**MINUTES**

**FOR THE CITY COUNCIL MEETING OF JANUARY 14, 2021**

The regular meeting of the Mandeville City Council was called to order by the Council Chairman at 6:00 p.m. followed by roll call.

**ROLL CALL - present:** Jason Zuckerman, Jill McGuire, Rick Danielson, Rebecca Bush, Skelly Kreller

**Also present:** Mayor Madden, Clif Siverd, Interim Dir. Public Works, Louisette Scott, Dir. of Planning, Kathleen Sides, Finance Director, Elizabeth Sconzert, City Attorney, and Chief Sticker

Mr. Danielson explained the council felt out of an abundance of caution to meet via Zoom since the virus has been peaking throughout our area. The council will make a decision for the next meeting later on this month.

**MINUTES:**

Adoption of the December 17, 2020 Meeting Minutes.

A motion was made by Mrs. Bush and seconded by Mrs. McGuire to adopt the minutes of December 17, 2020. There being no further questions or comments, the motion passed 5-0.

**REPORTS & ANNOUNCEMENTS**:

Mr. Danielson announced former councilwoman Carla Buchholz’s mother has recently passed away, Mrs. Tilly Shows. Mrs. Tilly and her family were very active in the community and would like to express our condolences to the family.

The mayor announced City buildings as of last Wednesday, are by appointment only due to the increase in covid cases in the Parish. He encourages residents to use the drop box behind City Hall and added the Community Center is closed for all events. There will be 3 virtual Dew Drop concerts which can be viewed on the Dew Drop or Trailhead Facebook accounts. These concerts will be on January 29, February 5, and February 12th at 7pm.

Mrs. Bush announced because the council has transitioned to zoom meetings, the council has consulted with the City attorney and made sure we were incompliance with the state law La. R.S. 42:17.1. The council was advised we were in compliance.

**OLD BUSINESS**:

1. Adoption of [Ordinance No. 20-34](https://www.cityofmandeville.com/wp-content/uploads/2020/12/20-34.pdf); ORDINANCE NO. 20-34; AN ORDINANCE OF THE COUNCIL OF THE CITY OF MANDEVILLE AMENDING AND ADOPTING THE PERSONNEL POLICIES FOR THE MUNICPAL EMPLOYEES’ CIVIL SERVICE SYSTEM AND ITS EMPLOYEE RULES AND REGULATIONS UNDER RULE 4.0 SECTION 4.19 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Danielson explained this is a policy going forward regarding emergency pay during a public health emergency. This has been discussed with the administration and approved by the Civil Service Board. The mayor explained there was no policy in place for a health emergency, just hurricane events. The city wanted to be proactive in the case of a 2nd possible shut down. The additional $7/hr. pay is only for health emergencies and is not available for employees working from home; they must be at their place of work. This was unanimously approved by the Civil Service Board. With no further questions from the council or the audience a vote was taken and the motion passed 5-0.

2. Adoption of [Ordinance No. 20-35](https://www.cityofmandeville.com/wp-content/uploads/2020/12/20-35.pdf); AN ORDINANCE OF THE COUNCIL OF THE CITY OF MANDEVILLE AMENDING AND ADOPTING THE PERSONNEL POLICIES FOR THE MUNICPAL POLICE EMPLOYEES’ CIVIL SERVICE SYSTEM AND ITS EMPLOYEE RULES AND REGULATIONS UNDER RULE 4.0 SECTION 4.19 AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. A motion was made by Mr. Bush and seconded by Dr. Kreller. Mr. Danielson explained this is the same policy but for the police department. The city has two civil service systems and this policy will be the same for police and non-police. With no further questions from the council or the audience a vote was taken and the motion passed 5-0.

**NEW BUSINESS:**

1. Appointment of a commissioner to the Parks & Parkways Commission. A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Danielson explained Ms. Lee Frederick’s term was expiring and the council opened up the spot for applicants. Ms. Fredericks has done an excellent job and has requested to be reappointed. Dr. Kreller stated she is a stronghold on the commission and she has done a tremendous amount to beautify the city. He strongly recommends her reappointment. Mrs. McGuire feels she is a great asset and likes how she encourages the use of native plants. With no further questions from the council or the audience, a vote was taken and the appointment passed 5-0.

