dr. Kreller to withdraw the item from the agenda; seconded by Mrs. McGuire.

6. Approval of Task Order No. 4 Substantial Completion of the 2021 Water & Sewer Maintenance Project as of November 13, 2023. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. LeBreton stated this is for the routine water contract. With no further comments or questions, a vote was taken, and the task order was approved 5-0.

7. Approval of Change Order No. 1 for the E. Causeway Approach Sidewalks Project for an additional 60 calendar days. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Dr. Kreller stated this is just for increased days, no monetary changes. With no further comments or questions, a vote was taken, and the change order was approved 5-0.

8. Adoption of Resolution No. 23-47; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ACCEPTING THE BIDS FOR THE REHABILITATION OF LIFT STATIONS NO. 3 AND NO. 39, MANDEVILLE CITY PROJECT NO. 212.22.002 AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE APPARENT LOW BIDDER SUBTERRANEAN CONSTRUCTION, LLC. AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mr. LeBreton stated this is for upgrades and the engineers' estimate was 17% below the estimated cost. With no further comments or questions, a vote was taken, and the resolution was approved 5-0.

10. Adoption of Resolution No. 23-49; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE ADOPTING THE 2023 HAZARD MITIGATION PLAN ANNUAL REPORT. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Zuckerman explained this is an update on the HMP. Mrs. Rohrbough explained she suggests some on the report. The wind retrofit for the police station should not be done if there is a new building to be built. Also, the type of berm should be reflective of the council's discussions. Shoreline protection question. is that separate from the berm or is that something. She would like some clarification. Mrs. Sconzert explained this is a previously established plan that comes from higher agencies. Mr. Danielson stated this is not the only project we have; our list is included in the capital budget. With no further comments or questions, a vote was taken, and the resolution was approved 5-0.

11. Adoption of Resolution No. 23-50; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF MANDEVILLE, THE ST. TAMMANY PARISH GOVERNMENT AND SALES TAX DISTRICT NUMBER 3 TO PROVIDE FOR GROWTH MANAGEMENT AND REVENUE SHARING WITH THE ST. TAMMANY PARISH SALES TAX DISTRICT NUMBER 3 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Mr. Danielson. Mr. Zuckerman explained this is a renewal of an existing agreement for the next seven years. With no further comments or questions, a vote was taken, and the resolution was approved 5-0.

12. Introduction of Ordinance No. 23-37: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF 1.3 ACRES LOT 7A-1

RESUB OF LOT 7A SQ 34 MANDEVILLE AND LOT 7A-2 RESUB OF LOT 7A SQ 34 MANDEVILLE, LOUISIANA; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Mrs. McGuire. Mrs. McGuire explained this is for 407 and 411 Carroll St. Mr. Zuckerman explained this will be discussed and voted upon at the next meeting.

13. Introduction of Ordinance No. 23-38; AN ORDINANCE FOR THE CITY COUNCIL OF THE CITY OF MANDEVILLE TO AMEND ORDINANCE NUMBER 23-26, THE CAPITAL BUDGET OF THE CITY OF MANDEVILLE AND FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Dr. Kreller and seconded by Mrs. Bush. Mr. Zuckerman explained this will be discussed and voted upon at the next meeting.

PUBLIC COMMENT:

Mr. Paul Branch was interested in an update on Neighborwoods because they have some tripping hazards. Mr. LaGrange said it will now move to an internal job of spreading limestone and staining the decking.

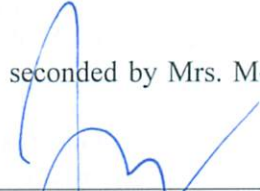
FINANCE REPORT & PROJECTS IN PROGRESS: Mrs. Sides reviewed the financial reports. Revenues are about \$7 million, and expenditures are \$4.2 million in the governmental fund. The Enterprise fund revenue is \$1.05 million, and expenses are \$702K. Mr. Danielson asked if they could set the quarterly review meetings since the mayor has conflict on a few dates. The dates for the quarterly budget review are now: January 31st, April 24th, and July 24th all at 6pm. Mr. LeGrange reviewed the projects report with the council. Mr. Danielson had questions about the light timing of the Hwy 22 exchange and the large shoulders and median seeding. Mr. LaGrange stated once the poles are in, they will re-adjust the timing. The Shoulders will be looked at with the safety study, and he will address the median seeding. The mayor discussed the water main break near Target. The Public Works department worked throughout the day/evening to fix the issue. The mayor thanked them for their work.

ADJOURNMENT:

Mrs. Bush made a motion to adjourn the meeting, seconded by Mrs. McGuire. Mr. Zuckerman adjourned the meeting at 7:15 p.m.



Kristine Scherer
Council Clerk



Jason Zuckerman
Council Chairman