2. Adoption of [Resolution No. 21-01](https://www.cityofmandeville.com/wp-content/uploads/2021/01/res-21-01.pdf); A RESOLUTION OF THE MANDEVILLE CITY COUNCIL

ENDORSING THE APPLICATION OF PAUL REES (301 LAFITTE STREET, MANDEVILLE, LOUISIANA) FOR PARTICIPATION IN THE RESTORATION TAX ABATEMENT PROGRAM PROJECT NO. 2020-0190-RTA. A motion was made by Dr. Kreller and seconded by Mrs. McGuire. Mrs. McGuire explained this home was originally built in 1895 as a bakery and then a school house. She is happy Mr. Rees is taking on the renovation of this historic home and supports their application for the tax program. Mr. Zuckerman participated in the Design Review meeting for this project and supports their efforts. With no further questions from the council or the audience, a vote was taken and the resolution passed 5-0.

3. Adoption of [Resolution No. 21-02](https://www.cityofmandeville.com/wp-content/uploads/2021/01/res-21-02.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND THE GREATER NEW ORLEANS EXPRESSWAY COMMISSION (GNOEC) FOR THE LANDSCAPE IMPROVEMENT PROJECT FOR THE MONROE STREET UNDERPASS AT CAUSEWAY BOULEVARD; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Dr. Kreller. Dr. Kreller stated this is for the Causeway underpass project and the CEA with GNOEC seems to be in order ad her recommends the project. Mr. Franklin Kyle explained if it is passed he will put together the entire bid package and send to the council before going out to bid. Dr. Kreller agrees, he would like to see the final numbers once they are completed. Mr. Discon appreciates the cooperation with the Causeway Commission and values their relationship with the city. Mr. Zuckerman confirmed we are finalizing and authorizing the mayor to enter into a CEA. The final design has not changed but will come back to the council for final review. With no further questions from the council or the audience, a vote was taken and the resolution passed 5-0.

4. Adoption of [Resolution No. 21-03](https://www.cityofmandeville.com/wp-content/uploads/2021/01/res-21-03.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE AUTHORIZING THE MAYOR OF THE CITY OF MANDEVILLE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MANDEVILLE AND COMITE RESOURCES, INC. FOR WETLAND ASSIMILATION BIOLOGICAL MONITORING , AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Dr. Kreller. Mr. Danielson explained this is an annual agreement to assist the city in remaining in compliance with the permit issued from DEQ. This is to monitor the discharge effluent from the treatment plant to the Chinchuba swamp and East Tchefuncte Marsh. Mr. Zuckerman stated in the budget the allowance is $120K, do we anticipate more coming out of this line item? Mr. Siverd explains the $120K also includes testing done by Curtis Environmental which is about $5k a month. Dr. Kreller asked if we have any testing for the Lake. Mr. Siverd explained Public Works send samples to the DHH to monitor but Comite’s scope is more intense. Dr. Kreller stated many years ago people would swim in the Lake, so we have testing for this area? Mr. Siverd sated not at this time. Mr. Zuckerman stated the budget for Comite is $126K, is this similar to last years? Mrs. Sconzert stated this is the same amount for the last two contracts. It looks different because the contracts do not fall in our fiscal year, but calendar year – we should be ok with no budget adjustments needed. With no further questions from the council or the audience, a vote was taken and the resolution passed 5-0.

5. Adoption of [Resolution No. 21-04](https://www.cityofmandeville.com/wp-content/uploads/2021/01/res-21-04.pdf); A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANDEVILLE IN SUPPORT OF THE CITY APPLICATION FOR LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) GRANT FUNDING AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH A motion was made by Mrs. Bush and seconded by Mr. Zuckerman. Mr. Danielson explained this allows the city to apply for LGAP funding grants. If the grant was awarded, the City would be able to pay for a SCATA, Supervisory Control and Data Acquisition system Dr. Kreller asked if this would give us 24/7 monitoring and if the grant has already been awarded to other municipalities. Mr. Siverd stated yes, the system would provide 24/7 monitoring and instant data for our water wells and lift stations. It will also provide alerts of high water levels and equipment malfunctioning. With no further questions from the council or the audience, a vote was taken and the resolution passed 5-0.

6. Introduction of [Ordinance No. 21-01](https://www.cityofmandeville.com/wp-content/uploads/2021/01/ord-21-01.pdf): AN ORDINANCE OF THE COUNCIL OF THE CITY OF MANDEVILLE AMENDING SECTION 7.6.4.2 OF APPENDIX A- COMPREHENSIVE LAND USE REGULATIONS OF THE CITY OF MANDEVILLE AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.A motion was made by Mr. Zuckerman and seconded by Dr. Kreller. Mr. Danielson stated this is just an introduction and will be referred to Planning & Zoning.

**PUBLIC COMMENT:**

Mr. Danielson announced since the last council meeting, former Councilman John Keller’s father has passed away. Dr. Keller was a great asset to the community and he will be remembered and missed by all. Please keep their family in your thoughts and prayers.

Mr. Michael Dorris wanted to discuss with the Council his feeling regarding the sign ordinance, which has resurfaced. He wanted the council to realize 5 years ago the public was strongly against the electronic message centers. Mr. Danielson explained the current ordinance discusses size dimensions and minimal colors, if the electronic signs were to be allowed back in city limits. This has been sent to the Planning Commission for further public work sessions but has not been assigned work session dates. Mrs. Janet Smith supports the ban and wanted the commission to consider discussions in person rather than zoom. She also wanted to know the status of the signs since to date they are illegal.

**PROJECTS IN PROGRESS (STATUS REPORT):**

**1. 2018 Roadway Maintenance Contract**

a. T.O. 3; 88% Complete

1. Miscellaneous drainage and pavement work ongoing.

* 1. 2. Drainage improvements in Shadows – work has begun; performing construction layout and utility locates.
  2. 3. Additional brick paver crossings on Girod & Lafitte – construction awaiting scheduling.

b. T.O. 4; 35% Complete 1. Miscellaneous pavement work to begin in Old Golden Shores, Monday, replacing failed concrete road panels.

* 1. 2. Asphalt patching city wide.

c. T.O. 5; Approved by the City Council on 12-17-2020; contracts routed for signature.

**2. 2016 Sewer and Water Maintenance Contract** 1. Awaiting certificate of clear lean.

3. **Causeway & Central Lift Station Bypass** – Substantially Complete, System operational a. Bill for retainage received.

4. **Bayou Castine Seawall Repair** - Awarded. a. Gill’s Crane Services @ $922,224.00

* 1. b. Installing 6” x 12” stringer along face of pilings for deck support.

**5. FD4 Station 42 Warning Signs -** Awarded

a. Subterranean Construction LLC @ $28,400.00.

b. Notice to Proceed -9/28/20 – Signs installed, awaiting control panel installation.

**6. Lift Stations 12 & 24 -** Awarded.

a. Subterranean Construction, LLC @ $588,230.00

* 1. b. Notice to Proceed, 10/01/20.
  2. c. All mechanical components complete and installed, awaiting control panel.

**7. Effluent Pump Modifications**

a. Bids received; DNA Underground is the low bidder; contracts routed for signature.

**8. Sunset Point Restrooms**

a. Plans complete.

* 1. b. Project ready for proposals to go out.

Dr. Kreller asked is the St. Ann sidewalk was complete. Mr. Siverd explained it has not started yet but should be done next month.

**ADJOURNMENT:**

Dr. Kreller made a motion to adjourn the meeting, seconded by Mrs. Bush. Mr. Danielson adjourned the meeting at 6:55p.m.

/s/ /s/

Kristine Scherer Rick Danielson

Council Clerk Council Chairman